

Medical Curriculum Committee Meeting Minutes
SMHS

Wednesday, May 23, 2018 - 4:30 PM, Room E226, via telecomm, and video

In attendance: James Beal, Joy Dorscher, Jonathan Geiger, Mark Koponen, Kay McCullough, Heidi Philpot, Jim Roering, Thad Rosenberger, Chernet Tessema, Rick Van Eck, Pat Carr, Dinesh Bande, Dawn Hackman, Ken Ruit, David Schmitz, John Shabb, Chris Tiongson, Steve Tinguely and Susan Zelewski.

Guest: William Jefferies and Jim Porter

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Rick Van Eck

Minutes Approved by: Thad Rosenberger and Xuesong Chen

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	<p>Dr. Van Eck called the meeting to order at 4:40 pm in room E493 on the Northeast Campus.</p> <p>Dr. Van Eck introduced Dr. William Jefferies who explained how his University has gone to all active learning with no lectures. He also touched base on his approach to getting rid of non-essential material from the curriculum.</p>	Informational
2. Consent Agenda	a. Approval of Meeting Minutes 5/2/18, CEMS 4/23/18 report, CSCS 4/10/18 report, and EASRS 4/18/18 report.	MSC to approve all consent agenda items. Rosenberger/Philpot // all in favor; carried unanimously.
3. Old Business	<p>a. Curriculum Sub-groups</p> <p>We are looking at the quick wins that can be implemented in the next academic year. This includes reviewing the PCL cases, which is already done every year. This year we are going in with a different eye, and include more clinical faculty on the cases, so they become aware of what the students are learning in the pre-clinical years and will become more invested in the curriculum.</p> <p>We are also going to be looking at the domains and competencies to fill in the areas that are lacking. There are also some decisions that need to be made to address Standard 7.</p>	Informational

	Then looking a little further out we are looking at an earlier clinical exposure elective for the students. Dr. Schmitz has already contacted the new INMED Director Dr. Warne about this and they will be doing a rural site visit and work together on this.	
	b. Mission Management Tool Spreadsheet	Tabled
4. New Business	<p>a. Student Risk Policy This policy was created in response to Dr. Carr’s white paper on student academic success. The course definition will be updated with what is in other approved policies. This document only addresses the cognitive and not the behavior part of academics, so the title of the policy may have to change.</p> <p>Currently, students that are experiencing academic difficulty already talk with Drs. Carr and Dorscher, however, if a student refuses to take their advice there is nothing that they can do. This policy will not change that but it will make MSPAC more aware of those students in difficulty before they get to a block failure. MSPAC has already agreed to take on promotions and the added workload that this policy may bring is minimal, so there is not much concern with workload. The policy solidifies what is already happening and the individual assistance plans are not a part of their permanent record unless they go on probation through MSPAC.</p> <p>When looking at who should be the point person with the policy and looking at job titles, the Associate Dean of Medical Curriculum should not be the point person and should be Student Affairs. We should evaluate this policy again in a year.</p> <p>Drs. Schmitz and Philpot pointed out that a policy very similar to this is already exists in the residency programs but they call it Individualized Learning Plan (ILP). Where everyone that needs to know signs off on the plan and only goes on their permanent record if they go on probation.</p>	Action item: Dr. Dorscher will update the point person to be Student Affairs and will revise the policy to include behavioral issues along with the cognitive. Anyone with any input should contact her before she brings the policy back to MCC later.
	b. Clinical Supervision Policy	Tabled
	<p>c. Curriculum Retreat Update Dr. Van Eck is working on finalizing the agenda and it will be ready tomorrow, Thursday, May 24th. Members were asked to send him anything they think needs to be addressed at the retreat.</p>	
4. Standing Agenda Items	a. Review of action item table (R. Van Eck)	Tabled

	b. Big MCC Discussion Question (R. Van Eck)	Tabled
	c. EASRS 8.3 Action Item Discussion (R Van Eck)	Tabled
6. Other Business		
7. Next MCC Meeting	Next Clerkship Report Review meeting – June 13, 2018 – 4:30 PM, Room E493 & Video Fargo Next Regular Meeting – June 27, 2018 – 4:30 PM, Room E493 & Video Fargo	Informational
8. Adjournment	Meeting was adjourned at 6:08 pm	Informational

Approved