Medical Curriculum Committee Meeting Minutes
SMHS
Wednesday, August 22, 2018 - 4:30 PM, Room E493, via telecomm, and video

In attendance: James Beal, Xuesong Chen, Joy Dorscher, Jane Dunlevy, Dawn Hackman, Mark Koponen, Jonathan Pacella, Jim Roerig, Thad Rosenberger, Ken Ruit, Chernet Tessema, Donald Warne, Dinesh Bande, Marc Basson, Pat Carr, John Shabb, Steve Tinguely, Rick Van Eck and Susan Zelewski.

Minutes Submitted by: Alissa Hancock
Minutes Reviewed by: Mark Koponen
Minutes Approved by: Mark Koponen

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>SUMMARY</th>
<th>ACTION/FOLLOW-UP</th>
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<tbody>
<tr>
<td>1. Welcome/call to order</td>
<td>Dr. Koponen called the meeting to order at 4:32 pm in room E493 on the Northeast Campus.</td>
<td>Informational</td>
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<td>2. Consent Agenda</td>
<td>a. Approval of Meeting Minutes 7.18.18 &amp; 8.8.18, CSCS 7.10.18, BSCS 6.5.18, EASRS 6.20.18 and CEMS 7.9.18 &amp; 7.23.18.</td>
<td>MSC to approve the consent agenda as amended. Thad Rosenberger / Xuesong Chen // carried.</td>
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<td>b. BSCS 7.17.18 minutes and Block 3 report</td>
<td>MSC to approve these two items from the consent agenda. Thad Rosenberger / Xuesong Chen // carried.</td>
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<td>3. Old Business</td>
<td>a. Big MCC Discussion Question (Koponen)</td>
<td>Informational</td>
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<td>i. EASRS 8.3 Action Item Discussion (Koponen)</td>
<td>Action Item: For the next meeting we will place parts of this document</td>
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<td>Picking up at 8.3.b.2, which we are going to skip this time and review at the next meeting. Although #3 &amp; 4 have been addressed by Drs. Marc Basson and Pat Carr.</td>
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<td>8.3.b.4, has a lot of new information that has been added that MCC needs to review and approve. This section addresses the function what subcommittee’s do and/or should be doing. We need to be careful not to put things in there that are inspirational instead of how we function.</td>
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It was suggested that we review the entire curriculum annually. This may not be realistic but we could have a schedule in which we would follow to review the entire curriculum over 4 years, which would acceptable by the LCME.

This discussion was wrapped up so we could move to another pressing item on the agenda.

4. New Business
   a. Curriculum Retreat Summary
      Tabled

   b. Admissions Requirements Proposal from BSCS
      BSCS was charged by MCC to review the admissions requirements and this is what our recommendation looks like.

      The biggest change is that we are going from a content to competency based. There will no longer be a list of set courses we are looking for, but the competency in those areas. The portfolio would replace the 2nd application that we current have. The admissions committee or student affairs office would have to figure out to implement these changes.

      Jonathan Pacella (MSII) said when he looks back to all his applications that he did that this is really not that far from what we had before, it is just formatted differently. This would be considered one of the hurdles that medical students have to overcome, as they do with throughout medical school.

      It was suggested that this go before a small focus group of undergraduates to make sure they would understand what we are looking for. Everyone is to look at this one more time and we will vote on it at the next meeting to forward the recommendation to FAC.

   Informational

   Action Item: Everyone is to review the document one more time and we will vote on it at the next meeting to forward the recommendation to FAC.

4. Standing Agenda Items
   a. Review of action item table (Koponen)
      Tabled

6. Other Business

7. Next MCC Meeting
   Next Clerkship Report Review meeting – September 5, 2018 – 4:30 PM, Room E493 & Video Fargo
   Next Regular Meeting – September 26, 2018 – 4:30 PM, Room E493 & Video Fargo

   Informational

8. Adjournment
   Meeting was adjourned at 6:08 pm

   Informational