

**UND SMHS Faculty Accreditation Standards Review Committee (FASRC) Meeting Minutes  
Wednesday September 14, 2020 9-10:30 am Zoom Meeting**

**Attendance:** Stephen Tinguely, Sheila Bosh, Ken Ruit, Judy Solberg, Laura Block, Marc Basson

<b>AGENDA ITEM</b>	<b>SUMMARY</b>	<b>ACTION/FOLLOW-UP</b>
<b>Call meeting to order</b>	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair	
<b>Review of Minutes</b>	Minutes from August 19, 2020 were distributed electronically to FASRC members prior to the meeting and are also available on Blackboard	Items needing clarification were addressed. The committee unanimously approved the minutes
<b>Old Business:</b>		
<b>Action Item Table</b>	No updates to report	
<b>Element 3.2 3.2 Community of Scholars/Research Opportunities Follow-up</b>	In follow up to a previous meeting, Dr. Jane Dunlevy, Basic Sciences Medical Curriculum Director, Year 1 was asked by Dr. Tinguely to clarify the number of weeks that will be available in curriculum 2.0 for students to participate in REMS in the pre-clinical phase. Dr. Dunlevy's response "Covid-1 plans (currently implementing) à 8 weeks total. Covid-2 plans (may be implemented at any time in Fall 2020 semester) à 4-5 weeks total". Dr. Basson informed the committee that he has requested a meeting this Thursday with Dr. Dunlevy and Dr. Watt to discuss how REMS will be impacted by the changes in curriculum 2.0 as well as by the changes related to COVID.	
<b>Element 3.5-1 Table</b>	Dr. Ruit, Dr. Van Eck and Dr. Salentiny will meet with OMA in the near future to determine the best way to construct this table in a way that best identifies the activities within the phases of the curriculum that address the competencies and accurately identifies how they are assessed. Dr. Ruit indicated that this information can be obtained through LEO.	
<b>New Business:</b>		
<b>Additional ISA Questions</b>	Dr. Tinguely explained that the ISA has 71 required questions. He requested input from the committee on additional questions that may be added to the survey (at the student's discretion) for added clarity. He requested that any proposed questions be submitted to OMA within the next 2-3 weeks. He added that Dr. Zelewski has also been asked to give input. Dr. Basson suggested that we include questions (in which the GQ survey data suggested concern) and phrase them in a way that would help to indicate	

	<p>whether there has been improvement. He also requested the addition of a question related to the impact of COVID; suggesting that the students determine the area(s) which they feel may be most impacted by COVID. He also recommended that they include the name of the faculty (Dr. Carr) following the questions related to Associate Dean of Student Affairs. Citing that some students may not be aware who holds the position. Dr. Basson additionally suggested asking the students if they would like to add a question to assist in the evaluation of the campus deans. It was mentioned that students should be reminded that they are allowed to request comments for questions if they so choose.</p>	<p>Dr. Tinguely will email LCME to determine if adding of names is an acceptable format.</p> <p>Dr. Tinguely will share proposed questions with ISA committee for their review and final decision.</p>
<p><b>Takeaway points from LCME Consultants (Standard 3.3, 3.5, 4)</b></p>	<p>Dr. Tinguely, Dr. Ruit and Sheila met with the consultants earlier this week. Their takeaway notes were shared with the FASRC committee and discussed in detail.</p> <p>4.1 Clarified that protected time is needed for Clerkship Directors, Curriculum Chair, Course Directors, and Admission Committee Chair and should be included in their faculty appointment papers. Dr. Basson suggested that Dr. Ruit’s office complete an audit to determine if we are meeting the requirements for this element.</p> <p>4.4 Dr. Ruit commented that evaluation of volunteer faculty requires more intentionality. Consultants recommended standardizing this. Dr. Basson suggested that he and Dr. Ruit meet with Dr. Zelewski (CSCC Chair) and Dr. DeCock (Chair of the Clerkship Group) to determine how this can best be accomplished.</p> <p>4.2 Dr. Basson commented that CTR Pilot Grant and Career Development Programs which are available to anyone in the Dakota Network should be included in the DCI narrative.</p> <p>4.3 Dr. Ruit stated his office will arrange for a faculty survey this fall and suggested that it be repeated in a year as a possible CQI opportunity.</p> <p>4.5 Dr. Ruit stated he started working on promotion and tenure in the Spring. Dr. Basson suggested that Dr. Van Eck be asked to think about the types of virtual faculty development opportunities for clinical faculty and determine what other options may exist. It was noted that there are regular virtual (and recorded) medical education presentations organized by Drs Van Eck and Salentiny which are offered to the clinical faculty but are likely not well attended by volunteer faculty. Dr. Basson recommended a Grand Rounds presentation for each department. It was noted by Dr. Ruit that we have a</p>	<p>Dr. Ruit will oversee audit</p> <p>Dr. Basson’s office will schedule meeting</p> <p>Dr. Ruit will arrange for faculty survey this fall</p> <p>Dr. Tinguely will discuss with Dr. Van Eck</p>

	<p>subscription to Teaching Physician, and there may be resources available to clinical faculty through this means. Dr. Basson requested that OMA send an email to Department Chairs to inquire as to what they are currently doing in this regard.</p> <p>3.3 Dr. Basson expressed concern for the future of our diversity program despite the consultant's comments that it appears that we are currently meeting the LCME expectations (based on conversation and documents that have been shared with them at consultant meetings). He noted that our diversity efforts may be too narrow going forward. He has discussed this with Dean Wynne and the Dean is aware of his concerns. He noted that our GQ data continues to indicate that students do not feel comfortable caring for people different than themselves.</p>	Sheila will send out email
<b>Affiliation Agreement Spreadsheet Review</b>	Spreadsheet was shared by Dr. Zelewski via email prior to today's meeting. Laura Block, Associate Dean for Finance stated that there are some kinks that still need to be worked out. Departmental work and broad work concerns aren't currently "meshing", particularly in Nursing and PT Departments.	
<b>Status on Data Collection for Standard 5 Tables</b>	Email was sent to Administrators by OMA requesting review of DCI Tables for elements 5.5 and 5.6.	
<b>Next Meeting/Announcements</b>	Next meeting October 21, 2020	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Stephen Tinguely, FASRC Committee Chair