

## Medical Curriculum Committee Meeting Minutes

SMHS

**Wednesday, December 11, 2019 - 4:30 PM, Room E493, via telecomm, and video**

**In attendance:** Marc Basson, James Beal, Pat Carr, Joy Dorscher, Jane Dunlevy, Donald Hamm, Mark Koponen, Saobo Lei, Heidi Philpot, Thad Rosenberger, Ken Ruit, John Shabb, Chernet Tessema, Steve Tinguely, Rick Van Eck, Susan Zelewski.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** Mark Koponen

**Minutes Approved by:** Thad Rosenberger and Jane Dunlevy

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Dr. Koponen called the meeting to order at 4:35 pm in room E493 on the Northeast Campus.	Informational
<b>2. Consent Agenda</b>	<b>CSCS September &amp; October minutes, BSCS 9.19.19, 10.29.19 &amp; 11.19.19 minutes, EASRS October minutes, CEMS 9.9.19, 10.14.19 &amp; 10.28.19 minutes.</b>	<b>Approved by consent.</b>
<b>3. New Business</b>	<p><b>a. White Paper Proposal for Post Baccalaureate Program (Carr)</b>                      The proposed program would be a master's program that would only help the students when applying to medical programs and give them credentials to help with a future career even if they decide not to apply to a medical professional program. We already teach most of the classes that would be in this program. The goal is to help students do better in any medical professional program; however, we might be able to attract more students to our medical program by having this type of master's program.</p>	<b>MSC to accept the Post Baccalaureate master's program non-thesis concept. Thad Rosenberger / James Beal // carried.</b>
	<p><b>b. Alternative for Colloquium starting May 2020</b>                      The colloquium has been used for gathering additional data from students regarding the different surveys that are collected each year in which we would like more information on. They do have a few topics that important and the students are interested in. Effective May 2020, there will no longer be the traditional colloquium in Grand Forks, which was held Thursday/Friday before graduation on Sunday. MCC has to decide what to do for this year because in the coming years graduation will be on a Saturday and we can decide what will work best for the future later.</p> <p>After much discussion of different ideas, the consensus was to have focus groups on each campus on day for about 4-5 hours with lunch catered in. We will video conference in the few lecture topics that the students find valuable, so they will still get that information. The second part of the day will be a focus group led by a faculty member or possible have the campus deans switch campuses to lead the discussion. Everyone liked the idea to follow the structure from 2017.</p>	<b>MSC to approve each campus to host a focus group with a video conference of a few important topics for students. The focus to be to gather important information regarding the curriculum. Lunch will be catered with the option to fill out the GQ. Jane Dunlevy / Thad Rosenberger // carried.</b>

	Dr. Rick Van Eck will help coordinate the details of these focus group discussions. The Campus Deans will also talk about the possibility of leading the focus groups and the time/day that would be best.	
	<b>c. Midyear Survey Results</b>	<b>Tabled</b>
	<b>d. Standard 9 Report</b>	<b>Tabled</b>
<b>4. Old Business</b>	<p><b>a. Curriculum Renewal Update (Carr/Dunlevy)</b>  The class of 2023 &amp; 2024 will start trimesters effective July 2020 to transition into the revised curriculum. This is due to many rules and regulations we have to meet for students for financial aid and to do the curriculum revision we would like to do.</p> <p>Looking at the calendar for AY 2020-21, there are a few changes to notes. Students will have 24 hours between their last class on Thursday and when their exam starts on Friday. Block 2 is a little shorter than the other blocks but it works out that the current block 2 is only 7 weeks and one day of curriculum with all the vacation days. The summer elective block is 9-weeks long and will break block 6 into two sections, but was thought to be ok by students and faculty because the content has a natural break there in the block. While students are doing orientation and moving during the week before they start their clerkships, they will also have online training to complete such as HIPPA training.</p> <p>There was concern with the notes at the bottom of the calendar stating the removal of the 2-strike rule regarding assessment. This will be brought up to Dean Wynne for his review before it goes future. The last thing we are looking into are the fees associated with campus connects for each trimester and trying not to increase those for the upcoming year.</p>	<b>MSC to approve the schedule as written for the next 18 months for classes of 2023 &amp; 2024 contingent on infrastructure and give authorization to Drs. Pat Carr and Jane Dunlevy to make minor changes to the schedule as needed. Rosenberger / Beal // carried.</b>
<b>5. Standing Agenda Items</b>	<b>a. Review of action item table</b>	<b>Tabled</b>
<b>6. Other Business</b>		

<b>7. Next MCC Meeting</b>	Next Clerkship Report Review meeting – January 8, 2020, 2019 – 4:30 PM, Room E493 & WebEx Next Regular Meeting – January 22, 2020, 2019 – 4:30 PM, Room E493 & WebEx	Informational
<b>8. Adjournment</b>	Meeting was adjourned at 5:55 pm	Informational