

UND SMHS Educational Accreditation Standards Review Committee (EASRC) Meeting Minutes
Wednesday May 19, 2021, 4:30 – 6:00 pm via Zoom

Attending: Steve Tinguely, Sheila Bosh, Pat Carr, Mark Koponen, Ken Ruit, Rick Van Eck, Susan Zelewski, Bryan Delage, Bryon Grove
Absent: Dinesh Bande, Erika Johnson

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair.	
Review of Minutes/Follow up Action Report	March 17, 2021, minutes were distributed electronically to EASRC members prior to the meeting and are also available on Blackboard. It is noted that the April meeting was canceled due to schedule conflicts.	Minutes approved.
9.2 Faculty Appointments Update	Dr. Ruit shared that work on faculty appointments continues. This also ties in with element 4.3. The updates to the faculty handbook regarding the appointment process for clinical faculty and 9.2 standardized clinical faculty letter of appointment will be in place by July 1, 2021. We have process in place in which clinical faculty contracts are reviewed annually. It is noted that appointments will continue until termination or resignation. This will be documented in the guidelines of promotion and tenure for clinical faculty. Regarding element 4.4, clinical faculty feedback has been solicited by Dr. Basson’s office. Departments will have the freedom to establish their own processes, however documentation will be required to be submitted annually to the Office of Education and Faculty Affairs.	
7.6 Cultural Competency Update	At a previous meeting, Dr. Carr stated that diversity & inclusion should be interwoven into the curriculum. It was then concluded that this topic should be brought to UMEC. Following the UMEC meeting, Dr. Carr. reported that a working group has been established within UMEC. This group will proceed with ensuring that we have all the opportunities utilized. He commented that he is also aware that there are some students who are interested in being on this working group, who he will try to engage. Updates will be provided as relevant to this committee.	

<p>9.3 Clinical Supervision of Medical Students Update</p>	<p>Policy 4.21 was recently approved. LCME suggested that schools should have a process for students to report a concern regarding supervision issues in real-time. This prompted the creation of a clearer process. Dr. Zelewski suggested that campus deans be listed as the contacts for real-time student supervisory concerns. Dr. Zelewski commented that campus deans currently cover for each other if someone is out, however this may not have been written procedurally. Discussed additionally utilizing Dr. Porter as a backup if a dean is unavailable. The committee agreed that an alternate person should be listed. Dr. Porter agreed to assume that role. As this now involves a procedural change, Dr. Zelewski recommended that this goes back to UMEC. As the policy per se will remain unchanged, she doesn't think it's necessary for it to go out for comment again. OMA will send a request to add this item to the UMEC agenda for May 26.</p>	
<p>New Business: Element 3.5 Learning environment /Professionalism</p>	<p>Dr. Tinguely commented that narrative c. prompted a draft policy on professionalism in the learning environment. The policy was approved at UMEC and is now up for comment. Discussed how best to provide examples for Narrative d. given that the policy hasn't been implemented yet. Dr. Basson recommended that we discuss one negative and one positive, e.g. The Deans' special recognition awards (models professionalism). Negative example suggested was remediation and eventual dismissal of a preceptor. Dr. Z presented an example of a student witnessing what they felt was unprofessional behavior by a preceptor towards a patient. Dr. Ruit commented that Dr. Zelewski's example would be a good one to use. Dr. Grove commented that this element and our response seems to focus specifically on preceptors and faculty. Dr. Tinguely commented that he had already reached out to the LCME for clarification on this element. The LCME replied that 7.7 relates to student breaches in professionalism. This element relates to professionalism in the learning environment.</p>	
<p>Program Evaluation Worksheet</p>	<p>Dr. Van Eck shared a worksheet that was shared at CGEA. The form is essentially a self-assessment worksheet that allows the user to relate specific outcome and performance measures to corresponding LCME standards. He inquired if we would find it beneficial to use this form. If we decide to use the form, he suggested that we modify it for our environment. No decision made at this time.</p>	
<p>Element 6.3 Self-Directed and Life-Long Learning</p>	<p>Dr. Ruit commented that a school that he recently surveyed was cited for this element. He noted that the school wasn't organized in the same way we are for PCL, however it caught his attention. He noted that he hasn't seen this type of citation before in schools he's reviewed. He doesn't think we need to change anything that we do, however, we may want to review our narrative response and edit accordingly, as well as comment that students are assessed individually when participating in group activities. Dr. Van Eck commented that PCL learning is a major component</p>	

	of self-directed learning but there are other forms of self-directed learning that we use. He suggests using the definitions from AAMC in the narrative explanation. Dr. Carr commented that PCL is student directed learning, not faculty directed learning. It was concluded that this element will go back to Dr. Carr for review and edits, with assistance from Dr. Van Eck.	
Deferred	N/A	
Announcements/Next Meeting	Next meeting June 16, 2021	

Submitted by Sheila Bosh, Accreditation Manager
Approved by Dr. Stephen Tinguely, EASRC Chair