

Medical Curriculum Committee Meeting Minutes
SMHS

Wednesday, May 24, 2017- 4:30 PM, Room E493, via telecomm, and video

In attendance: Pat Carr, Charlie Christianson, Joy Dorscher, Jonathan Geiger, Raymond Goldstein, Dawn Hackman, Gwen Halaas, Scott Knutson, Mark Koponen, Rebecca Maher, Shanalee Mountain, Thad Rosenberger, John Shabb, Chris Tionson, Rick Van Eck, Chen Xuesong, Susan Zelewski

Voting members not in attendance: Marc Basson, James Beal, Bryon LaBore, Heide Philpot, Kathy Sulkalski, Steve Tinguely

Minutes Submitted by: Rebecca Maher

Minutes Reviewed by: Rick Van Eck

Minutes Approved by: Thad Rosenberger/Mark Koponen

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Van Eck called the meeting to order at 4:36p in room E493 on the Northeast Campus.	Informational
2. Consent Agenda	<p>a. 5.3.17 minutes, Subcommittee reports, Policy updates, Electives, AI's Committee had access to all updated documents ahead of the meeting and all items were motioned for approval without any edits or concerns.</p> <p>Items include 5.3.17 meeting minutes, BSCS report, CSCS report, International Experience elective, and Inpatient Psychiatry AI.</p> <p>There was a conversation about continuing to ensure that BSCS and CSCS documents are available and up to date on Blackboard. Further examination revealed that all documents are posted on Blackboard, and that the confusion comes from how items are labelled in Blackboard. Links were later modified to make navigation easier.</p>	MSC to approve all consent agenda items
3. New Business	<p>a. Curriculum Retreat update (Van Eck) The agenda was presented to the committee. The committee had no questions or comment</p> <p>b. MCC 2017-18 Elections Thad Rosenberger has replaced David Bradley Jim Roerig has been appointed to replace Charlie Christianson Mark Koponen appointment is ending; however, he can be re-appointed by the dean and indicated that he will make that request. Nominations for Chair and Chair-Elect will be due before July 1. At this time, there were no nominations made.</p>	Informational

4. Standing Agenda Items	<p>a. Big MCC Discussion Questions (Van Eck) Voting and non-voting members used TurningPoint to rank a series of questions in order to determine which questions should be discussed and to prioritize (rank) the questions by importance. The first question MCC will be discussion will be the facilitator availability issue.</p> <p>Data will be compiled to create a list of questions MCC will begin to tackle, starting with the facilitator issue.</p> <p>b. Follow up on Action Item Table (Van Eck)</p>	Informational
5. Old Business	<p>a. Dissemination of Medical Curriculum Domains and Competencies (R Van Eck) Dr. Van Eck reported that the Medical Curriculum Domains and Competencies were disseminated across the school.</p>	Informational
6. Other Business		
7. Next MCC Meeting	<p>Next Clerkship Report Review meeting – June 14, 2017 – 4:30 PM, Room E493 & Video Fargo Next Regular Meeting – June 28, 2017 – 4:30 PM, Room E493 & Video Fargo</p>	Informational
8. Adjournment	Meeting was adjourned at 6:06 pm	Informational