

**Medical Curriculum Committee Meeting Minutes**  
SMHS

**Wednesday, February 22, 2017- 4:30 PM, Room E493, via telecomm, and video**

**Voting members in attendance:** James Beal, Charlie Christianson, Jonathan Geiger, Mark Koponen, Shanalee Mountain, Heide Philpot, Thad Rosenberger, Kathy Sulkalski, Rick Van Eck, Chen Xuesong

**Voting members not in attendance:** Raymond Goldsteen, Bryon LaBore

**Non-voting members in attendance:** Pat Carr, Joy Dorscher, Ted Fogarty, Dawn Hackman, Rebecca Maher, John Shabb, Steve Tinguely, Susan Zelewski

**Minutes Submitted by:** Rebecca Maher

**Minutes Reviewed by:** Richard Van Eck

**Minutes Approved by:** Johnathan Geiger/Thad Rosenberger

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Dr. Van Eck called the meeting to order at 4:30p in room E493 on the Northeast Campus.	Informational
<b>2. New Business</b>	<b>a. MCC meeting 3/22</b> The chair indicated that there is a need for someone to chair MCC on 3/22 MCC meeting in Dr. Van Eck's place. There were no volunteers.	Informational
<b>4. Standing Agenda Items</b>	<b>a. Approval of Minutes of 2.8.17 (Van Eck)</b> There were no questions about 2.8.17 meeting minutes	MSC to approve 2.8.17 meeting minutes. Johnathan Geiger/Thad Rosenberger//all in favor; carried unanimously
	<b>b. Subcommittee Reports and Action Request</b> <b>i. BSCS report (Shabb)</b> <b>1. Block 6 report</b> There were 77 students in Block 6. Six students received honors and there were eight re-examinations (6 MCQ, 1 Case, and 1 Clinical skills). There was one block failure with a student who failed two components. Some strengths of the block were: students were appreciative of the RAT (readiness assurance tests) quizzes and TBL activities, Dr. Kemp had multiple review sessions, students appreciated the Media Site lecture recordings, Dr. Allen made a website called Teaching Medicine with focus on the ECG module of this tutorial program, the SIM experiences were appreciated, and the ACE experiences were beneficial to the students. Opportunities arising during this block included: lecture recordings needed due to retirement of several faculty members, extensive descriptions about the overwhelming amount of information posted by Dr.	MSC to approve Block 6 report with no changes. KATHY Sulkalski/Mark Koponen//all in favor; carried unanimously.

	<p>Mary Ann Sens regarding her pulmonary pathology lecture and laboratory information, continued frustration from students regarding the need for mandatory attendance at some of the lectures, some students felt that having the Teaching Medicine ECG tutorials and other learning tools required too much time, COPD and asthma lectures given in block 5 should be switched with TB lectures in block 6 since the TB PCL case is in block 5 and the COPD PCL case is in block 6, students compared Histology lab in Year 01 to Pathology lab in Year 02 and would like to have slides annotated in Pathology the way it was in Histology, and some disconnect was noted between topics/organisms covered in Microbiology lab compared to the topics/organisms taught in Microbiology lectures. Goals for block 6 in 2017 include: secure faculty expertise to take over and deliver lecture content “live” for those faculty who no longer teach in the block following their retirement; convey to Dr. Sens the concern of students regarding the overwhelming resources material related to her pulmonary pathology content; discuss with Dr. Allen how to best streamline and/or balance the extensive resources material related to ECG teaching in the block; work with Dr. Clarens to manipulate his pharmacology lecture series in block 5 and 6 so the COPD/asthma lectures can be delivered in block 6 and so the TB lecture be delivered in block 5, where it can be appropriately timed with similar PCL case topics; and ideally improve coordination between microbiology lecture topics/organisms with what is covered in laboratory.</p> <p><b>ii. CSCS Report (Zelewski)</b></p> <p><b>1. Time Grade Update</b>  Grades have been in within the 6-week timeframe</p> <p><b>2. FM RCE update</b>  We have asked FM medicine for an update and all have significantly improved this current year. CSCS had no action items</p> <p><b>iii. EASRS Report (Tinguely)</b>  EASRS began reviewing standard 8. MCC will receive their report on standard 8 this summer. EASRS is looking at how to best do what LCME is asking (ongoing monitoring on specific elements). SMHS is responsible for standards 6, 7, 8, and 9.</p>	
	<p><b>c. Policies Update (Dorscher)</b>  No new policies.</p>	<p>Informational</p>
	<p><b>d. LCME Update</b>  This month LCME meets to review the limited survey visit. There were 8 questions asked and SMHS sent response but have not heard back yet.</p>	<p>Informational</p>

	<p><b>e. Electives/AI's (Zelewski)</b></p> <ol style="list-style-type: none"> <li>1. Neurology AI This is a brand new AI and will be offered at Sanford in Fargo. This does include a written project so there is a rubric in the AI.</li>   <li>2. Internal Medicine AI This is a brand new AI and is hospital-based. This will be offered in Fargo.</li>   <li>3. Psych AI This AI was previously approved. However, it has been edited to meet the current template.</li> </ol>	<p>MSC to approve Neurology AI with no changes. Charlie Christianson/Thad Rosenberger//all in favor; carried unanimously.</p> <p>MSC to approve Internal Medicine AI with no changes. Thad Rosenberger/Johnathan Geiger//all in favor; carried unanimously.</p> <p>MSC to approve Psych AI with no changes. Mark Koponen/Thad Rosenberger//all in favor; carried unanimously.</p>
	<p><b>f. Follow up on Action Item Table</b></p> <p>There were a few action items that have been updated—the list will be examined in the context of past meetings to ensure that all action items are represented.</p>	<p>Informational</p>
<p><b>5. Next MCC Meeting</b></p>	<p>Next Clerkship Report Review meeting – March 1, 2017 – 4:30 PM, Room E493 &amp; Video Fargo Next Regular Meeting – March 22, 2017 – 4:30 PM, Room E493 &amp; Video Fargo</p>	<p>Informational</p>
<p><b>6. Adjournment</b></p>	<p>Meeting was adjourned at 5:28 pm</p>	<p>Informational</p>