

Medical Curriculum Committee Meeting Minutes
SMHS

Wednesday, April 26, 2017- 4:30 PM, Room E493, via telecomm, and video

In attendance: James Beal, Charlie Christianson, Joy Dorscher, Jonathan Geiger, Raymond Goldsteen Scott Knutson, Mark Koponen, Rebecca Maher, Shanalee Mountain, Scott Philpot, Thad Rosenberger John Shabb, Kathy Sulkalski, Steve Tinguely, Chris Tiongson, Rick Van Eck, Chen Xuesong, Susan Zelewski

Voting members not in attendance: Bryon LaBore

Minutes Submitted by: Rebecca Maher

Minutes Reviewed by: Rick Van Eck

Minutes Approved by: Kathy Sulkalski/Mark Koponen

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Van Eck called the meeting to order at 4:38p in room E493 on the Northeast Campus.	Informational
2. New Business	<p>a. Ongoing Issues Discussion i. Introduction to proposed new standing item (Van Eck) There was previously a conversation about how MCC spends much of their time approving things that have already been approved at the Subcommittees. Dr. Tinguely put together a document that contains 32 potential questions for MCC. There is a proposal to include this as a standing item in which we would take one of the questions and talk about during our MCC meeting.</p> <p>The group discussed the MCC charge and the updated by-laws which has been approved by FAC. The UND President will declare strategic plan complete on May 5th.</p>	This will go on a future agenda for further discussion.
4. Standing Agenda Items	<p>a. Approval of Minutes of 3.1.17 & 4.12.17(Van Eck) There were no questions about 3.1.17 & 4.12.17 meeting minutes</p> <p>b. Subcommittee Reports and Action Request i. BSCS report (Shabb) BSCS has discussed the following: Immunology discussion among the immunology team (will report back at the BSCS May 23rd meeting); EpiPen training will go to CSCS for review, approval of the Excused Absence policy, review of USMLE Step 1 report, Year 2 questionnaire, and who will be the clinical science reps for BSCS.</p> <p>ii. CSCS Report (Zelewski)</p>	MSC to approve 3.1.17 & 4.12.17 meeting minutes. Johnathan Geiger/Thad Rosenberger//all in favor; carried unanimously

	<p>CSCS has approved the MILE yearly report, and 3 electives/AI's which will be presented today.</p> <p>iii. EASRS Report (Tinguely) EASRS is in the middle of standard 8 review, which will have a final report submitted to MCC in the summer once the work is completed.</p> <p>Remarks/Concerns Y2Q question number 10 and 11 are worth further exploration. BSCS will look into this.</p>	<p>Action item: BSCS to revisit Y2Q #10 & 11 to brainstorm ideas</p>
	<p>c. Policies Update (Dorscher) No new policy updates at this time.</p>	<p>Informational</p>
	<p>d. LCME Update No new update</p>	<p>Informational</p>
	<p>e. Electives/AI's (Zelewski)</p> <p>i. IM Bismarck – Critical Care Medicine This has been approved at CSCS with no significant changes</p> <p>ii. VA Radiology This will be the first Radiology AI and potentially only site that will do this AI. There was a question about number 7 regarding whether med students are able to consent patients. This depends on the site, and at this site, they are. Number 5 references a checklist that was not attached. Conversation arose if MCC should be reviewing the checklist and it was agreed that evaluation tools should be provided as part of the proposal. Number 4 is based on what has come through and what is possible. Grading criteria discussion regarding whether standards should vary across AIs. Grading for AIs is department specific by design.</p> <p>iii. VA Psych SE AI This new AI will occur at the VA. This AI differs, as it is not in-patient and focuses more on primary care mental health.</p>	<p>MSC to approve IM Bismarck – Charlie Christianson/Thad Rosenberger//all in favor; carried unanimously.</p> <p>MSC to approve VA Radiology – Heide Philpot/Mark Koponen//all in favor; carried unanimously.</p> <p>MSC to approve VA Psych AI – Charlie Christianson/Jim Beal//all in favor; carried unanimously.</p>
	<p>f. Follow up on Action Item Table</p>	<p>Informational</p>
<p>5. Old Business</p>	<p>a. Draft of email regarding Domains and Competencies – Ready for Dissemination? (Van Eck) Dr. Van Eck proposed an email to go out for the dissemination of our new domains and competencies.</p>	

	<p>Remarks/Concerns</p> <ul style="list-style-type: none"> • Suggestion to provide a link and shorten up the email (possibly only the first and last paragraph). • We may want to keep the old document on the website as well since we are currently basing our teaching on our old document. <p>Kathy Sulkalski will look at the email to add edits as she sees fit then, the document will be emailed to MCC members for suggestions. Once the email is agreed upon, it will be disseminated.</p>	
6. Other Business		
7. Next MCC Meeting	<p>Next Clerkship Report Review meeting – May 3, 2017 – 4:30 PM, Room E493 & Video Fargo</p> <p>Next Regular Meeting – May 24, 2017 – 4:30 PM, Room E493 & Video Fargo</p>	Informational
8. Adjournment	Meeting was adjourned at 5:53 pm	Informational