

UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Medical Education Center Room 220 & video and teleconference from distant sites
Meeting Minutes
 May 14, 2019

Topic/Presenter	Discussion	Action/Resolution	ACGME Require
1. Call to order	Dr. Kim Becker called the meeting to order at 4:08pm. Attendance Sheet is attached.		I.A.5.a)
2. Review of Minutes	a. February 12, 2019.	The Consent Agenda was approved with no items removed or changed by the full committee.(Sticca/Hostetter)	I.B.3.b)
3. Announcements	Dr. Walker will not be present for the meeting as she is in a delivery. All items concerning her program will be postponed until the June meeting.		I.B.4.a).(2)
4. Recommendations benefits/support/stipends			I.B.4.b).(2)
5. Communication with GMEC			
6. Resident duty hours			III.B.5
7. Quality of GME Learning	<ul style="list-style-type: none"> a. Follow up on prior issues – Dr. Walker – Fargo Family Medicine Call Room b. Check in from all resident committee members to include program work environment, duty hours, and supervision. c. Dr. Jurivich, on behalf of Fellow Dr. Ali, stated that office space for residents has been condensed and they are working on finding more office space d. No other resident concerns expressed. 	<ul style="list-style-type: none"> a. Rooms have been secured for residents in Fargo for fatigue mitigation – located on concourse level of SMCF and checked out through guest services. Dr. Theige will address CLER updates more next month. 	I.B.4.a).(2)

<p>8. Curriculum and Evaluation</p>	<p>a. AMA Modules</p> <ul style="list-style-type: none"> i. 12 modules – the current modules are listed below: <ul style="list-style-type: none"> 1. Confidentiality 2. Avoiding Medical Student Mistreatment 3. Patient Handoffs 4. Physician Health: Physicians Caring for Ourselves 5. Quality Improvement Panel 6. Resident Intimidation 7. Residents as Teachers 8. Sleep Deprivation: Your Life and Your Work 9. Working Effectively within an Interprofessional Team 10. Thriving Through Residency: the Resilient Resident 11. Cultural Competency 12. Patient Safety. ii. Dr. Becker proposes we keep the requirements the same for the coming year. 	<p>Hearing no suggestions or changes, the required modules will remain the same for 2019-2020 for new residents/fellows.</p>	<p>I.B.4.a).(4)</p>
<p>9. Oversight of programs accreditation</p>	<ul style="list-style-type: none"> a. Approval of Geriatrics Fellowship (Fargo) Special Review Report. b. Monitoring of Minot Family Medicine Special Review Recommendations – Dr. Hostetter c. Monitoring of 3/31/19 ACGME LON: Family Medicine – Minot – Dr. Hostetter <ul style="list-style-type: none"> i. The main citation for Minot was for pediatric volume – 10% is needed, only seeing 6.4% currently ii. This is an ongoing problem because of the aging community. iii. Interventions: Ask Trinity to loan us a pediatrician and obstetrician. iv. Other option is to hire their own pediatrician and obstetrician. v. Market that program is qualified to treat peds. 	<ul style="list-style-type: none"> a. The Consent Agenda was approved with no items removed or changed by the full committee.(Sticca/ Hostetter) b. Dr. Hostetter reviewed progress on recommendations. Will present to GMEC again in Fall 2019. c. Dr. Hostetter anticipates the next assessment of Minot's citation and AFI progress will be conducted in the next ADS report – at the end of July. Then they will be able to assess whether or not their 	<p>I.A.3.</p>

	<p>violation reports – Dr. Hostetter has been getting potential reports.</p> <ul style="list-style-type: none"> ii. Residents were reporting potential duty hour violations – not actual violations iii. Suggested that Potential Duty Hour Violations language change in MedHub as to differentiate real violations from potential ones iv. Ped issue in Bismarck is similar to that in Minot, but was not considered a violation. v. Working with Sanford to resolve the Medical Records Special Review issue. <p>d. Monitoring of 3/15/19 ACGME LON: Family Medicine – Hettinger. Dr. Hostetter.</p> <ul style="list-style-type: none"> i. Similar issues/ similar citations as Bismarck. ii. Dr. Houle will enforce logging hours more conscientiously. <p>e. 3/2/19 ACGME LON: Surgery – Dr. Sticca.</p> <ul style="list-style-type: none"> i. Continued citation for Faculty Research: will be discussed next month. 	<p>the language of the potential duty hour notice. She will also find out if we can stop potential duty hour violation warnings altogether as to not confuse the residents. Will speak with MedHub representative.</p> <p>Motion that Dr. Hostetter will give a follow up report on Duty Hour Violations in September. (Thiege/Piatt). Motion passed by full committee.</p>	
<p>10. Institutional Accreditation</p>	<ul style="list-style-type: none"> a. 2/6/19 ACGME LON: Internal Medicine. Continued accreditation. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations. b. 2/28/19 ACGME LON: Family Medicine-Williston. Continued accreditation. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations. c. 3/15/19 ACGME LON: Family Medicine-Fargo. Continued Accreditation. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations. 	<p>The Consent Agenda was approved with no items removed or changed by the full committee. (Sticca/Hostetter)</p>	<p>I.B.4.b).(6)</p>

	<p>d. 4/18/19 ACGME LON: Psychiatry. Continued accreditation. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations.</p> <p>e. 4/5/19 ACGME LON: Family Medicine – Bismarck was approved for a temporary increase of 1 resident effective 7/1/2020 – 6/30/2021.</p>		
11. Annual Institutional Review			
12. Oversight of programs changes	<p>a. Dr. Sticca will no longer be PD – he will be associate PD in Fargo</p> <p>b. Associate PD in Grand Forks will become PD of Surgery – most groundwork for this change has already been completed</p> <p>c. Pending approval of GMEC Dr. Johnson will be taking over as PD of Surgery.</p> <p>d. Dr. Gasevic will be stepping down as Associate PD in Fargo due to his wife beginning her residency.</p> <p>e. Lori Anderson will be retiring effective July 1. – Angie Flesberg will take her place in Fargo.</p>	GMEC will review PD Requirements and the CV of Dr. Johnson for June 2019 meeting.	
13. Establishment of Policy and Procedures			I.B.4.b).(1)
14. Oversight of reductions and closures			IV.N.
15. Vendor interactions			IV.K
Adjournment	The meeting adjourned at 4:56PM.		
Future meeting schedules	2018-2019 GMEC Schedule: 4:00-5:00PM Full committee to include resident members		

Attendance:

Dr. Kim Becker (DIO)
Dr. Marc Basson
Dr. Curtis Small
Dr. Jeff Hostetter
Dr. Susan Zelewski
Dr. Gunjan Manocha (Geriatrics Coordinator)
Eve Safratowich (Hettinger Coordinator)
Deb Walker (Psychiatry Coordinator)
Dr. Bruce Piatt
Ty Timmer (Orthopedic Surgery Resident)
Haris Ali (Geriatrics Resident)
Ali Pervaiz (Psychiatry Resident)
Dr. Don Jurivich
Dr. Robert Olson
Dr. Robert Sticca
Dr. Seye Adekeye
Dr. Cathy Houle
Dr. David Theige
Elizabeth Chacon (Williston Coordinator)
Errin Jordan (GME administrative assistant)