

**UND SMHS Faculty Accreditation Standards Review Committee (FASRC) Meeting Minutes
Wednesday December 16, 2020 2-3:30pm Zoom Meeting**

Attendance: Stephen Tinguely, Sheila Bosh, Ken Ruit, Judy Solberg, Laura Block, Marc Basson

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair	
Review of Minutes	Minutes from October 21, 2020 were distributed electronically to FASRC members prior to the meeting and are also available on Blackboard. Minutes approved with one edit. In Element 3.6 action/follow-up changed Dr. Berg to Kim Becker.	Minutes approved.
5.2 Dean's Authority/Resources	At a previous meeting Dr. Basson commented that it's not necessary to include all of the details of the executive council meetings. Both Drs. Ruit and Basson commented that the response is sufficient. This element is complete other than the Dean's comments regarding MIRA.	Laura Block will obtain the information from the Dean.
Element 5.3	Dr. Tinguely commented that this is complete, and no further action is required at this time.	
Element 5.5 Resources for Clinical Instruction	Reviewed table Table 5.5.-2 Inpatient teaching facilities. Discussed whether it is necessary to include in the table all of the FM sites. After reviewing the survey team report questions, it was concluded by Dr. Ruit and Dr. Basson that that OMA should ask for clarification from the LCME as to whether we should include the ROME sites and critical access hospitals when the learning objectives of family medicine clerkship do not require that type of experience.	Dr. Tinguely will correspond with LCME and share the response with committee members via email.
5.11 Study/Lounge/Storage Space/Call Rooms	Reviewed narrative a. <i>Describe the locations of lounge/relaxation space and personal lockers or other secure storage areas for student belongings on the central medical school campus, at each facility used for required clinical clerkships, and on each regional campus (if applicable) for students in the pre-clerkship and clerkship portions of the curriculum. Note if the space is solely for medical student use or if it is shared with others.</i> Dr. Tinguely asked whether we can answer this sufficiently using the table or if it is better to document in the narrative. Dr. Basson commented that the table will be sufficient providing there are no complaints from students. He then suggested a 3-line	

	<p>summative statement prior to the table.</p> <p>Reviewed and discussed photos we have received thus far (collected in 2019). Dr. Tinguely asked if it was necessary to include photos of all sites on the table. Dr. Ruit suggested that we include the main campuses including Sanford (both locations in Fargo) and Bismarck. It was concluded that it would also be beneficial to review our campus specific survey data and include photos of locations where we have student data indicating concerns at a specific site.</p>	<p>OMA will review survey data to help determine the relevant photos.</p>
5.12 Notification to the LCME	<p>Dr. Ruit commented that the curriculum revision paperwork hasn't been submitted to the LCME yet. It will be submitted in the first part of 2021. It will be reviewed by the LCME in February or June.</p>	
Next Meeting/Announcements	<p>Next meeting January 13, 2021</p>	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Stephen Tinguely, FASRC Committee Chair