

UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Medical Education Center Room 220 & video and teleconference from distant sites
Meeting Minutes
 January 15, 2019

Topic/Presenter	Discussion	Action/Resolution	ACGME Require
1. Call to order		The Consent Agenda was approved with no items removed or changed (Jurivich).	I.A.5.a)
2. Review of Minutes	No minutes reviewed at this meeting.		I.B.3.b)
3. Announcements			I.B.4.a).(2)
4. Recommendations benefits/support/ stipends	There was a discussion of resident/fellow stipends for the next academic year.	A motion was made to recommend resident/fellow stipends and benefits be maintained at current level. (Hostetter/Theige). The full committee approved the motion.	I.B.4.b).(2)
5. Communication with GMEC	a. Some funds available for items that would benefit all residency/fellowship programs-suggestions- Some funding may be available for a one-time purchase that would improve or enhance all residency programs across the board. Suggestions from members included: <ul style="list-style-type: none"> • Interprofessional education workshop • Symposium on quality improvement or population health. 		

	<p>b. Topic ideas for April 9, 2019 GMEC Retreat in Fargo? Dr. Becker asked if there were topics or suggestions for sessions at the Fargo retreat.</p> <ul style="list-style-type: none"> • Institutional response to new program requirements on wellness. <ul style="list-style-type: none"> ○ Approved time off and categories? ○ Logging hours • Dr. VanEck – Curricular gamification ideas (scrub wars) • CLER and common program requirements 		
6. Resident duty hours			III.B.5
7. Quality of GME Learning	<p>a. Check in from all resident committee members to include program work environment, duty hours, and supervision.</p> <p>a. Dr. Gupta, FMED – Dr. Gupta has said the lack of a call room is a problem; Dr. Walker corrected that there is a Family Medicine call room on the OB floor.</p>	Follow-up will be on the next agenda to confirm resolution.	I.B.4.a).(2)
8. Curriculum/ Evaluation	<p>a. Review of Annual Program Evaluations submitted in 2018-2018 Annual Reports to GMEC – There was a discussion</p>	A motion was made to approve program evaluations. (Theige/Ali).	I.B.4.a).(4)
9. Institutional Accreditation	<p>a. Annual Institutional Review (AIR) (See Attachment 5) and AIR Executive Summary (See Attachment 6)</p> <p>b. Survey results were discussed to possibly share good practices to improve all:</p> <ul style="list-style-type: none"> • FMED Fargo – small program and regular changes for improvement in a new program. • Internal Medicine – Dr. Theige – Listening to feedback from the residents making sure they are being heard. Resident only meetings with follow up discussing those issues and closing the loop. Dr. Clark confirmed that process is helpful. 	<p>A motion was made to approve both the full and executive summary of the Annual Institutional Review (AIR). (Hostetter/Sticca).</p> <p>The full committee passed the motion.</p> <p>Discussion: Dr. Hostetter asked if this report be sent to the participating hospitals with contact emails provided by the programs.</p>	I.A.3.

	<p>Practice habits – Dr. Hostetter said that residents received clinic production dashboard as well as talks on benchmarks, RVUs, etc.</p> <p>Scholarly activity – Surgery – All the residents are required to do scholarly activity and core faculty become mentors because of the small group of core faculty.</p> <p>Minot – Process was in place for a while. Early in orientation 2 weeks is set aside to set up project and culture of research was well established with faculty involved. .</p>	<p>Dr. Hostetter made a motion that the AIR be sent to participating hospital executives with names being provided by Program Directors to Dr. Becker. (Hostetter/Theige).</p> <p>Discussion: More discussion why hospitals would want this large report. Dr. Hostetter sees this as a hospital accreditation requirement for joint commission.</p> <p>The full committee passed the motion.</p>	
10. Annual Institutional Review			I.B.5.
11. Oversight of program changes			I.B.4.b).(6)
12. Establishment of Policy and Procedures			I.B.4.b).(1)
13. Oversight of reductions and closures			IV.N.
14. Vendor interactions			IV.K
15. Adjournment	The meeting adjourned at 5:05PM.		

16. Future meeting schedules	2018-2019 GMEC Schedule: 4:00-5:00PM Full committee to include resident members 5:00-5:30PM Institutional Resident Forum (Residents ONLY) February 12 March-no meeting April 9-GMEC Retreat May 14 June 11		
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