

UND SMHS Faculty Accreditation Standards Review Committee (FASRC) Meeting Minutes
Monday January 10, 2022, 10:00 – 11:30 am Zoom Meeting

In Attendance: Stephen Tinguely, Sheila Bosh, Ken Ruit, Judy Solberg

Absent: Marc Basson

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair.	
Review of Minutes	November 15, 2021, minutes were distributed electronically to FASRC members prior to the meeting and are also available on Blackboard. It is noted that the December meeting was rescheduled due to scheduling conflicts.	Minutes approved.
Review Standard 1-5	<p>Reviewed standards 1-5 following the Dean’s review.</p> <p>Standard 5 Table 5.0 Dr. Ruit commented that the symbols used in the table may be confusing. He suggested using superscripts (a. b. c.) instead of symbols. Noted 5.1 has been updated to include 2021. Noted there is a blank page that will need to be removed.</p> <p>Standard 4 4.5 colons and semicolons in bullets of e. (under staff supports) should be reviewed as they may not be consistent with formatting in other elements.</p> <p>Standard 3 3.2 noted that Dr. Ruit’s comment in this element is still correct. FTE’s in INMED have been adjusted as it was clarified that Erica is no longer in this position. Dr. Solberg commented that 50% of the recruitment duties have been realigned. Noted that names should be removed; use only position titles.</p> <p>Standard 2 No edits needed</p> <p>Standard 1 Noted we are waiting on response from Rob Carolyn, UND Chief of Staff, to provide information on the UND Strategic Plan.</p>	

	Noted that there are references to Strategic Plan (SP). Ensure that it's clear what refers to the UND SMHS SP and what is in reference to the UND SP. Dr. Ruit suggested that the REMS graph that was recently added to 1.1 also be added to Element 3.2.	
Mock Visit Schedule	Dr. Tinguely has created a draft document in which he is correlating the relevant elements with the topics of each session. The plan is to send the relevant elements to the participants 2 weeks in advance of the mock visit allowing them sufficient time to review. It was concluded that it would be beneficial for Dr's Ruit and Basson to review the document and suggest relevant topics or questions for the participants to review and be prepared to discuss at the sessions they are assigned to participate in. OMA will send the draft document to them for their review. It is anticipated that Dr. Wynne will want an opportunity to review their comments and suggestions before the document is finalized.	OMA will send draft Mock Visit schedule with list of associated elements to Dr's Ruit and Basson.
Next Meeting/Announcements	Next meeting February 14, 2022	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Stephen Tinguely, FASRC Committee Chair