

**UNDSMHS Faculty Academic Council (FAC) Meeting Minutes**  
**Monday, August 12, 2019**  
**SMHS Room E493, Video in Fargo, Minot, Bismarck and Phone**

**Attending:** See Roster

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>Review of Minutes</b>	Minutes from May 6, 2019 were distributed electronically to FAC members prior to the meeting.	<b>Action:</b> A motion was made by Barry Milavetz, seconded by Jane Dunlevy to approve the minutes of May 6, 2019. The motion passed unanimously.
<b>Election: Chair-elect</b>	No volunteers or nominations at this time.	Any volunteers or nominations for the chair-elect position can be sent to David Schmitz or Judy Solberg.
<b>Dean's Report- Dr. Joshua Wynne</b>	UND Alumni Association and Foundation had its largest year ever in philanthropic support. School specific fundraising has been outstanding. The school and UND reached an agreement with implications of the MIRA model with certainty of expectations and Dr. Wynne will check for the availability of the MIRA model to share with faculty. The upcoming curriculum changes and governance structure are important in accreditation review. It shows we are reaching our strategic goals.	
<b>Medical Curriculum Redesign- Dr. Mark Koponen</b>	Dr. Koponen recognized Rick Van Eck and Adrienne Salentiny for the work they have done in redesigning the curriculum. Groups have been meeting and are ongoing to redesign within each block. Test scores so far this year have been good with no step one failures, there are still 8 students left to take it. The assessments have worked well so far. Dr Carr indicated there are still many opportunities available take part on a design team and encouraged faculty to volunteer in an area of their expertise.	
<b>Policy on Scheduling Pre-Clerkship/Phase I Curriculum Activities for Medical Students-</b>	There is current policy concern to not overtax students as we redesign the curriculum. Moving from 28 hrs/week to 70 hrs in a 7-day period. ACGME has established 80 hours in a work week, so this is more standard. We would have 10 hours of discretionary time. The policy was provided	

<b>Dr. Jane Dunlevy</b>	beforehand and no comments were received. Discussed “required” curriculum to meet benchmarks to report to LCME. This is the estimated amount of time to expect on average for preparation/study. “Allotted” time may be a better term to use than “required” time in preparation and learning for required educational experiences. There is required preparation activity outside the curriculum in which to track benchmark time on average to make sure students are not overburdened. Dr. Dunlevy will move forward with the policy changes as suggested and this document will be sent out for a vote electronically.	
<b>Governance Structure- Dr. Stephen Tinguely</b>	Dr. Tinguely is serving as the chair of working group appointing by FAC to review governance structure. He reviewed the current structure and proposed new the structure. Restructure will allow consistency, efficiency, and clearer understanding of the medical program. This would better fit medical education, health sciences, and the standing committees. FAC will redefine its roles and responsibilities to assume a broader oversight of the entire SMHS. The proposal was provided to FAC before the meeting for review and a comment period. Reviewed the comments submitted by faculty. Interprofessional education was discussed as an add on down the road as more demand and crossover come up.	Barry Milavetz moved to accept the governance restructure proposal in principle and request that the bylaws committee propose appropriate bylaws language changes for FAC consideration at its November meeting. Motion was seconded by Rick Clarens, motion passed unanimously.
<b>Consent Agenda Items:</b>	None	
<b>Other:</b>	None	
<b>Announcements</b>	Dr. Schmitz is looking for feedback for the Strategic Plan from the whole school. He encourages faculty to send him feedback in any form and discussed how to update this in future meetings for oversight. Discussed adding that directive in Bylaws for FAC.	
<b>Adjournment</b>	Meeting adjourned at 4:20pm	

Submitted by Jeanette Gratton

**Record of Attendance Aug 12, 2019  
Faculty Academic Council**

<b>Voting Members</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Allen, Jon	x		
Bande, Dinesh			x
Brissette, Catherine			x
Carr, Patrick	x		
Christianson, Mark	x		
Clarens, Richard	x		
Combs, Colin	x		
Dunlevy, Jane	x		
Geiger, Jonathan	x		
Jedlicka, Janet	x		
Jurivich, Donald	x		
Lou, Jau-Shin	x		
Lutz, Dennis	x		
McHugo, Jeanie	x		
McLean, Andrew			x
Metzger, Jay	x		
Meyer, Mandy			x
Milavetz, Barry	x		
Oancea, Cristina	x		
Porter, Jim			x
Relling, David	x		
Schmitz, David	x		
Schwartz, Gary			x
Sens, Mary Ann	x		
Solberg, Brooke	x		
Sticca, Robert			x

Tiongson, Christopher			x
Vaughan, Roxanne	X		
Westereng, Steven	x		
<b>Students Non-Voting</b>			
Ali, Ashrita, BS	x		
Harmelink, Kimberly, HS			x
Volberding, Taylor, MS			x
<b>Advisory Members</b>			
Wynne, Joshua	x		
Basson, Marc			x
Dorscher, Joycelyn	x		
Ruit, Kenneth	X		
<b>Others</b>			
Gratton, Jeanette	x		
Koponen, Mark	x		
Brown-Borg, Holly	x		
Tinguely, Stephen	x		
Solberg, Judy	x		