

Education Accreditation Standards Review Subcommittee (EASRS) Meeting Minutes  
SMHS

Wednesday, November 20, 2019 – 4:30 pm in room E493 and via WebEx

**In attendance:** Pat Carr, Bryan Delage, Joy Dorscher, Bryon Grove, Erika Johnson, Mark Koponen, Steve Tinguely, Ken Ruit, and Susan Zelewski.

**Not in attendance:** Dinesh Bande, Jane Dunlevy, Rick Van Eck.

**Minutes Submitted by:** Alissa Hancock

MSC = motion made, seconded, carried

**Minutes Reviewed by:** Steve Tinguely

**Minutes Approved by:** Mark Koponen and Bryon Grove

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order (Tinguely)</b>	Dr. Tinguely called the meeting to order at 4:31 p.m. via WebEx in room E493.	Informational
<b>2. Review and approve meeting minutes September 2019</b>	<p><b>a. September meeting minutes as amended.</b></p> <p><b>b. Action Table Review and Updates</b></p> <p><b>9.2</b> – There is a meeting tomorrow to discuss this meeting. Tabled until January.</p> <p><b>9.3</b> – Section C. Level of student responsibility is being tracked by CSCS and is reported to CSCS through the annual clerkships reports. Mark as completed.</p> <p>Dr. Zelewski provided updates following this week’s CSCS meeting:</p> <ol style="list-style-type: none"> <li>1. The chief and senior residents as instructors are receiving regular feedback from students. For other residents who serve as instructors, students have the opportunity to complete instructor evaluation forms. Dr. Zelewski also noted that Dean Wynne is getting clarification from LCME regarding residents as teachers.</li> <li>2. Regarding the issue of how to ensure that students on the SW Campus have opportunities to work with residents during a required experience, there is discussion underway in how to define the amount of student-resident interaction (on all campuses) needed to meet the intent of this Element. It has been proposed to count half days with residents in office and inpatient settings as well as and on-call. The expectation may be 10 half days for a total of 40 hours.</li> </ol>	<b>MSC approve September minutes. Mark Koponen / Patrick Carr // carried.</b>
<b>3. Old Business</b>	<p><b>a. 9.9 Student Appeal Process</b></p> <p>The majority of the meeting time was spent discussing this Element.</p>	Informational

	<p>Dr. Grove led the discussion and again pointed out how the Grievance policy (Policy 3.9) and Appeal Processes (Policy 4.8) do not seem to necessarily align. Dr. Grove provided written suggestions of changes that might improve and better align these two policies. There was length discussion on similarity and differences of the purposes of each policy and whether or not it is possible or desirable to link the policies. The dilemma seems to be focused on how to align the policies to allow for an understandable and logical procures and yet ensure that the student receives due process; and at the same time ensure the medical program is following School and University established processes. The discussion then focused on next steps and on which group or committee might best determine how these issues should be determined. It was agreed that these questions will be forwarded to the medical program’s “policy group”.</p>	<p><b>ACTION ITEM:</b> Request that the Policy Group review the policies 3.9 and 4.8 regarding student grievances and appeal processes.</p>
<b>4. New Business</b>	a. 6.6 Service Learning	Tabled
	b. 6.7 Academic Environments	Tabled
	c. 6.8 Education Program Duration	Tabled
<b>5. Other Business</b>		
	<p><b><u>Future Meeting Assignments:</u></b></p> <ul style="list-style-type: none"> <li>a. 6.6 Service Learning (Zelewski)</li> <li>b. 6.7 Academic Environments (Johnson)</li> <li>c. 6.8 Education Program Duration (Dunlevy)</li> <li>d. Proposed change in the process in which Standards and Elements will be reviewed (Tinguely)</li> </ul>	Informational
<b>6. Adjournment/Next EASRS Meeting</b>	Dr. Tinguely adjourned the meeting at 5:56 pm.	Next meeting is Wednesday, January 15, 2020..