

Education Accreditation Standards Review Subcommittee (EASRS) Meeting Minutes
SMHS

Wednesday, February 20, 2019 – 4:30 pm in room E493 and via phone/video

In attendance: Dinesh Bande, Pat Carr, Bryan Delage, Joy Dorscher, Bryon Grove, Erica Johnson, Mark Koponen, Leigh Moyer, Adrienne Salentiny, Steve Tinguely, Ken Ruit, Rick Van Eck, and Susan Zelewski.

Not in attendance:

Minutes Submitted by: Alissa Hancock

MSC = motion made, seconded, carried

Minutes Reviewed by: Steve Tinguely

Minutes Approved by: Bryon Grove and Pat Carr

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order (Tinguely)	Dr. Tinguely called the meeting to order at 4:35 p.m. via video conferencing in room E493.	Informational
2. Review and approve meeting minutes January 2019	<p>a. January meeting minutes</p> <p>b. Action Table Review and Updates</p>	MSC – approve January minutes. Bryon Grove / Mark Koponen // carried.
3. Old Business		
4. New Business	<p>a. 8.3 Curriculum Design/Review/Revision/Monitoring (Tinguely)</p> <p>This is one of the elements that challenges us as well as most medical schools to meet LCME expectations regarding the management of it curriculum. There are many components to this Element that require much detailed attention. This Element contains much of the responsibilities of MCC and has required much time and effort by MCC since EARS last review of this Element.</p> <p>Section A. Dr. Tinguely explained the approach to answering the narrative question in Section A in this year’s review in contrast to our last review. The committee members pointed out three problems with the current narrative responses in this section: 1. the current review does not include the roles and activities of the Curriculum Evaluation and Management Subcommittee; 2. the section on the roles and activities of the Course Directors does not provide the most current description and requires updating; and 3. required annual faculty reviews should be added to the Section under the roles and activities of Departments.</p>	<p>Informational</p> <p>Dr. Carr will help with the wording for the Course Director’s section.</p> <p>Drs. Salentiny and Van Eck will help with the description of CEMS to be added to the committees.</p> <p>Continue to review next month starting with section D.</p>

	<p>Section B. It is concluded that the curriculum committees' reviews of the components of the preclinical and clerkship phases of the curriculum are satisfactory. It is noted however that there is an opportunity to improve our review of each entire phase/year of the curriculum. EASRS was informed that starting later in 2019 CEMS will be creating an annual report for MCC summarizing the curriculum for that past year for MCC. This report will include analysis of phases/years of the curriculum</p> <p>Section C. Perhaps the greatest challenge in addressing this Element is found in this section of the current DCI, ie, addressing the entire four-year curriculum as a whole. In your last review, we proposed aspirational expectations regarding the review and management of the curriculum as a whole and which were subsequently approved by MCC. The first expectation going forward is that MCC with the support of CEMS will review the educational program domains and competencies every four years. The last review was in 2018. The second expectation is that starting later in 2019, CEMS will provide to MCC an annual review and analysis of the status of the curriculum as a whole.</p> <p>A reminder was given to the committee that the DCI for academic year 2020-21 will be the instrument submitted by our school for the next LCME visit.</p>	
	<p>b. 8.6 Monitoring Required experiences (Zelewski) The table is complete and is self-explanatory. Dr. Zelewski, as Chair of CSCS and member of EASRS, was commended by this committee for how well this Element has been managed and for the significant improvement the school has accomplished since the last LCME survey visit. She attributes that success to the cooperation and hard work of all of the Clerkship Directors.</p>	<p>MSC to accept the element 8.6 report as written. Rick Van Eck / Bryon Grove // carried.</p>
	<p>c. 8.8 Monitoring Student Time (Delage) The Student Duty Hours policy has been recently updated by CSCS/MCC. The current ACGME resident duty hours' policy is considered by CSCS when formulating the medical student duty hours' policy so as not to exceed the resident duty hours. The updated policy allows all current clerkships to be in compliance with the student duty hours' policy and with the intent of this Element. Students report at the end of each clerkship whether or not they met the student duty hours' policy. that they can comply with the Duty Hour policy while in the clerkships. In the unusual event in which a student reports a duty hours' problem, this is immediately</p>	<p>MSC to accept the element 8.8 report with the suggested changes. Bryon Grove / Mark Koponen // carried.</p> <p>Dr. Delage updated the wording in section as discussed. No further action required.</p>

	<p>addressed by Dr. Zelewski and the Clerkship director. The cause of the problem is identified and corrected.</p> <p>Section d was reworded to include the first sentence from the last review with the updated description in this report.</p>	
5. Other Business		
	<p>Future Meeting Assignments: March 8.7 Comparability of Education/Assessment: Bande Standard 8 Report Review: Tinguely</p>	Informational
6. Adjournment/Next EASRS Meeting	Dr. Tinguely adjourned the meeting at 5:51 pm.	Next meeting is Wednesday, March 20, 2019 in Room E493.

APPROVED