

UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Medical Education Center Room 220 & video and teleconference from distant sites
Meeting Minutes
 January 14, 2020

Topic	Discussion	Action/Resolution	ACGME Require
1. Call to order	Dr. Kim Becker called the meeting to order at 4:07pm. Attendance Sheet is attached.		I.A.5.a)
2. Review of Minutes	No previous minutes were reviewed.		I.B.3.b)
3. Announcements			I.B.4.a).(2)
4. Recommendations benefits/support/ stipends			I.B.4.b).(2)
5. Communication with GMEC			
6. Resident duty hours			III.B.5
7. Quality of GME Learning			I.B.4.a).(2)
8. Curriculum and Evaluation			I.B.4.a).(4)
9. Oversight of programs accreditation			I.A.3.
10. Institutional Accreditation			I.B.4.b).(6)

11. Annual Institutional Review			
12. Oversight of programs changes: Review of the following for approval (applications for ACGME accreditation of new programs; requests for permanent changes in resident/fellow complement; additions and deletions of participating sites; appointment of new PD's, etc.) prior to submission to the ACGME by program directors	<p>a. GMEC vote on anticipated closure of Geriatrics Fellowship (Bismarck) on January 17, 2020 and notification to ACGME for voluntary withdrawal of ACGME program accreditation. – Dr. Becker informed the committee about the impending closure of the Geriatric Fellowship in Bismarck and the notification to ACGME. Dr. Basson told the committee that the program director is resigning and we do not have available, qualified faculty to run the program.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Dr. Piatt asked if we have tried to recruit a new program director. Dr. Basson commented that with only 30 days' notice and the current availability of available or not available faculty, it is just not practical. • There was a short discussion about the affect the current fellow and the implications of the program director leaving at such short notice. • Dr. Schmitz said the particular ACGME requirements for a geriatric fellowship director requires additional CAQ in Geriatrics and the singular person in the area is the person resigning. • Independent of the effect on the trainee, we cannot run the program without a program director so we 	<p>A motion was made to close the Bismarck Geriatric Fellowship (Olson/Heitkamp)</p> <p>Amendment to the motion. Dr. Becker asked that the motion be amended adding a January 17, 2020, closure date.</p> <p>The amended motion to read:</p> <p>A motion was made to close the Bismarck Geriatric Fellowship program effective January 17, 2020.</p> <p>Motion approved by the full committee.</p> <p>Dr. Becker will notify the ACGME of the voluntary withdrawal of accreditation of the Bismarck Geriatric fellowship.</p>	

	<p>close either the program or the ACGME will close it for us.</p> <ul style="list-style-type: none"> • Dr. Jurivich has put together a plan for the fellow to complete the program between Fargo and Bismarck. <p>b. Plan for transfer of Dr. Taleb Taha from Geriatrics Fellowship (Bismarck) to Geriatrics Fellowship (Fargo) – Dr. Jurivich had come up with a plan for the fellow to finish the program but during the meeting, the fellow resigned from the program with an effective date of January 17, 2020. The resident felt completing part of his fellowship in Fargo would be a burden to his family.</p> <p>c. Approval of Bismarck-based participating sites for Geriatrics Fellowship (Fargo) – This item was not discussed due to the resident plan to resign.</p>		
13. Establishment of Policy and Procedures			I.B.4.b).(1)
14. Oversight of reductions and closures			IV.N.
15. Vendor interactions			IV.K
Adjournment	The meeting adjourned at 4:21PM.		
Future meeting schedules	2019-2020 GMEC Schedule: GMEC Meeting Dates for 2019-2020 4:00-5:00PM Full committee to include resident members		

	5:00-5:30PM Institutional Resident Forum (Residents ONLY) <ul style="list-style-type: none">• February 11, 2020• March 10, 2020-no meeting• April 14, 2020• May 12, 2020• June 9, 2020		
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Minutes taken by Kristi Hofer, GME

Greta Loritz, Fmed	Program Coordinator (Bismarck)	X				X	X	X				
Yesenia Chacon (Elizabeth), Program Coordinator	Site Coordinator (Williston)											
Meghan Jeanotte, Geriatrics	Assistant (GF)											
Gunjan Manocha, Geriatrics Fargo	Program Coordinator (GF)	X						X				
Kristi Hofer, GME	Admin Officer, SE Campus & GME	X					X	X				
Errin Jordan, GME Grand Forks	GME & Neurology					X						
Guests present see below												
Dr. Bande, IntMed												
Dr. Zelewski, NW Campus		X					X	X				
Dr. Schmitz, Fmed		X					X	X				
Lisa Jorisson, Neurology	Program Coordinator (Fargo)						X					
Dr. Jau-Shin Lou, Neurology	Program Director						X					
Dr. Warne	Guest speaker						X					