

**UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Medical Education Center Room 220 & video and teleconference from distant sites
Meeting Minutes
October 10, 2017**

Topic/Presenter	Discussion	Action/Resolution/	ACGME Require
1) Call to order	The meeting was called to order at PM by Dr. Kim Becker, DIO. The attendance sheet is attached.		I.A.5.a)
2) Review of Minutes			I.B.3.b)
3) Announcements	The original meeting agenda postponed so the group could review documents and planning for the CLER site visit in Fargo.		I.B.4.a).(2)
4) Recommendations benefits/support/stipends			I.B.4.b).(2)
5) Communication with Program Directors			
6) Resident duty hours			III.B.5
7) Quality of GME Learning	Dr. Becker reviewed the schedule and required documents that were to be uploaded to the ACGME. The CLER site visit will take place October 24-25, 2017 at Sanford Health Hospital (new building).		I.B.4.a).(2)
8) Curriculum and Evaluation			I.B.4.a).(4)
9) Oversight of Program accreditation			I.B.5.a).(3)
10) Institutional Accreditation			I.A.3.

11)	Annual Institutional Review			I.B.5.
12)	Oversight of program changes			I.B.4.b).(6)
13)	Establishment of Policy and Procedures			I.B.4.b).(1)
14)	Oversight of reductions and closures			IV.N.
15)	Vendor interactions			IV.K
16)	Adjournment	The meeting was adjourned at 5:00PM.		
17)	Future mtg dates	Oct 10; Nov 14; Dec 12; Jan 9; Feb 13; NO March; Apr 10; May 08; Jun 12.		

2017-2018

8/8/17

9/12/17

10/12/17

Graduate Medical Education Committee

Voting Members - Fargo/or Grand Forks sites

Kim Becker, DIO	DIO	X	X	X
David Theige, MD, Internal Medicine	Program Director & Quality Improvement/Safety Officer	X		X
Robert Olson, MD, Psychiatry	Program Director		X	X
Neville Alberto, MD, Transitional Year	Program Director	X	X	X
Robert Sticca, MD, Surgery	Program Director	X	X	X
Debra Walker, MD, Family Med-Fargo	Program Director	X	X	X
Lisa Schock, MD, Psychiatry	Resident member	X	X	
Alicia Elliott, MD, Psychiatry	Alternate representative			

Jason Lou, MD, Transitional Year	Resident member	X		X
Bismarck Odei, MD, Transitional Year	Alternate Resident member			
Amit Kaushal, MD, Internal Medicine	Resident member	X	X	
Jared Velgersdyk, MD, Internal Medicine	Alternate Resident member			X
Adeseye Adekeye, MD, Surgery	Resident member	X	X	X
Mallory Yelenich-Huss, MD, Surgery	Alternate Resident member			
Evelyn Fuentes-Dondoneau, MD, Family Medicine	Resident member	X	X	X
Shelly Wadhawan, MD, Family Medicine	Alternate Resident member			
Voting Members - Minot				
Stephen Stripe, MD, Fmed	Program Director	X	X	
Umesh Narayanan, MD, FMed	Resident member	X	X	
Renu Malhi, MD, FMed	Alternate Resident member			
Voting Members - Williston				
Stephen Stripe, MD, FMed Rural	Program Director	X		
Dustin Tolman, MD, Family Med	Resident member			
Wasqas Kayai, MD, or Sumeet Mohan, MD, FMed	Alternate Resident member	X	X	
Voting Members - Bismarck				
Jeff Hostetter, MD, FMed	Program Director	X	X	
Guy Tangedahl, MD, Geriatrics	Program Director		X	
Brittany Bearstail, MD, FMed	Resident representative	X		
Jasdeep Gill, MD, Family Med	Alternate Resident member			
Karin Willis, MD, Geriatrics	Fellow representative			
Voting Members - Hettinger				
Jeffrey Bruning, MD, FMed	Resident representative	X	X	X
Kumari Singh, MD, Fmed	Alternate Resident member			

Advisory Members

** (Assoc/Asst PD become voting when PD is Absent)*

Marc Basson, MD , PhD, MBA	Senior Assoc. Dean of Medicine & Research		X	X
Bruce Piatt, MD, Orthopedics	Program Director (advisory until resident complement present)		X	
Donald Jurivich, MD, Geriatrics	Program Director (advisory until resident complement present)			
Stefan Johnson, MD, Surgery	Assoc. Program Director*		X	
Cathy Houle, MD, FMed	Site Director		X	
James Roerig, Pharm.D., Psychiatry	Associate PD, Clerkship Director*			
Paul Mariani, MD, VA Medical Center	Designated Educational Official VA GMEC Appointee			
Curtis Small, MD, Site Director, FMED Rural	CHI St. Alexius Health, Williston GMEC Appointee	X	X	
Jane Roggensack, Sanford	Mgr. Med Ed at Sanford (Fargo) GMEC Appointee	X	X	X
Lori Anderson, Surgery	Program Coordinator (Grand Forks)	X	X	X
Renee Hertel, Internal Medicine	Manager and Coordinator			
Karen Rude, Fmed	Program Coordinator (Minot)	X	X	
Beth Ambrosio, Transitional Year & IM	Coordinator	X	X	
Debra Walker, Psychiatry	Manager and Program Coordinator		X	
Cecilia Hospidales, FMED	Program Coordinator (Fargo)	X	X	X
Sara King, Orthopedics	Program Coordinator (Fargo)	X	X	X
Eve Safratowich, FMed	Coordinator (Hettinger)	X	X	
Greta Loritz, Fmed	Program Coordinator (Bismarck)	X	X	

Tessah Richardson, FMed Rural	Program Coordinator (Williston)	X	X	
Renee Kringlen, Program Coordinator	Geriatrics-Fargo			X
Kristi Hofer, GME Office	Admin Officer, GME	X	X	X
Guests				
Susan Zewlewski, MD		X	X	