

**UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Medical Education Center Room 220 & video and teleconference from distant sites
Meeting Minutes
February 13, 2018**

Topic/Presenter	Discussion	Action/Resolution	ACGME Require
1) Call to order	The meeting was called to order at PM by Dr. Kim Becker, DIO. The attendance sheet is attached.		I.A.5.a)
2) Review of Minutes	Approval of minutes of January 9, 2018. The minutes were approved as printed.	Approval of minutes The minutes of January 9, 2018, were approved as printed.	I.B.3.b)
3) Announcements	a. CLER response vote. The vote was approved and the response was submitted to the CLER team.	The CLER response was approved by the full committee via email vote.	I.B.4.a).(2)
4) Recommendations benefits/support/ stipends	a. The 2018-2019 Resident/Fellow contract was reviewed. – The draft contract was reviewed by legal counsel. Changes were reviewed by Dr. Becker. b. Dr. Becker discussed the resident stipends for the next academic year. Dr. Becker has been told by Melanie in Administration and Finance that no raises for faculty, staff, or residents for the next academic year.	A motion was made to approve the resident contract for the 2018-2019 academic year. (Hostetter/Stripe). A motion was made that resident's salaries and benefits not be reduced but be maintained. (Hostetter/Kayani).	I.B.4.b).(2)
5) Communication with Program Directors			
6) Resident duty hours			III.B.5
7) Quality of GME Learning	a. Follow up on prior issues	FYI	I.B.4.a).(2)

	<ul style="list-style-type: none"> a. Presentation of Benefits and stipends – Dr. Becker gave a presentation comparing benefits and stipends UND and U of MN. The presentation also reviewed were some preventative benefits/deductibles thru the resident’s policy. b. Resident health insurance update – Don Kramer, Sales and Account Executive, BCBS of ND was present to discuss the resident insurance policy. <p>b. Check in from all resident committee members to include program work environment, duty hours, and supervision.</p> <ul style="list-style-type: none"> a. Residents in attendance at the meeting reported no other issues. 		
8) Curriculum/Evaluation			I.B.4.a).(4)
9) Oversight of Program accreditation	<p>Family Medicine Fargo:</p> <ul style="list-style-type: none"> a. Complement increase approved by GMEC but denied by ACGME b. 11/17/17 LON Response (attached)--Dr. Walker prepared a written report submitted to the committee. Dr. Walker verbally reviewed responses with the committee. <ul style="list-style-type: none"> i. Dr. Schmitz suggested the response note numbers for pediatric patients under the age of 10 to directly respond to the concern. ii. Dr. Hostetter suggested filling out the ACGME dashboard on scholarly activity and it will address the question more effectively in the format ACGME is familiar. 	Dr. Walker asked that she provide an update in August so she has one year of data to support her response.	I.B.5.a).(3)
10) Institutional Accreditation			I.A.3.
11) Annual Institutional Review			I.B.5.

12)	Oversight of program changes		I.B.4.b).(6)
13)	Establishment of Policy and Procedures		I.B.4.b).(1)
14)	Oversight of reductions and closures		IV.N.
15)	Vendor interactions		IV.K
16)	Adjournment	The meeting was adjourned at 5:00PM	
17)			

