

Medical Curriculum Committee Meeting Minutes
SMHS

Wednesday, November 8, 2017- 4:30 PM, Room E493, via telecomm, and video

In attendance: Dinesh Bande, Marc Basson, Pat Carr, Chen Xuesong, Joy Dorscher, Jonathan Geiger, Dawn Hackman, Mark Koponen, Kay McCollough, Thad Rosenberger, John Shabb, Steve Tinguely, Rick Van Eck, Susan Zelewski

Voting members not in attendance: Jim Beal, Scott Knutson, Heide Philpot, David Schmitz, Chernet Tessema, Chris Tiongson

Minutes Submitted by: Dawn Hackman

Minutes Reviewed by: Rick Van Eck

Minutes Approved by: Thad Rosenberger/Jonathan Geiger

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Van Eck called the meeting to order at 4:37pm in room E493 on the Northeast Campus.	Informational
2. Consent Agenda	<p>a. BSCS Summary Report</p> <p>-Discussion: none. No reports from CSCS or EASRS.</p> <p>-All consent items were approved.</p>	MSC to approve all consent agenda items – Geiger/Koponen/all in favor; carried unanimously.
3. New Business	<p>a. ROME 2016 Report</p> <p>-Discussion: CSCS requested some edits and clarifications, but no significant concerns.</p>	MSC to approve ROME 2016 Report – Rosenberger/Chen/all in favor; carried unanimously.
	<p>b. INMED Appointee</p> <p>- Discussion. The INMED rep (a voting member) will now be filled by Dr. Joy Dorscher, in her position as Interim Director of INMED.</p>	Informational
4. Standing Agenda Items	<p>a. Approval of Meeting Minutes from 9/27/17 & 10/25/17</p> <p>Discussion - none</p>	MSC to approve Minutes from 9/27/17 &

		10/25/17- Rosenberger/ Koponen/all in favor; carried unanimously.
	b. Review of action item table (Van Eck) Reviewed and updated.	Informational
	c. Big MCC Discussion Questions (Van Eck) Deferred to CEMS Proposal	Informational
5. Old Business	a. Update of 7.5 and 7.6 task force (R Van Eck) Discussion: Yvonne Jonk leading taskforce to investigate where in the curriculum the following is addressed: identifying societal problems, diversity, and cultural issues. A tool from the AAMC called Tool for Assessing Cultural Competence Training (TACCT) has been distributed to the appropriate people in the M1-2 and the M3-4 curriculum. Updates will follow.	Informational
	b. EASRS 8.3 Action Item Discussion (CEMS Proposal) Discussion, included - <ul style="list-style-type: none"> • Concerns about past efforts were raised as examples of how communication and the system can breakdown and cripple the effectiveness of similar efforts. • More discussion about the proposed membership of the CEMS. Concerns were raised about the level of faculty involvement in the CEMS proposal. The mapping processes must include faculty involvement, but at which point in the processes was debated (i.e. should faculty members be trained on writing objectives or should the proposed membership create the processes and reach out to faculty as subject experts when needed). • The point was raised that better mapping allows for documented proof that we're graduating medical students who are meeting their competencies and entrustable skills for residency. There was debate over whether UND is behind other medical schools in accomplishing this task. • Another point was raised that, if we're contemplating substantive curricular redesign (e.g. moving to a 3 year MD curriculum), should do it before we embark on a mapping project and not after. We should have a stable curriculum in place for several years prior to the next LCME visit. • It was determined that instead of starting with committee make-up, MCC should decide on the goals and charges of the committee first, and only then propose the membership that could achieve these in the timeline needed. 	Action Item: Chair will create a preliminary list of achievable goals and timeline and will distribute via Blackboard to discuss at next MCC meeting.

	<p>c. Pre-clerkship Clinical Science Co-Director Position Update (R Van Eck) Discussion – The letter was written and forwarded to the appropriate administrators, who have requested more details. Carr working on that.</p>	Informational
	<p>d. Tracy Uhlir Update (R Van Eck) Discussion – reviewing 1 internal candidate next week. Updates will follow.</p>	Informational
6. Other Business	None	
7. Next MCC Meeting	<p>Next Regular Meeting – November 29, 2017 – 4:30 PM, Room E493 & Video Fargo Next Clerkship Report Review meeting – December 13, 2017 – 4:30 PM, Room E493 & Video Fargo</p>	Informational
8. Adjournment	Meeting was adjourned at 5:54 pm	Informational

APPROVED