

**UND School of Medicine & Health Sciences  
Graduate Medical Education Committee  
Medical Education Center Room 220 & video and teleconference from distant sites  
Meeting Minutes  
November 15, 2017**

Topic/Presenter	Discussion	Action/Resolution/	ACGME Require
1) Call to order	The meeting was called to order at 4:00PM by Dr. Kim Becker, DIO. The attendance sheet is attached.		I.A.5.a)
2) Review of Minutes	The minutes of September 12, 2017 and October 10, 2017 were reviewed.	A motion was made to approve as printed (Sticca/Olson)	I.B.3.b)
3) Announcements	Annual reports were due to GMEC November 6, 2017. Dr. Becker mentioned there are some reports missing from a few programs. Reports are used for FAC and our institutional report.  CLER visit was just completed. Thank you to those who worked hard to make visit run smoothly. A formal report is expected in December-January.		I.B.4.a).(2)
4) Recommendations benefits/support/stipends			I.B.4.b).(2)
5) Communication with Program Directors	Dr. Becker asked about level of interest in GMEC retreat or topics. Possible topics: expectations and plans for resident wellness. Common program requirements and at what level they should be addressed. Dr. Becker will work on date in April.  MedHub moving GME E*value resources to MedHub. A discussion with members supported staying with MedHub,	A motion was made for the GMEC to use MedHub residency software support for our programs. (Theige/Stripe)	
6) Resident duty hours			III.B.5

7)	Quality of GME Learning	Health insurance for Residents – Resident discussed lack of coverage for routine lab work with resident’s insurance policy.  Other Resident concerns: *discussed contract renewal dates. *prescription coverage *wellness or preventive visits not covered  Also in discussion was the dental policy.	<b>Dr. Kim Becker will review the policy and contact administration and finance with these concerns</b>	I.B.4.a).(2)
8)	Curriculum and Evaluation			I.B.4.a).(4)
9)	Oversight of Program accreditation	Dr. Stripe reported on a citation received in June. The number of pediatric patients visits in the clinic is lower than optimal. In discussion with Trinity on pediatrician time at the clinic.	<b>Revisiting correction in April 2018</b>	I.B.5.a).(3)
10)	Institutional Accreditation			I.A.3.
11)	Annual Institutional Review			I.B.5.
12)	Oversight of program changes			I.B.4.b).(6)
13)	Establishment of Policy and Procedures	Drug and Alcohol & Screening Education Program. Dr. Becker discussed the student policy vs staff policy differences. No action taken.  Resident Fellow Complaint policy/procedure was reviewed. Processes were discussed and revised.	<b>Motion was made to approved the Resident Fellow Complaint procedure with the discussed revisions (Hostetter/Sticca) The policy was approved by the full committee.</b>	I.B.4.b).(1)
14)	Oversight of reductions and closures			IV.N.
15)	Vendor interactions			IV.K
16)	Adjournment	The meeting was adjourned at 5:00PM.		
17)	Future mtg dates	Dec 12; Jan 9; Feb 13; NO March; Apr 10; May 08; Jun 12.		

2017-2018

8/8/17

9/12/17

10/12/17

11/14/17

## Graduate Medical Education Committee

Voting Members - Fargo/or Grand Forks sites					
Kim Becker, DIO	DIO	X	X	X	X
David Theige, MD, Internal Medicine	Program Director & Quality Improvement/Safety Officer	X		X	X
Robert Olson, MD, Psychiatry	Program Director		X	X	X
Neville Alberto, MD, Transitional Year	Program Director	X	X	X	X
Robert Sticca, MD, Surgery	Program Director	X	X	X	X
Debra Walker, MD, Family Med-Fargo	Program Director	X	X	X	
Lisa Schock, MD, Psychiatry	Resident member	X	X		<b>X</b>
Alicia Elliott, MD, Psychiatry	Alternate representative				
Jason Lou, MD, Transitional Year	Resident member	X		X	X
Bismarck Odei, MD, Transitional Year	Alternate Resident member				
Amit Kaushal, MD, Internal Medicine	Resident member	X	X		
Jared Velgersdyk, MD, Internal Medicine	Alternate Resident member			X	
Adeseye Adekeye, MD, Surgery	Resident member	X	X	X	X
Mallory Yelenich-Huss, MD, Surgery	Alternate Resident member				
Evelyn Fuentes-Dondoneau, MD, Family Medicine	Resident member		X	X	
Shelly Wadhawan, MD, Family Medicine	Alternate Resident member				
Voting Members - Minot					
Stephen Stripe, MD, Fmed	Program Director	X	X		X
Umesh Narayanan, MD, FMed	Resident member	X	X		X
Renu Malhi, MD, FMed	Alternate Resident member				
Voting Members - Williston					
Stephen Stripe, MD, FMed Rural	Program Director	X			X
Dustin Tolman, MD, Family Med	Resident member				

Wasqas Kayai, MD, or Sumeet Mohan, MD, FMed	Alternate Resident member	X	X		
<b>Voting Members - Bismarck</b>					
Jeff Hostetter, MD, FMed	Program Director	X	X		X
Guy Tangedahl, MD, Geriatrics	Program Director		X		X
Brittany Bearstail, MD, FMed	Resident representative	X			
Jasdeep Gill, MD, Family Med	Alternate Resident member				
Karin Willis, MD, Geriatrics	Fellow representative				
<b>Voting Members - Hettinger</b>					
Jeffrey Bruning, MD, FMed	Resident representative	X	X	X	X
Kumari Singh, MD, Fmed	Alternate Resident member				

### Advisory Members

*\* (Assoc/Asst PD become voting when PD is Absent)*

Marc Basson, MD , PhD, MBA	Senior Assoc. Dean of Medicine & Research	X	X		
Bruce Piatt, MD, Orthopedics	Program Director (advisory until resident complement present)	X			
Donald Jurivich, MD, Geriatrics	Program Director (advisory until resident complement present)				
Stefan Johnson, MD, Surgery	Assoc. Program Director*	X			
Cathy Houle, MD, FMed	Site Director	X			
James Roerig, Pharm.D., Psychiatry	Associate PD, Clerkship Director*				
Paul Mariani, MD, VA Medical Center	Designated Educational Official VA GMEC Appointee				

Curtis Small, MD, Site Director, FMED Rural	CHI St. Alexius Health, Williston GMEC Appointee	X			
Jane Roggensack, Sanford	Mgr. Med Ed at Sanford (Fargo) GMEC Appointee	X	X	X	X
Lori Anderson, Surgery	Program Coordinator (Grand Forks)	X	X	X	X
Renee Hertel, Internal Medicine	Manager and Coordinator				
Karen Rude, Fmed	Program Coordinator (Minot)	X	X		X
Beth Ambrosio, Transitional Year & IM	Coordinator	X	X		
Debra Walker, Psychiatry	Manager and Program Coordinator	X	X		X
Cecilia Hospidales, FMED	Program Coordinator (Fargo)	X	X	X	X
Sara King, Orthopedics	Program Coordinator (Fargo)	X	X	X	X
Eve Safratowich, FMed	Coordinator (Hettinger)	X	X		X
Greta Loritz, Fmed	Program Coordinator (Bismarck)	X	X		X
Tessah Richardson, FMed Rural	Program Coordinator (Williston)	X	X		
Renee Kringlen, Program Coordinator	Geriatrics-Fargo			X	X
Kristi Hofer, GME Office	Admin Officer, GME	X	X	X	
Guests					
Susan Zewlewski, MD		X	X		<b>X</b>