

Medical Curriculum Committee Meeting Minutes

SMHS

Wednesday, January 8, 2020 - 4:30 PM, Room E493, via telecomm, and video

In attendance: Marc Basson, James Beal, Pat Carr, Megan Denis, Joy Dorscher, Jane Dunlevy, Mark Koponen, Kay McCullough, Heidi Philpot, Jim Roerig, Thad Rosenberger, Ken Ruit, David Schmitz, John Shabb, Chernet Tessema, Steve Tinguely, Rick Van Eck, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Mark Koponen

Minutes Approved by: Thad Rosenberger and Jane Dunlevy

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Koponen called the meeting to order at 4:32 pm in room E493 on the Northeast Campus.	Informational
2. Old Business		
3. New Business	<p>a. Standard 9 Report We are working on completing the DCI at a much higher level of detail than what EASRS and other committees have been doing at their monthly meetings. There are areas that do need our attention.</p> <p>In element, 9.4 there are concerns from students that the grading is not standardized and there is a lot of subjectivity. The graders do fill out a standardized form. Another concern is that during the clerkships students report 100% that they received feedback, but on the ISA, we do not have the same report from students.</p> <p>One more area of concern from our last LCME visit was the MSAPC and Grievance policies. EASRS did review these policies and have found areas for them to be improved, Dr. Ken Ruit is working on the Grievance Policy, and Dr. Joy Dorscher is working on the MSAPC Policy.</p>	MSC to accept the Standard 9 report. Thad Rosenberger / Jim Beal // carried.
	<p>b. iSpiral-lyte Discussion This form was revised to be more usable for evaluating medical students and is a great improvement. With the current form, the facilitators find it clumsy and time consuming to fill out for each students.</p> <p>Discussion surround the idea of milestone and if there is too much subjectivity with the evaluating of the students based on whether they are where they should be for a block 1 or a block 4 medical student. Concerns of how these conversations can go with students if it is marked that they are not meeting expectations. There will need to be some training to explain to students what the end goal is</p>	MSC to accept the iSpiral-lyte proposed evaluation form with the removal of the rating tables, so it will only be the narrative boxes remaining and a note that the comments will be used in the Dean's

	<p>and to show them moving toward that goal with different milestones. The residency program also uses something like this and gets excited to see an undergraduate programs use a similar evaluation process. With an idea that the anchors for the milestones should be worded positively and purposefully to be able to be used by all departments throughout the curriculum for long-term usage.</p> <p>We still need to provide feedback to student, so for a temporary solution we will use this revised form with the removal of the rating scale and only provide the prompts and narrative boxes and will add a note that they will be used for the Dean’s letter.</p>	<p>letter. Dr. Rick Van Eck will work with Education Resources to develop a long-term evaluation form to be used throughout the curriculum. Jane Dunlevy / Thad Rosenberger// carried.</p>
	c. Midyear Survey Results	Tabled
	d. CoRE Membership Election	Tabled
4. Standing Agenda Items	a. Curriculum Renewal process update	Tabled
	b. Review of action item table	Tabled
5. Other Business		
6. Next MCC Meeting	<p>Next Clerkship Report Review meeting – March 4, 2020 – 4:30 PM, Room E493 & WebEx</p> <p>Next Regular Meeting – January 22, 2020 – 4:30 PM, Room E493 & WebEx</p>	Informational
7. Adjournment	Meeting was adjourned at 6:10 pm	Informational