

Medical Curriculum Committee Meeting Minutes

SMHS

Wednesday, December 13, 2017- 4:30 PM, Room E493, via telecomm, and video

In attendance: Marc Basson, Jim Beal, Pat Carr, Chen Xuesong, Jonathan Geiger, Dawn Hackman, Scott Knutson, Mark Koponen, Kay McCollough, Jim Roerig, Thad Rosenberger, David Schmitz, John Shabb, Chernet Tessema, Steve Tinguely, Rick Van Eck, Susan Zelewski,

Not in attendance: Dinesh Bande, Joy Dorscher, Heide Philpot, Chris Tiongson

Minutes Submitted by: Dawn Hackman

Minutes Reviewed by: Rick Van Eck

Minutes Approved by: Jonathan Gieger/Chen Xuesong

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Van Eck called the meeting to order at 4:31 pm in room E493 on the Northeast Campus.	Informational
2. Consent Agenda	<p>a. Approval of BSCS Summary Report, Annual OBGYN Clerkship Report, and Family Medicine Clerkship Report.</p> <ul style="list-style-type: none"> - No CSCS or EASRS Summary reports. Documents on Blackboard. - Discussion: Re: BSCS report: LCMS+ is being proposed as an alternative to eValue. The proposal has been forwarded to the appropriate parties. Further news to come. <p>-All consent items were approved.</p>	MSC to approve all consent agenda items – Rosenberger/ Geiger/all in favor; carried unanimously.
3. New Business	<p>a. Medical Curriculum Competencies and Redesign</p> <p>Discussion, included:</p> <ul style="list-style-type: none"> • Question: How does the new CEMS group fit into this process? Answer: as a supporting role for mapping curriculum and identifying gaps. Leadership in curricular redesign should involve faculty and MCC and other stakeholders. • Question: Should the curricular redesign occur after the mapping project or concurrently? • Now is ideal time to embark on major revision to curriculum to match newly adopted goals and competencies, to have enough time to gather outcome data prior to next reaccreditation process (in 2022). • Curriculum mapping, in the instructional design usage, would ideally include all aspects of the curriculum from competencies down to assessment. • BSCS has been considering ways to revamp block assessment to more closely mimic question styles used 	<p>Action item: Chair will notify FAC to expect major curricular revision.</p> <p>Action item: Chair will convene a group to look at curricular redesign and that will lead MCC in a discussion about the process</p>

	<p>in STEP exams.</p> <ul style="list-style-type: none"> • Key question is what process should be used to revise. Needs to have full involvement from the SOM faculty. • Question: should MCC bring this discussion to FAC to receive buy-in from full faculty body? • Suggestion: one manageable first step might be to provide training and resources for writing assessment that would be more closely aligned with STEP. Then the rest of the redesign can take its time. Available resources, including number of curricular design advisors, can limit the success of this. Also faculty interest. • Smaller focus group of stakeholders could lead MCC in potential next steps. Could be separate from the question of rewriting assessment. Carr recommends having the assessment be considered in the same conversation. Van Eck suggests that while the conversation can be at same time, assessment change could be implemented faster. • Basson recommendation for ER to generate a handout to share with faculty that compares question styles that aren't like STEP and those that are, complete with tips for how to "fix" them ("before and after"). • Other schools have purchased databanks of expired STEP questions from NBME and made available to their faculty to help them write questions or to use the questions themselves in their assessments. <p>Documents on Blackboard</p>	<p>and what is needed to move forward by January 24th meeting.</p>
<p>4. Standing Agenda Items</p>	<p>a. Review of action item table (R Van Eck)</p> <p>Discussion – reviewed and updated</p>	<p>Informational</p>
	<p>b. Big MCC Discussion Question (R Van Eck) -- EASRS 8.3 Action Item Discussion (R Van Eck)</p> <p>a. Roles of Senior Associate Dean for Medicine & Assistant Dean for Medical Curriculum</p> <ul style="list-style-type: none"> i. a.1–a.2 ii. a.3b–a.3c iii. a.4 iv. b.1 v. b.2aIII-b.2aIV vi. b.3 <p>b. Roles of the Course Directors</p> <ul style="list-style-type: none"> i. a.3a <p>c. Individual and Groups Who Receive Evaluation Results</p> <ul style="list-style-type: none"> i. b.2a <p>d. Review of the Curriculum as a Whole (Time Permitting)</p>	<p>Tabled</p>

	<p style="text-align: center;">i. b.4</p> <p style="text-align: center;">e. Examples of how monitoring of curriculum content has been used to identify unwanted redundancies (Time Permitting</p> <p style="text-align: center;">i. c</p> <p>Documents on Blackboard: Standard 8.3 Action Items, SMHS_Competencies_Approved.</p> <p>Discussion – A, B, C. Send these reports to the appropriate people and have them update. Came to MCC from EASRS. Need to look at Bylaws to make sure roles</p>	
5. Old Business	<p>a. Policy of Scheduling Block Activities (R Van Eck)</p> <p>Discussion – Updated policy discussed by BSCS. It was approved by MCC, with minor word changes. Still needs to be forwarded to FAC.</p>	Informational
	<p>b. Block 5 Action Item Re: First Goal and Past Goals for Three Years</p>	Tabled
6. Other Business	<p>a. Cancel December 27 MCC Meeting?</p> <p>Discussion – Cancelled.</p>	
7. Next MCC Meeting	<p>Next Clerkship Report Review meeting – January 10, 2018 – 4:30 PM, Room E493 & Video Fargo</p> <p>Next Regular Meeting – January 24, 2018 – 4:30 PM, Room E493 & Video Fargo</p>	Informational
8. Adjournment	<p>Meeting was adjourned at 6:01 pm</p>	Informational