

Medical Curriculum Committee Meeting Minutes

SMHS

Wednesday, June 12, 2019 - 4:30 PM, Room E493, via telecomm, and video

In attendance: James Beal, Xuesong Chen, Megan Denis, Joy Dorscher, Jane Dunlevy, Mark Koponen, Jim Roerig, Ken Ruit, David Schmitz, John Shabb, Steve Tinguely, Chris Tiongson, Rick Van Eck

Minutes Reviewed by: Mark Koponen

Minutes Approved by: Thad Rosenberger and Xuesong Chen

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Koponen called the meeting to order at 4:36pm in room E493 on the Northeast Campus.	Informational
4. Old Business	<p>a. Curriculum Renewal Process Update</p> <p>The curriculum retreat helped provide lots of ideas and insight for the process in which we are starting with the curriculum renewal. The idea of adding extra elective options during the bulge period for clerkships was appealing to some, as it would help with the faculty burn out rate.</p> <p>The next step is to create groups to start making decisions about the renewed curriculum. Drs. Carr, Dunlevy and Van Eck will be meeting next week to come up with some ideas of what a design unit team should look like and how they will function. These teams will have to pay attention to policy 4.19 regarding student hours as they design each unit.</p> <p>The guest speakers from the University of Washington did do frequent student survey's to see how much time they set aside for studying vs the amount of time it actually takes to learn material correlated. One of the overall goals is to move into a more competency-based curriculum and our assessments will need to match. To be clear by what we mean by competency-based is that students cannot graduate early if they demonstrate all competencies but will need to demonstrate each competency. These evaluations in the future will be connected to promotions.</p> <p>Objectives do include the reference to grading/passing criteria, which will help with specifying assessment methods and thus whether a given competency is met. There will be duplications between units and the competencies that are covered. By having someone responsible for looking at the objectives with across the curriculum, these can be better identified. We will start with what we have mapped now and will continue to add if we need to.</p>	

	<p>b. 4.19 Student Hour Policy Recommendations from BSCS</p> <p>The work that is behind this policy recommendation of required student hours and the previous hour were 28 hours per week of required time, which did not account for prep time for the required curriculum events. The goal was to help ensure that students have a balanced life so that they can learn to have balance throughout their career. In addition, this policy is also connected to domain 8.</p> <p>The BSCS recommendation is to not exceed 70 hours a week, which includes the required learning event and the faculty-directed study prep time needed, in addition to personal study time that is not assigned by faculty. This number was based on the ACGME guideline for students in clerkships with maximum of 80 hours / week they can work. Additionally, 10 hours for discretionary purposes are included that students can use for additional study, which will help as they become acclimated to medical school.</p> <p>The prep hours for each hour of required class, time is from the Carnegie system of 2 hours of prep for every hour of lecture. Recognizing that active learning and labs and different topics have different prep time hours, and that we do not necessarily want to adopt every Carnegie definition, we have provided ranges for the unit design teams and block directors to use as they work with faculty to set appropriate prep time for their learning event. There will be adjustments made over time based on student surveys, and Education Resources will consult with faculty to establish the appropriate range as needed.</p> <p>When looking at this new guideline with our current curriculum we are close to that 70-hour maximum. Students will have to be productive with their studying and this is where the Learning Specialist Val Becker has a role in helping students learn the most effective way to learn the content.</p>	<p>MSC to approve the 4.19 policy as written. Jane Dunlevy / James Beal // carried.</p> <p>Action Item: Forward the policy to FAC for approval.</p>
<p>3. Standing Agenda Items</p>	<p>a. Review of action item table (Koponen)</p> <ul style="list-style-type: none"> • The resource list item was clarified that the FTE is a simply shift of percent effort. • Remove the iSpiral focus group item and create a new action item to look at iSpiral to make it more user friendly and Drs. Pant, Dorscher, Porter and Van Eck or Salentiny. • Update the MD/MPH action item to have Dr. Don Warne responsible and change the TBD to in progress. 	<p>Information</p>
<p>5. Other Business</p>		
<p>6. Next MCC Meeting</p>	<p>Next Clerkship Report Review meeting – August 7, 2019 – 4:30 PM, Room E493 & WebEx Next Regular Meeting – June 26, 2019 – 4:30 PM, Room E493 & WebEx</p>	<p>Informational</p>

7. Adjournment	Meeting was adjourned at 6:05 pm	Informational
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