

Medical Curriculum Committee Meeting Minutes
SMHS

Wednesday, June 28, 2017- 4:30 PM, Room E493, via telecomm, and video

In attendance: Marc Basson, Charlie Christianson, Joy Dorscher, Jonathan Geiger, Karen Goldsteen, Raymond Goldsteen, Dawn Hackman, Scott Knutson, Mark Koponen, Tyler Looyesen, Rebecca Maher, Thad Rosenberger, David Schmitz, John Shabb, Steve Tinguely, Chris Tiongson, Rick Van Eck, Chen Xuesong, Susan Zelewski

Voting members not in attendance: Jim Beal, Patt Carr, Gwen Halaas, Heide Philpot, Kathy Sukalski

Minutes Submitted by: Rebecca Maher

Minutes Reviewed by: Rick Van Eck

Minutes Approved by: Thad Rosenberger/Chen Xuesong

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Van Eck called the meeting to order at 4:33p in room E493 on the Northeast Campus.	Informational
2. Consent Agenda	<p>a. 6.14.17 minutes, Subcommittee reports, RCE 6.2, 4TH Yr. PS project, Block 7 report All consent items were approved.</p> <p>Action item: Van Eck/Becca to look at Blackboard to see how we organize consent</p>	MSC to approve all consent agenda items – Jonathan Geiger/Mark Koponen//all in favor; carried unanimously.
3. New Business	No new business at this time	
4. Standing Agenda Items	<p>a. Big MCC Discussion Questions (Van Eck) There was not enough time to discuss one of the big questions.</p>	
	<p>b. MCC 2017-18 Chair/Chair Elect elections (Van Eck) Nomination to re-elect Rick Van Eck as chair of MCC and Dr. Koponen as Chair-Elect. The nominations were ten motioned to be closed.</p>	MSC to close nominations and elect Dr. Van Eck

		as chair and Dr. Koponen as chair-elect. Charlie Christianson/Thad Rosenberger//all in favor; carried unanimously.
	c. Review of action item table (Van Eck) Action table was reviewed and updated accordingly.	
5. Old Business	a. MD/MPH Proposal The MD/MPH Program consist of 42 additional credits on top of the MD requirements. This proposal is scheduled to be implemented in the Fall of 2018. There are two specialties for MPH (Health Management & Policy and Population Health Analytics). The MD/MPH proposal is a five-year plan, with the year after Medical School Year 2 dedicated to the MPH degree. 24 credits would be earned during this public health immersion year. The remaining 18 credits would be earned during regular Medical School years. The MPH Practicum is proposed for the summer after Medical School Year 1 (3 credits). The MPH research paper (Scholarly Project) and the research methods course that prepare students for the research paper are scheduled for Medical School Year 3 (6 credits). The final MPH courses is scheduled for Medical School Year 4 (9 credits). The program would only be available for a select group in which would have to show no academic difficulty during their first year of medical school with a capacity of 15 students. Comments <ul style="list-style-type: none"> • Suggestion to start with a limited number of students (2 students to start off) • MPH currently has a certificate program that exist. Should we be offering this? • Would we want to make the scholarly program that offers a PH certificate a requirement for medical students not enrolled in the program as well? • Would admissions change? Will there be a mechanism on dropping out of the program? Yes, just as if any other program there will be an admission screening and mechanisms for dis-enrolling in the program. • The six credits that were thought to be interchangeable may not be accurate. Students are not given credit for the Epidemiology course other than a satisfactory or unsatisfactory scoring therefore; this may not be considered credit and there may only be three credits that are interchangeable. Resources are limited so we can only offer one time a year	MSC to move forward to next stage. Update to come in 2-3 months – Charlie Christianson/Thad Rosenberger//all in favor; carried unanimously.
6. Other Business	Leave of absence concern Currently, there are 11 students (incoming 3 rd years) who have requested and were granted an LOA. Majority of these LOA's are 4 weeks however, they do range from 2 weeks to over 9 weeks. The purpose for students	

	<p>requesting a LOA is because they have not passed practice test for Step 1. This can pose a problem when the students are wanting to come back as we may not have a place in the rotation for them. Furthermore, if less students take time off next year, this will be a domino effect and may set students back. This seems to be a rising trend. Not all students who have been granted a LOA have had academic difficulty previously.</p> <p>Comments</p> <ul style="list-style-type: none"> • Students will lose strong orientation bond between preceptors in the Integrated MILE Minot program. • Are you prepping our students enough? We believe so. Students are given a free voucher for previously STEP questions and test that they can complete. There is a series of mock test throughout the year. A suggestion to require students to take one in January that way we can get a better gage on where they are. Test questions are typically picked from past STEP questions however, if the lecturer needs additional questions he/she may supply a new question. • LOA's go on the Deans letter. • Criteria for students requesting LOA are as follows: request sent to Dr. Dorscher and MSAPC chair. There is usually a conversation with the student to decide if they should or should not take the leave and ultimately, the MSAPC chair approves it. We do not have any leverage on making students take or not take a LOA or to attend additional training. • There is not a tuition cost however, a cost to the school if we do not have a place to put them. • If a student fails the STEP 1 exam, they are not able to begin the second half of their third year until they receive a passing score. • Suggestion to open a summer course for students to learn about how to take the test or a summer course that covers information from the medical curriculum. This would be challenging and require resources we may not have available. • Step 1 stress level has increased as residency directors when determining where a student does their residency use it. This may add to the number of LOA request. <p>Suggestion to form 2 ad hoc subcommittees to look at how we can monitor and support students/ how we may possibly improve and what we should be doing to abstain the ability to take a LOA. It was determined that Pat Carr, Joy Dorscher, Susan Zelewski, Marc Basson should be part of the groups.</p> <p>Action item: Dr. Shabb will ask BSCS for a volunteer to represent the ad hoc groups.</p>	<p>Action Item: 2 ad hoc subcommittees to discuss how we can monitor and support students/how we may possible improve and what we should be doing to abstain the ability to take a LOA.</p> <p>Action Item: Dr. Shabb to consult with BSCS to ask for a volunteer to represent ad hoc groups.</p>
<p>7. Next MCC Meeting</p>	<p>Next Clerkship Report Review meeting – July 12, 2017 – 4:30 PM, Room E493 & Video Fargo Next Regular Meeting – August 23, 2017 – 4:30 PM, Room E493 & Video Fargo</p>	<p>Informational</p>

8. Adjournment	Meeting was adjourned at 6:30 pm	Informational
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APPROVED