

UNDSMHS Faculty Academic Council (FAC) Meeting Minutes
Monday, November 18, 2019
SMHS Room E493, Video in Fargo, Minot, Bismarck and Phone

Attending: See Roster

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Dr. David Relling has volunteered as vice chair, Dr. Relling called the meeting to order in Dr. David Schmitz's absence.	
Review of Minutes	Minutes from August 12, 2019 were distributed electronically to FAC members prior to the meeting.	Action: A motion was made by Dr. Allen, seconded by, Dr. Shin-Lou to approve the minutes of August 12, 2019 meeting. The motion passed unanimously.
Dean's Report- Dr. Joshua Wynne	Dr. Wynne shared information from Liaison Committee on Medical Education (LCME) The School's next site visit is in April 2022 and he looks forward to the new medical student curriculum being a part of that. This visit should not be a barrier in creating the new curriculum. President Bresciani at NDSU and Dr. Wynne will again reintroduce at the next legislative session requesting to use Legacy funds for the research enterprise at each University. Some of the changes in the request will include more oversight.	
Medical Curriculum Redesign- Drs. Mark Koponen and Jane Dunlevy	<p>Customized assessments are available to create exams. A pool of questions is available for this. Step one failures have significantly decreased compared to last year's class with credit to the customized assessment exams in preparation for the step one exam. Customized exams will be used in blocks 2-8. A calendar will be formed to allow for the redesign.</p> <p>Discussed the mapping of general aspect of medicine from pediatrics to geriatrics.</p>	
Governance Structure/Bylaws Drs. Stephen Tinguely and Thad Rosenberger	Dr. Rosenberger provided a summary of the changes to the bylaws. The bylaws committee would like to have the revised bylaws document approved by the end of the academic year (May 2020). The document would come to FAC for approval then out to all faculty for majority voting.	

	Dr. Wynne commended the bylaws committee on their work in getting the bylaws in-line with school wide issues and the strategic plan.	
Consent Agenda Items:	None	
Other: Strategic Plan, Dr. David Relling	The information for each unit's strategic plan was sent out prior to the meeting. Discussed ways to foster alignment in achieving the strategic plan. Suggested at each FAC meeting to hear from a unit regarding the strategic plan. Another option was to look at the goals and maybe look at progress and how they have moved forward. FAC could review two goals at each meeting. Discussed offering new members of FAC orientation information. Discussed advertising the strategic plan and having better metrics to track progress, maybe a dashboard to view online. Discussion of getting each document more in line for easier review by use of a template by each unit. Discussed if there was already a dashboard available to enter this rather than creating a template.	FAC will look at the first one or two goals of units at the February 2020 meeting for review. Goals would then be reviewed on a regular basis. Dr. Wynne will check to see if a dashboard is available from campus for use as a tool to monitor progress and report back to Dr. Schmitz.
Announcements	The ND Legislative Health Care Committee will be meeting at SMHS on Thursday, Nov. 21 and they will participate in the Dean's Hour event at noon. Everyone is encouraged to attend. Dr. Jurivich provided a handout regarding his new grant to promote healthy lifespan through better prepared healthcare workforce, healthcare system, and community.	
Adjournment	Meeting adjourned at 4:05pm	

Submitted by Jeanette Gratton

Record of Attendance: November 18, 2019
Faculty Academic Council

Voting Members	Present	Absent	Excused
Allen, Jon	x		
Bande, Dinesh			x
Brown-Borg, Holly	x		
Carr, Patrick	x		
Christianson, Mark			x
Clarens, Richard	x		
Combs, Colin	x		
Dunlevy, Jane	x		
Geiger, Jonathan	x		
Jedlicka, Janet	x		
Jurivich, Donald	x		
Lou, Jau-Shin	x		
Lutz, Dennis	x		
McHugo, Jeanie	x		
McLean, Andrew			x
Metzger, Jay	x		
Meyer, Mandy			x
Milavetz, Barry			x
Oancea, Cristina	x		
Porter, Jim	x		
Relling, David	x		
Schmitz, David			x
Schwartz, Gary	x		
Sens, Mary Ann	x		
Solberg, Brooke	x		
Solberg, Jon			x

Sticca, Robert	x		
Tiongson, Christopher			x
Vaughan, Roxanne			x
Westereng, Steven	x		
Students Non-Voting			
Ali, Ashrita, BS	x		
Harmelink, Kimberly, HS			x
Volberding, Taylor, MS	x		
Advisory Members			
Wynne, Joshua	x		
Basson, Marc			x
Dorscher, Joycelyn			x
Ruit, Kenneth	x		
Others			
Gratton, Jeanette	x		
Koponen, Mark	x		
Mohr, Tom	x		
Tinguely, Stephen	x		
Rosenberger, Thad	x		
Solberg, Judy	x		