

**Medical Curriculum Committee Meeting Minutes**  
SMHS

**Wednesday, November 28, 2018 - 4:30 PM, Room E4936, via telecomm, and video**

**In attendance:** Dinesh Bande, Marc Basson, James Beal, Xuesong Chen, Joy Dorscher, Jane Dunlevy, Mark Koponen, Dennis Lutz, Jonathan Pacella, Thad Rosenberger, David Schmitz, John Shabb, Chernet Tessema, Kelly Thormodson, Steve Tinguely and Susan Zelewski.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** Mark Koponen

**Minutes Approved by:** Donald Warne and Jonathan Pacella

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Dr. Koponen called the meeting to order at 4:33 pm in room E493 on the Northeast Campus.	Informational
<b>2. Consent Agenda</b>	<b>a. Approval of Meeting Minutes 10.24.18, CEMS 10.22.18 minutes, BSCS 10.16.18 minutes, CSCS 10.9.18 minutes, Family Medicine, ROME, OBGYN reports and MFM Bismarck elective.</b>	MSC to approve the consent agenda James Beal / Xuesong Chen // carried.
<b>3. Old Business</b>	<b>a. Curriculum Review Group Update (Carr, Basson, Van Eck)</b>	No update
	<b>b. 8.3 updated with Dr. Zelewski's changes (page 7)</b> The Clerkship Director Role was updated to include items that were missing that they currently do. This is ready to go back to EASRS for another review.	This will go back to EASRS to be reviewed again.
	<b>c. Chair Elect</b> There have been no volunteers yet.	Informational
<b>4. New Business</b>		
<b>5. Standing Agenda Items</b>	<b>a. Review of action item table (Koponen)</b>	No update
	<b>a. Tinguely Question #2 (8.2) (Koponen)</b> This question is addressing the process the school uses to review the curriculum. BSCS and CSCS already do a good review their perspective years of the curriculum but clear how well we review the entire curriculum. This is MCC's responsibility to be able to answer this when the LCME visits. This will be on the next agenda so the committee can develop a process to review the curriculum as a whole.	Action Item: This question will be on the next agenda for MCC to begin developing a process to

		review the curriculum as a whole.
<p><b>6. Other Business</b></p>	<p><b>a. BSCS discussing a proposal of when STEP 1 is taken in the curriculum (Shabb)</b></p> <p>At the last BSCS meeting, how students can pass the USMLE STEP 1 exam the first time and excel. We are starting to see a problem but not sure how to address. There are national trend to have students take STEP 1 later into year 3 and because of this our scores in comparison to the national average because other students are taking it later. In looking at ways in which we could help students be more, successful with their STEP 1 scores we have three things we could do to address the falling STEP 1 scores and to be more competitive with other medical schools.</p> <ol style="list-style-type: none"> <li>1. Move the STEP 1 exam to the end of year 3 and have a Cumulative Basic Science Exam as a gateway exam that they have to pass before moving into year three. <ol style="list-style-type: none"> <li>a. Based on the conversations that have been had with other schools and medical students the STEP 1 is more vignette-based questions, so taking STEP 1 after clerkships is helpful because they get to study and have some clinical experience before they take the exam.</li> </ol> <p>By having the gateway exam to pass onto year three. This would be beneficial for the students and faculty to get feedback of students' knowledge. Currently, students do receive money to take a practice exam before they take the STEP 1 but faculty do not hear how students do or know when or how serious they take the practice exam.</p> <p>BSCS and CSCS will be exploring the possible options of being able to adjust the curriculum in the first two years to accommodate to have a Cumulative Basic Science Exam as a gateway exam at the end of year two and moving the STEP 1 exam to the end of year three.</p> <p><b>MSC directs BSCS and CSCS to look at the curriculum and consider how it could be adjusted to replace the current USMLE STEP 1 exam at the end of year 2 with the Comprehensive Biomedical Science Exam as the Gateway exam for passage to year three and then to push the STEP 1 exam to the end of year 3. It was recognized that this will require additional study time for the STEP 1 exam and that this will require schedule readjustment and finding ways to shorten the preclinical curriculum currently in blocks 1-8 to make room for this additional study time. Jane Dunlevy / Thad Rosenberger // carried.</b></p> </li> <li>2. Use NBME test questions for our end of block exams.</li> </ol>	<p><b>MSC to direct BSCS and CSCS to look at the curriculum to be consider how to adjust it to replace the current USMLE STEP 1 exam at the end of year 2 with the Comprehensive Biomedical Science Exam as the Gateway exam for passage to year three and then to push the STEP 1 exam to the end of year 3. It was recognized that this will require additional study time for the STEP 1 exam and that this will require schedule readjustment and finding ways to shorten the preclinical curriculum currently in blocks 1-8 to make room for this additional study time. Jane Dunlevy / Thad Rosenberger // carried.</b></p>

	<p>a. If we use NBME questions for our end of block exams, then every department could pick the questions. This way faculty could review the content that is being taught and ensure that nothing is missing or if they are teaching something that is not as important based on the questions they are choosing from.</p> <p><b>MCC is charging BSCS to look at the feasibility of having NBME exams replace the current end of block exams or to have as an additional exam. We will review the proposal in February. Mark Koponen / Jane Dunlevy // carried.</b> Keeping in mind that we also need to teach behaviors and skills and not just teach for exams.</p> <p>3. Hire a learning specialist to help students excel with their learning; based on their learning styles. Dr. Basson is already working on getting a job description written, since BSCS said that this position is a good idea to have.</p>	<p><b>MCC is charging BSCS to look at the feasibility of having NBME exams to replace the current end of block exams or to have as an additional exam. We will review the proposal in February. Mark Koponen / Jane Dunlevy // carried.</b></p>
<p><b>7. Next MCC Meeting</b></p>	<p>Next Clerkship Report Review meeting – January 9 – 4:30 PM, Room E493 &amp; Video Fargo  Next Regular Meeting – December 12, 2018 – 4:30 PM, Room E493 &amp; Video Fargo</p>	<p>Informational</p>
<p><b>8. Adjournment</b></p>	<p>Meeting was adjourned at 6:29 pm</p>	<p>Informational</p>