

Education Accreditation Standards Review Subcommittee (EASRS) Meeting Minutes
SMHS

Wednesday, January 15, 2020 – 4:30 pm in room E493 and via WebEx

In attendance: Pat Carr, Bryan Delage, Joy Dorscher, Bryon Grove, Erika Johnson, Mark Koponen, Steve Tinguely, Rick Van Eck and Susan Zelewski.

Not in attendance: Dinesh Bande, Jane Dunlevy, Ken Ruit.

Minutes Submitted by: Alissa Hancock

MSC = motion made, seconded, carried

Minutes Reviewed by: Steve Tinguely

Minutes Approved by: Bryon Grove and Bryan Delage

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order (Tinguely)	Dr. Tinguely called the meeting to order at 4:33 p.m. via WebEx in room E493.	Informational
2. Review and approve meeting minutes November 2019	<p>a. November meeting minutes as amended.</p> <p>b. Action Table Review and Updates Decided to postpone discussion on element 9.2, as Dr. Ruit is not present.</p> <p>8.2 – CEMS has created a report of the curriculum management and program objectives and waiting to go to MCC. This is completed and the quality and frequency in which these are completed will improve over time.</p> <p>8.7 – This element is an example of the many changes found in the 2020-2021 DCI. Dr Tinguely compiled previous data in order to complete table 8.7-1 and is now awaiting review of table 8.7-1 by Dr Zelewski.</p>	MSC approve November minutes. Mark Koponen / Bryon Grove // carried.
3. Old Business	<p>a. 9.9 Student Appeal Process</p> <p>i. Policies Committee</p> <p>ii. LCME Leadership Meeting with the Dean Following a recent LCME accreditation preparation leadership meeting, the Dean assigned Dr. Ken Ruit to update the Grievance Policy and Dr. Joy Dorscher is to update the MSAPC and Advancement Policies.</p>	
4. New Business	A small group has been meeting with the Dean to prepare for our LCME visit in 2022. This year’s DCI is the one that we will need to fill out for our visit and there have been quite a few improvements to the document. We are discovering that our committee’s work has been a great help, however we need to have more details in our responses. Therefore, we will be changing how we have been reviewing the elements, with more group effort in the meetings and have less work in between.	Action Item: Add community service definition to the orientation packet.

	<p>a. 6.6 Service Learning</p> <p>This element now includes community service, which is a big help. The difference between service learning and community service is that service learning requires, preparation, participation and written reflection, while community service does not require the reflection exercise.</p> <p>Our students will say we do not encourage service learning enough based on past survey's but students also report they are satisfied with their level of support for service learning. However, the students do run their own service-learning day where they present a poster on their service learning experiences to other students. The school supports this event by providing space, printing their posters and providing faculty as poster judges. Although we do need to add community service definition to the orientation packet.</p> <p>In the clerkships Campus Deans are the contact person for students who would wish to pursue service learning opportunities on their particular campus. The ISA question did change this year to include community service and the committee agreed to updated our annual student survey language to match the ISA allowing comparable data sets.</p>	<p>Update our yearly survey to match the ISA language to include community service along with service learning.</p>
	<p>b. 6.7 Academic Environments</p> <p>We need to remove the non-academic information from the 6.7-2 table because it is the same as the AAMCE.</p> <p>Section b. We need to add the other professional degrees offered at UND such as nursing and law, etc. Erika Johnson will follow-up with Ken Ruit about all the professional degrees should be added.</p> <p>Section c. Most of the IPE that occurs outside of the IPE course is not required. It was noted that in the revised curriculum there will be more IPE learning experiences. Erika will contact Michelle Montgomery to find out more information to answer the question.</p> <p>Section d. Offering CME for physicians while exposing students to what CME is and what to expected of them as a physician. Other medical schools do offer this type of education with faculty and residents. We will make inquiries re whether or not in</p>	

	North Dakota students are invited to attend the North Dakota AMA conference and the CME programs of specialty organizations.	
	<p>c. 6.8 Education Program Duration The table for the current DCI include four different phases of the curriculum.</p> <p>In determining the number of weeks of instructional activity for the snap shot year related LCME accreditation (2020-21) it is necessary to know if STEP preparation elective counts as instructional weeks. At this time, this is unknown. Dr. Zelewski will report next month on who is responsible for making this determination.</p>	<p>Action Item Postpone table completion until the February meeting.</p>
	<p>d. 6.1 Program and Learning Objectives section d How are the program objectives disseminated to students and faculty? In the pre-clinical phase students receive them at orientation and Dr. Carr orally presents to the students the medical education program objectives and how they are measured. The program objectives, along with objectives mapped to the competencies, are posted on the website as well as Blackboard,.</p> <p>Section d.2 – Dr. Zelewski will create a table for the clinical phase of the curriculum and show how each department disperses course and program objectives to students and faculty.</p> <p>Section e. In the future, the new software curriculum management program (LEO) will enhance capabilities of sharing Learning Objectives with students and faculty.</p>	<p>We will review this element again in February.</p>
5. Other Business		
	<p>Future Meeting Assignments:</p> <p>a. Start Standard 7 next review cycle (Tinguely)</p>	<p>Informational</p>
6. Adjournment/Next EASRS Meeting	<p>Dr. Tinguely adjourned the meeting at 5:48 pm.</p>	<p>Next meeting is Wednesday, February 19, 2020.</p>