

**UND SMHS Faculty Accreditation Standards Review Committee (FASRC) Meeting Minutes**  
**Monday November 15, 2021, 9:30 – 10:30 am Zoom Meeting**

**In Attendance:** Stephen Tinguely, Sheila Bosh, Ken Ruit, Marc Basson

**Absent:** Judy Solberg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>Call meeting to order</b>	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair.	
<b>Review of Minutes</b>	October 18, 2021, minutes were distributed electronically to FASRC members prior to the meeting and are also available on Blackboard.	Minutes approved.
<b>Standard 2 Elements</b>	<p>Review of Standard 2 Elements.</p> <p>2.1 Administrative Officer and Faculty Appointments No Edits</p> <p>2.2 Dean’s Qualifications Additions have been made as suggested by Dave Molmen, Altru, External SSTF member. This element will be sent back to the Dean for his review.</p> <p>2.3 Access and Authority of the Dean In third paragraph of narrative a., Dr. Basson suggests adding “We do not operate a hospital, but we do operate two clinics (FM in Bismarck and Minot).” He also suggested adding “the dean also has the authority to review and terminate faculty appointments as may be necessary”.</p> <p>2.4 Sufficiency of Administrative Staff Updated list of chairs. Noted Dave Schmitz is the acting chair or Radiology. Dr. Basson commented that he plans to name a new chair at the end of this week Table 2.4-6 Noted brief vacancy position of chair for radiology during time of search in AY 2021-2. 2.4-7 Judy Solberg will provide the FTE for those highlighted. Dr. Basson expressed concern that the current highlighted numbers look too low.</p> <p>2.5 Responsibility of and to the Dean. Content has been added following the SSTF review. This element will be sent back to the Dean for his review.</p>	

	<p>2.6 Functional Integration of the Faculty  Section in red has replaced old Information, following the External SSTF. This element will be sent back to the Dean for his review.  Noted that preclinical should be changed to preclerkship in all elements.</p>	
<b>Mock Visit Schedule</b>	<p>Mock visit will take place February 6-8, 2022. Sheila Bosh posted the tentative visit schedule to Blackboard. She noted that we have added a session for campus deans. Calendars have been blocked by Jeanette Gratton. Sheila has reached out to Ryan Norris for assistance with the student selection. She has contacted Kim Becker for assistance with the resident selection and has also contacted Dr. Ruit for assistance with the junior faculty selection. Jeanette Gratton will send invites to the selected clinical affiliate representatives once Dr. Wynne has made his selection.</p>	
<b>Next Meeting/Announcements</b>	<p>Next meeting December 20, 2021</p>	

**Submitted by Sheila Bosh, Accreditation Manager**

**Approved by Dr. Stephen Tinguely, FASRC Committee Chair**