

UNDSMHS Faculty Academic Council (FAC) Meeting Minutes
Monday, May 1, 2017
SMHS Room E493

Attending: The attendance roster is attached.

Others Present: Dr. Richard Van Eck, Dr. Brooke Solberg, Dr. Min Wu, Kelly Thormodson

The meeting was called to order at 3:00 p.m. by Dr. Dennis Lutz, Chair

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Review of Minutes	The minutes of the Faculty Academic Council (FAC) meeting held on February 6, 2017 and March 23, 2017 were electronically distributed to FAC members prior to this meeting.	Action: A motion was made by Dr. Jim Porter, seconded by Dr. David Relling, to approve the minutes of the February 6 and March 23 meetings. The motion passed.
Report from Dean Wynne	<p>Dr. Wynne congratulated Dr. Casey Ryan on his appointment to the State Board of Higher Education; he starts July 1st. Discussion was had regarding the operating budget and how to handle FAC involvement in the final budget discussions. Faculty input can come through each department's chair.</p> <p>President Kennedy and UND have been formulating a strategic plan and it will be unveiled very soon. There are strategic initiatives included that relate to further strengthening the research base at UND to be competitive with an R1 designation that would require further strategic investments. Looking at the strategic plan of UND and seeing where the overlap is in which we have interest in and seeing how to couple those. The Council discussed having a special meeting of FAC to review the budget and provide feedback; the meeting would have to take place between May 15-31. If it will be more of an informational meeting, it could happen later.</p> <p>There are some early retirements and departing positions that will be filled and several that will not be replaced.</p> <p>Dr. Ruth Paur asked if there are any parameters for tuition. In the Bill approved by the House and Senate there is a tuition cap for undergraduate of 4%; the SMHS is exempt from the cap. The President has discussed ideas in handling this and it has not progressed further at this point. The imperatives are keeping student debt as low as possible but to have sufficient resources to carry out our mission. For medical student tuition, we</p>	Departments should think about how they can support and develop any of the goals in the Strategic Plan.

	<p>are modest but consistently lower than regional and national comparisons. Medical student debt has decreased from the 75th percentile to the 33rd percentile compared to all medical schools in the US. This most recent year has bumped up to the 40th percentile. There was a time lag between the fund raising and the current year, so that should go down again when scholarships are disbursed.</p> <p>All the additional residencies were put into one-time funding, but the intention is likely to put this in base funding in the future.</p> <p>Dr. Wynne announced he now serves as a member of the Liaison Committee on Medical Education (LCME). He can readily report trends as they arise.</p>	
<p>Standing Committee Reports</p>	<p>All reports were provided electronically before the meeting.</p> <p>Bylaws Committee report presented by Dr. Min Wu.</p> <p>Biomedical and Health Sciences Committee annual report was presented by co-chair Dr. Brooke Solberg. The joint structure of a Biomedical and Health Sciences committee has worked well. OT had one major proposal, moving from a master's degree to doctorate. The majority of the changes were housekeeping issues.</p> <p>Resources in Education Committee report presented by Kelly Thormodson. Discussion at these meetings has mainly been regarding the new building and what will happen with reservation requests for classrooms and conference rooms. Information Resources, Education Resources, or the Library will handle requests. Storage in classrooms has been discussed also.</p>	
<p>Policies – Dr. Joycelyn Dorscher</p>	<p>Policies were provided electronically before the meeting.</p> <p>Visiting Medical Students: discussed visiting medical student policy. This policy provides more information to handle visiting students and an efficient way to handle it. It has gone through MCC and Clinical Sciences Curriculum Subcommittee.</p>	<p>Motion to approve the Visiting Medical Student policy was made by Dr. Casey Ryan, seconded by Dr. Mark Koponen. Motion passed.</p>

	<p>Student Immunization & Medical Examination: Dr. Rick Clarens suggested adding IGR in the definitions. Correction for spelling error on page 5, d3, thee students...</p> <p>Dr. Dennis Lutz inquired about including information on the Zika virus.</p> <p>There were no comments on these policies when provided on the server for input.</p> <p>There was a request to Student Affairs to inquire about the VISAT application process. There is some interest in using it. There are more and more requests for students and the initial question is, do you participate in VSAT? Dr. Dorscher will look into it this year, the cost still needs to be reviewed.</p>	<p>Motion to approve the Student Immunization & Medical Examination policy was made by Dr. Casey Ryan, seconded by Dr. Mark Koponen, Motion passed.</p> <p>Dr. Dorscher to review the process and costs of participating in the VISAT application process and report back to FAC.</p>
<p>Medical Curriculum Competencies- Dr. Richard Van Eck</p>	<p>Review of the SMHS Competencies for Undergraduate Medical Education was given by Dr. Van Eck. In the fall 2015, Drs. Shabb and Van Eck looked at objectives and competencies and it was challenging for mapping and accreditation. In January 2016, the MCC created a task force for these objectives that resulted in the creation of the Competencies for Undergraduate Medical Education document. This has been approved by MCC. This document will likely have in impact on the evaluation form. It will move forward in the mapping process and realign the curriculum. There was discussion regarding changes to the Dean's letter of recommendations nationally. Specifically, professionalism will be included and how/what is evaluated.</p>	<p>Informational only.</p>
<p>Other: Student Membership on Research Committees – Dr. Jim Porter</p>	<p>Dr. Jim Porter was asked by students after Frank Low Research Day about student membership on the Research committee. The students would welcome the opportunity to be part of the discussion and see it as professional development. They could provide valuable feedback on policies. Suggested to change bylaws to include student membership. Porter asked FAC if he can send to Bylaws for review. There was also discussion about students being voting members as well as concern</p>	<p>Dr. Porter will take it to Bylaws and get additional feedback.</p>

	expressed regarding the timing of Frank Low Research Day. Medical students typically cannot attend.	
Announcements	<p>Dr. Don Jurivich mentioned there is a small group of faculty to investigate interprofessional opportunities in Grand Forks and Fargo, to include community service.</p> <p>SMHS Awards Brunch is May 14, 2017 at 10:30 A.M. at the Alerus Center.</p> <p>SMHS Commencement is May 14, 2017 at 2:30 P.M. at the Chester Fritz Auditorium</p> <p>Dr. Andrew McLean will be the new Chair of FAC.</p>	Informational only
Adjournment	Meeting adjourned at 4:00pm	

Submitted by Jeanette Gratton