

**Medical Curriculum Committee Meeting Minutes**

SMHS

**Wednesday, January 24, 2018- 4:30 PM, Room E493, via telecomm, and video**

**In attendance:** Marc Basson, Pat Carr, Joy Dorscher Jonathan Geiger, Mark Koponen, Kay McCollough, Heide Philpot, David Schmitz, John Shabb, Chernet Tessema, Steve Tinguely, Chen Xuesong, Susan Zelewski

**Not in attendance:** Dinesh Bande, Jim Beal, Dawn Hackman, Scott Knutson, Jim Roerig, Thad Rosenberger, Chris Tionson, Rick Van Eck

**Minutes Submitted by:** Rebecca Maher

**Minutes Reviewed by:** Mark Koponen

**Minutes Approved by:** Koponen/ Rosenberger

*MSC – motion, second and carried.*

| AGENDA ITEM                     | SUMMARY  | ACTION/FOLLOW-UP  |
|---------------------------------|--|---|
| <b>1. Welcome/call to order</b> | Dr. Van Eck called the meeting to order at 4:33 pm in room E493 on the Northeast Campus.   | Informational   |
| <b>2. Consent Agenda</b>        | <p><b>a. Approval of Annual Epidemiology Clerkship Report and Internal Medicine Clerkship Report, Sanford Sports Medicine edits, Peru Electives and BSCS and CSCS Summary Reports.</b><br/>-All consent items were approved.</p>   | MSC to approve all consent agenda items –Jonathan Geiger/Chen Xuesong//all in favor; carried unanimously. |
| <b>3. New Business</b>          | <p><b>a. Curriculum renewal (Carr, Ruit, Van Eck)</b><br/>This is an important topic to discuss therefore; should not be tabled. We need to answer the question of what do we want the curriculum to look like. This needs to include clinicians and scientist. We need to look at all of the different curriculums and present them to make a decision on what avenue we would like to go. The following individuals are tasked to present new curricula at the next MCC meeting:<br/>Dr. Koponen: Champion 3 year<br/>Dr. Schmitz: University of Washington School of Medicine model<br/>Dr. Van Eck: Incremental model<br/>Dr. Carr: Northern Ontario<br/>Dr. Zelewski: Integration of pre-clinical and clinical<br/>Dr. Tinguely: University of Wisconsin at Madison</p> | Action item: to look at the different models of curricula and report at the next MCC meeting.             |
|                                 | <p><b>b. Scheduled Time policy FAC comments and response (FYI)</b><br/>This will be going to FAC</p>   | Informational   |

|                                 |   |               |
|---------------------------------|---|---------------|
| <b>4. Standing Agenda Items</b> | <b>a. Review of action item table (R Van Eck)</b><br>Tabled   | Tabled        |
|                                 | <b>b. Big MCC Discussion Question (Koponen) -- EASRS 8.3 Action Item Discussion</b><br>Element 8.3 "Missing role descriptions" There are different titles that need to be updated. Those who need to address their titles and roles will see an email to update the document using track changes. Once that individual updates the document, it will go to the next individual that needs to update the document. | Informational |
| <b>5. Old Business</b>          | No old business at this time to discuss.  | Informational |
| <b>6. Other Business</b>        | No other business at this time to discuss.  | Informational |
| <b>7. Next MCC Meeting</b>      | Next Clerkship Report Review meeting – February 7, 2018 – 4:30 PM, Room E493 & Video Fargo<br>Next Regular Meeting — March 14, 2018 4:30 PM, Room E493 & Video Fargo  | Informational |
| <b>8. Adjournment</b>           | Meeting was adjourned at 5:33 pm  | Informational |