

Education Accreditation Standards Review Subcommittee (EASRS) Meeting Minutes
SMHS

Wednesday, May 15, 2019 – 4:30 pm in room E493 and via WebEx

In attendance: Pat Carr, Bryon Grove, Erika Johnson, Steve Tinguely, Ken Ruit, and Susan Zelewski.

Not in attendance: Dinesh Bande, Bryan Delage, Joy Dorscher, Mark Koponen and Rick Van Eck.

Minutes Submitted by: Alissa Hancock

MSC = motion made, seconded, carried

Minutes Reviewed by: Steve Tinguely

Minutes Approved by: Mark Koponen and Rick Van Eck

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order (Tinguely)	Dr. Tinguely called the meeting to order at 4:35 p.m. via WebEx in room E493.	Informational
2. Review and approve meeting minutes April 2019	<p>a. March meeting minutes</p> <p>b. Action Table Review and Updates</p> <ol style="list-style-type: none"> 1. Action related to Element 8.4: Dr. Carr will seek additional information from Rural Health 2. Action related to Element 8.5: Dr. Zelewski reports that a written statement addressing student evaluation of residents as teachers has been completed by DIO, Dr. Becker. AI completed. 	MSC approve April minutes. Bryon Grove / Mark Koponen // carried.
3. Old Business		
4. New Business	<p>a. Element 9.1 (Zelewski) Preparation of Resident and Non-Faculty Instructor’s (Element was previously cited in 2014 full survey and is listed on CQI Elements to be monitored.)</p> <p>Table 9.1-2 is new as found in the 2020-21 DCI. It is determined that orientation of non-faculty instructors is verified, but learning objectives are not consistently handed out. Drs. Bande and Zelewski plan to meet and discuss how to improve the orientation process of residents as teachers.</p> <p>It is concluded by the committee that all UND faculty who teach a medical program course need to receive orientation to the curriculum and the course learning objectives. Dr. Pat Carr will provide Dr. Susan Zelewski the list of faculty who do not have medical school appointments.</p>	ACTION ITEM: Dr. Susan Zelewski will write a policy to address medical school appointments once the FAC governance restructuring is completed.

	<p>There is no written policy for regulating faculty appointments, however, there is well understood practice. It is concluded by the committee that such procedures and practices be formalized and archived in written format. Dr. Susan Zelewski will write a policy to address medical school appointments once the FAC governance restructuring is completed and the medical program is authorized to formulate its own program policies.</p>	
	<p>b. Element 9.2 (Ruit) Faculty Appointments Dr. Ruit explained the current status of the medical program in each of the three DCIU narrative questions and also noted where improvements are underway. The committee concluded that past efforts and current trends depict a good trajectory to meet the intent of this Element. It was explained that the Sr. Associate Dean for Medicine is overseeing a working group of Clinical Science Department Chairs whose purpose is to address the standardization of clinical faculty appointments.</p>	<p>ACTION ITEM: Review in 3 months the status of Clinical Sciences Dept. Chairs work related to this element.</p>
	<p>c. Element 9.3 (Delage) Clinical Supervision of Medical Students This Element provides a good example of the value of the CQI process. Past recognition of shortfalls related to this Element led to creation of the Supervision of medical student's policy 4.21.</p> <p>It is noted that DCI answers to 9.2 link to this Element</p> <p>Section C. There was a question re mechanisms available for student to express concerns about adequacy and availability clinical supervision and to ensure that the level of responsibility assigned to a medical student is appropriate. It was concluded that it would be helpful add a question to the current end of clerkship evaluation form to better determine student's perceptions related to the appropriateness of assigned level of responsibility.</p>	<p>ACTION ITEM: Review Element 9.3, section c again in 6 months.</p>
	<p>d. Element 9.4 (Carr) Assessment System The GQ results for the year look good and show significant improvements the observation of Clinical Skills. The narrative section A could be best represented by using a table. Dr. Carr will update narrative response in section B and send to Dr. Tinguely.</p>	<p>ACTION ITEM: Dr. Carr will update narrative section b.</p>

	<p>e. Element 9.5 (Bande) Question b lends itself to use of table. There are no changes needed to meet this element.</p>	
5. Other Business		
	<p><u>Future Meeting Assignments:</u> June 19, 2019</p> <ul style="list-style-type: none"> • Element 9.6 Van Eck • Element 9.7 Koponen • Element 9.8 Tinguely • Element 9.9 Grove 	Informational
6. Adjournment/Next EASRS Meeting	Dr. Tinguely adjourned the meeting at 6:00 pm.	Next meeting is Wednesday, June 19, 2019 in Room E493.

REVIEWED