

Medical Curriculum Committee Meeting Minutes

SMHS

Wednesday, April 24, 2019 - 4:30 PM, Room E493, via telecomm, and video

In attendance: Marc Basson, James Beal, Pat Carr, Xuesong Chen, Megan Denis, Jane Dunlevy, Joy Dorscher, Mark Koponen, Jonathan Pacella, Dev Pant, Heidi Philpot, Jim Roerig, Thad Rosenberger, Ken Ruit, David Schmitz, John Shabb, Chernet Tessema, Steve Tinguely, Rick Van Eck, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Mark Koponen

Minutes Approved by: Thad Rosenberger and James Beal

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Koponen called the meeting to order at 4:34 pm in room E493 on the Northeast Campus.	Informational
2. Consent Agenda	Approval of CSCS March Minutes, BSCS 2.19.19 & 3.19.19 Minutes, EASRS March Minutes, CEMS 3.11.19 Minutes and MCC Minutes from 3.27.19 & 4.10.19.	MSC to approve the consent agenda Jane Dunlevy / James Beal // carried.
3. Old Business	<p>a. New Curriculum Proposal Draft 2</p> <p>Some last minute minor changes were sent out right before the meeting. We also wanted to include enough detail but not too much detail. In addition, to note that the details that are included are flexible depending on what decisions are made throughout the process.</p> <p>The timeline table on page 15 shows the biggest changes that will be happening as we begin to transition. In Year 2, the Class of 2022 will have NBME/CBSE exams and will also have their exams moved into week 8 for blocks 7 & 8 to give the students two more weeks to study for STEP 1 for a total of 6-weeks.</p> <p>Stage 2 has matriculation starting in July 2020 with the changes in assessment methods also being fully implemented. This would include removing special studies weeks for the class of 2024 and aligning of the content, which is different than integrating the curriculum. By making this change for this year we can then start clerkships earlier and offer them some flexibility of when to take STEP 1. Therefore, the last year we will be teaching the current curriculum in pre-clinical years is 2020-21.</p> <p>In the clinical clerkships, there are concerns of the bulge that will be come with the overlap while we transition and some of the steps that are outlined were done in hopes to help ease the bulge and the</p>	MSC to approve the curriculum proposal with the discussed changes of removing the names from section 3a table, adding a note to the layout image that is not to scale. In addition, Drs. Carr, Rosenberger, Van Eck and Zelewski will create a working group to create an addendum for the report listing potential resources and costs. Jane Dunlevy / Heidi Philpot // carried.

	<p>length of it. This is something we will need to consider as we go how to get preceptors to take more than one student or to get more preceptors. CSCS is working on the details of the transition in the clinical year with the campus administrators.</p> <p>When looking at the overview at the beginning of the report, it was discussed and agreed upon to update the wording so that it is more accurate of who owns the curriculum and the push for change came from.</p> <p>The costs of getting through the bulge or overlap between the old and new curriculum was discussed. It was decided that an addendum that lists the resources or cost list that MCC thinks would be needed to implement and run the new curriculum should be compiled and sent to the Dean. This list should note if it is a one-time or ongoing funding that is needed. Drs. Carr, Rosenberger, Van Eck and Zelewski will work on creating this addendum.</p> <p>When reporting the plan to FAC, we need to state that this is a fluid document as we move through the process and will continue to be so.</p> <p>ACTION ITEM: We can start to hold a couple of town hall meetings for the faculty and staff after the FAC meeting. We can also send out this proposal to the medical faculty, clinical chairs and campus deans for comment for 1-2 weeks. The latter option was preferred.</p>	
	b. Standard 7 report from EASRS	Tabled
4. New Business	a. 2018-19 MCC Annual Report	MSC to accept the 2018-19 MCC Annual Report and forward to FAC. Jane Dunlevy / Thad Rosenberger // carried.
5. Standing Agenda Items	a. Review of action item table (Koponen)	Tabled
6. Other Business		
7. Next MCC Meeting	<p>Next Clerkship Report Review meeting – May 8 – 4:30 PM, Room E493 & WebEx</p> <p>Next Regular Meeting – May 29 – 4:30 PM, Room E493 & WebEx</p>	Informational

8. Adjournment

Meeting was adjourned at 6:25 pm

Informational

APPROVED