

**Medical Curriculum Committee Meeting Minutes**  
SMHS

**Wednesday, August 22, 2018 - 4:30 PM, Room E493, via telecomm, and video**

**In attendance:** James Beal, Xuesong Chen, Joy Dorscher, Jane Dunlevy, Dawn Hackman, Mark Koponen, Jonathan Pacella, Jim Roerig, Thad Rosenberger, Ken Ruit, Chernet Tessema, Donald Warne, Dinesh Bande, Marc Basson, Pat Carr, John Shabb, Steve Tinguely, Rick Van Eck and Susan Zelewski.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** Mark Koponen

**Minutes Approved by:** Mark Koponen

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Dr. Koponen called the meeting to order at 4:32 pm in room E493 on the Northeast Campus.	Informational
<b>2. Consent Agenda</b>	<p><b>a. Approval of Meeting Minutes 7.18.18 &amp; 8.8.18, CSCS 7.10.18, BSCS 6.5.18, EASRS 6.20.18 and CEMS 7.9.18 &amp; 7.23.18.</b></p>	MSC to approve the consent agenda as amended. Thad Rosenberger / Xuesong Chen // carried.
	<p><b>b. BSCS 7.17.18 minutes and Block 3 report</b> These two items were removed from the consent agenda because there were concerns about what is happening to be proactive with the high reexamination rates. The overall block failures have actually decreased however, the number of re-examinations have increased. Last year we have 14 students who reexamined all four blocks. All this is very concerning and we have been creating policies and procedures to address these issues and are in the process of being approved.</p>	MSC to approve these two items from the consent agenda. Thad Rosenberger/ Xuesong Chen //carried.
<b>3. Old Business</b>	<p><b>a. Big MCC Discussion Question (Koponen)</b></p> <p><b>i. EASRS 8.3 Action Item Discussion (Koponen)</b> Picking up at 8.3.b.2, which we are going to skip this time and review at the next meeting. Although #3 &amp; 4 have been addressed by Drs. Marc Basson and Pat Carr.</p> <p>8.3.b.4, has a lot of new information that has been added that MCC needs to review and approve. This section addresses the function what subcommittee's do and/or should be doing. We need to be careful not to put things in there that are inspirational instead of how we function.</p>	<p>Informational</p> <p>Action Item: For the next meeting we will place parts of this document</p>

	<p>It was suggested that we review the entire curriculum annually. This may not be realistic but we could have a schedule in which we would follow to review the entire curriculum over 4 years, which would be acceptable by the LCME.</p> <p>This discussion was wrapped up so we could move to another pressing item on the agenda.</p>	
<b>4. New Business</b>	<b>a. Curriculum Retreat Summary</b>	Tabled
	<p><b>b. Admissions Requirements Proposal from BSCS</b>  BSCS was charged by MCC to review the admissions requirements and this is what our recommendation looks like.</p> <p>The biggest change is that we are going from a content to competency based. There will no longer be a list of set courses we are looking for, but the competency in those areas. The portfolio would replace the 2<sup>nd</sup> application that we currently have. The admissions committee or student affairs office would have to figure out to implement these changes.</p> <p>Jonathan Pacella (MSII) said when he looks back to all his applications that he did that this is really not that far from what we had before, it is just formatted differently. This would be considered one of the hurdles that medical students have to overcome, as they do with throughout medical school.</p> <p>It was suggested that this go before a small focus group of undergraduates to make sure they would understand what we are looking for. Everyone is to look at this one more time and we will vote on it at the next meeting to forward to FAC for approval.</p>	<p>Informational</p> <p>Action Item: Everyone is to review the document one more time and we will vote on it at the next meeting to forward the recommendation to FAC.</p>
<b>4. Standing Agenda Items</b>	<b>a. Review of action item table (Koponen)</b>	Tabled
<b>6. Other Business</b>		
<b>7. Next MCC Meeting</b>	<p>Next Clerkship Report Review meeting – September 5, 2018 – 4:30 PM, Room E493 &amp; Video Fargo</p> <p>Next Regular Meeting – September 26, 2018 – 4:30 PM, Room E493 &amp; Video Fargo</p>	Informational
<b>8. Adjournment</b>	Meeting was adjourned at 6:08 pm	Informational