

UND SMHS Educational Accreditation Standards Review Committee (EASRC) Meeting Minutes
Wednesday January 20, 2021 4:30 – 6:00 pm via Zoom

Attending: Steve Tinguely, Sheila Bosh, Pat Carr, Bryon Grove, Mark Koponen, Ken Ruit, Rick Van Eck, Susan Zelewski, Bryan Delage, Erika Johnson, Jim Porter

Absent: Dinesh Bande

| AGENDA ITEM | SUMMARY | ACTION/FOLLOW-UP |
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| Call meeting to order | Meeting was called to order by Dr. Stephen Tinguely, Committee Chair. | |
| Review of Minutes/Follow up Action Report | December 14, 2020 minutes were distributed electronically to EASRC members prior to the meeting and are also available on Blackboard. | Minutes approved |
| Action Table | <p>9.2 Faculty Appointments Dr. Ruit shared that work on faculty appointments continues. Item will remain on table.</p> <p>7.6 Cultural Competency Dr. Ruit shared that he is still in the process of determining the relevant people for inclusion in the conversation. Dr. Osaki suggested that Dr. Anne Kelsch be invited to the conversation. Item remains on table.</p> | <p>Dr. Ruit will provide an update at the next meeting</p> <p>Dr. Ruit will provide an update at the next meeting</p> |
| 9.3 | At a previous meeting, Dr. Zelewski asked the committee to comment on the level of detail needed and the level of supervision required as it relates to 9.3 narrative d. and policy 4.2.1 Clinical Supervision. In his review of this DCI element, Dr. Basson suggested we include the specific procedures students are allowed to complete. He also suggested a higher level of detail for this narrative response. In follow up to that meeting, Dr. Zelewski attended a recent FASRC meeting (at the request of Dr. Basson), to allow for continued discussion. It was concluded from the FASRC meeting that Dr. Zelewski and Dr. Basson will continue to work on a list of appropriate procedures. This proposed list will be brought to CSCC. | Dr. Zelewski will provide an update at the next meeting. |
| 9.9 MSAPC responsibilities | Reviewed the current narrative response and comments from Dr. Basson and Dr. Ruit. Dr. Ruit recommended that our process be written in a yet to be created MSAPC Handbook. He referred to the assessment white paper; stating that what we aspire to aligns closely with the expectations. Discussed implementing the white paper process in March. He commented that MSAPC should be able to review individual student records when appropriate. Dr. Carr commented that he will bring a laptop to any hearings so that the records can be viewed if requested or necessary. | |

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| <p>8.1 Governance Structure and Required Document Revisions</p> | <p>In a previous meeting with OMA and Dr. Dorsey and Dr. Nora (LCME Consultants), the consultants commented that MSAPC and Admissions should not report to UMEC. They thought the relationship should be informational, not authoritative. This was discussed at LCME and the Dean requested time to review this before providing a directive. Today there was discussion regarding possible revision of governance and whether this would involve revision of the bylaws. Dr. Ruit commented that MSAPC is a programmatic committee. Dr. Van Eck commented that the committees (MSAPC and Admissions) are stand-alone committees, and it would be easiest to change the wording to reflect their reporting lines and independent decision making, rather than changing the bylaws. It is noted that the bigger question is what to do when there are disagreements between or within committees, and who actually has the authority to determine what should be done to resolve the conflict or make the final decision.</p> | |
| <p>7.5 Objective Numbering</p> | <p>Dr. Tinguely pointed out that most of the learning objectives have a number assigned to them. Dr. Basson had commented in his review that he thought they all should be assigned a number. Dr. Carr noted that the revised objectives don't have numbers. Dr. Carr stated they can be assigned a number with the old system now, or we can wait until the new objectives in curriculum 2.0 are created and then assign new numbers to them. Decision made to assign them a number with the old system now. Dr. Carr will complete this. If they aren't in use and have not been approved by the curriculum committee, they will be removed from the document.</p> <p>It is noted that the new 2.0 learning objectives may not be approved for some time.</p> | |
| <p>ISA Action Plan</p> | <p>Dr. Tinguely informed the committee that the ISA has been completed and data has been reviewed. Ryan Norris and Alex Buchholz (Student ISA Committee) met with Dr. Solberg, Dr. Basson, Dr. Tinguely and Dean Wynne earlier today. Alex explained "the elephants in the room". The first concern was career advising. He commented that 3rd and 4th year students understand that the new career plan is in place. They are concerned about that strategy. They feel this is too much for campus deans to do. They would like MD mentoring. Dr. Zelewski mentioned that this was offered previously, and students didn't like it. According to Alex, the other "elephant in the room" is the new curriculum with no breaks. Noting that students feel this is causing stress to them. Dr. Zelewski and Dr. Carr expressed concern over the student comments and noted that students often comment that they don't like something; however, we are often uncertain as to what they don't like. They reiterated that we need more specificity in the comments. Specific concerns will be addressed as they are brought forward to this committee.</p> | |
| <p>Deferred</p> | <p>N/A</p> | |

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| Announcements/Next Meeting | Next meeting February 17, 2021 | |

Submitted by Sheila Bosh, Accreditation Manager
Approved by Dr. Stephen Tinguely, EASRC Chair