

SMHS Dean’s Quality Improvement Panel
Wednesday September 1, 2021, 1:00 – 3:00 PM Zoom Meeting

Attending: Steve Tinguely, Sheila Bosh, Dean Wynne, Pat Carr, Jim Porter, Judy Solberg, Marc Basson, Ken Ruit, Bryon Grove, Rick Van Eck, Susan Zelewski, Ryan Norris (MS4)

Absent:

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair.	
Review of Minutes	January 20, 2021, meeting minutes were reviewed. Minutes were also posted to Blackboard.	Minutes Approved.
OMA Webpage & Reports	Sheila Bosh provided an update on the OMA webpage. Dean Wynne’s video has been added to the landing page. She commented that ISA Dashboard and Reports sections are works in progress. Discussed which reports are appropriate for sharing on the OMA page, and whether the reports should be password protected. Discussed the possibility of a central repository for reports (ISA, GQ, DCI, Mid-year Survey, etc.). Dr. Wynne commented that he is in favor of a central repository. He noted that there is a process that anyone outside of the SMHS must go through to obtain documents and or records pertaining to the school. He asked that this committee make a recommendation regarding who and how reports can be accessed and submit that recommendation to the Executive Committee. Dr. Tinguely asked Judy Solberg to review this and provide a recommendation for the central repository. No decision on which documents to include on the OMA webpage. Further discussion will occur at the next meeting.	Dr. Tinguely will follow up with Dr. Solberg. Add to September 15 agenda.
2021 GQ Review	Reviewed the DCI tables that have been updated with 2021 GQ data, which was reported in August 2021. 2.4-1 Noted a decline in the satisfaction with the Associate Dean of Students in the areas of accessibility, awareness of concerns, and	

responsiveness. All of which were lower than previous years and below the national average. Noted that the M1's and the M2's were more satisfied than the M4's. Dr. Carr commented that he is puzzled by this as his email signature clearly communicates that he is available 24 hours a day and he includes his cell phone number. He also verbally communicates this to students numerous times per week and reminds them that his office door is always open. Dr. Tinguely commented that it's possible that graduation and COVID are factors in the "unhappiness". Dean Wynne commented that the LCME values the ISA data more than the GQ when there are discrepancies; it is considered timelier than the GQ. He also noted that this is still a big area of concern and requested that any further insight from ISA 2 committees be shared with this group.

3.2 Number of students reporting participation in a research project is higher than the previous year, yet still below the 2021 national average. Dr. Tinguely commented that the REMS elective and higher numbers of student participation will hopefully result in higher satisfaction on the ISA2.

3.6-1 Student awareness of Mistreatment Reporting Procedures, and Knowledge of Policies - Noted that we are above the national average.

5.8-1 Library Resources - Much improved and now above the national average. Dr. Ruit commented that previous dissatisfaction may be related to study space rather than library resources. It is noted that the interventions to remedy the concerns regarding study space and relaxation space have been successful as the satisfaction rating is now in line with the national average.

6.3-1a Self Directed Lifelong Learning - Students indicated they are not satisfied with the amount of time for this learning experience. Noted that students may be commenting on the lack of time in general, rather than the time allowed specifically for self-directed learning. Dr. Zelewski recommended adding free text to the upcoming ISA2 survey for those indicating dissatisfaction. This may allow us to gain more insight.

7.1-4 Preparation for Residency – Social Sciences in line with the national average.

	<p>7.6-3 General Medical Education – Preparation for Residency in students feeling they are prepared to care for patients of different backgrounds is significantly below the national average. Dr. Zelewski commented that the Clinical Committee is addressing this in their discussions.</p> <p>8.0-1 Overall Satisfaction with the Medical Education Program Quality at 74%, National average 89%. Discussed possible reasons for this drop. The Dean asked Dr. Zelewski to explore this with the current 4th year students.</p> <p>9.4-1 Observation of Clinical Skills - History in OB. Dr. Zelewski commented that we can track this in real-time and doesn't view this as a concern.</p> <p>9.8.1 Availability of Final Grades did go beyond the 6-week mark in some areas. Dr. Zelewski commented that she has communicated directly to Department Chairs and Clerkship Directors the expectations of fulfilling their responsibilities in weeks 4 and 5.</p> <p>11.1-1 Academic Advising Counseling satisfaction at 38%. Dr. Zelewski commented that students may have a different interpretation of academic counseling. She is wondering if they are conflating it with career advising. Dr. Van Eck suggested parsing this out in the ISA2 (although this is a required question so the parsing will need to occur through an additional question).</p> <p>Dr. Tinguely commented that the ISA 2 survey will need to be sent out a year after the ISA survey which was sent out November 2020. He recommends that it be sent out the first week of December. Dr. Zelewski requested that Dr. Tinguely forward the document to her as she will be partially responsible for the ISA 2 survey.</p>	<p>Dr. Tinguely will send the GQ Tables to Dr. Zelewski to review.</p>
<p>ISA 2 Updates</p>	<p>Ryan Norris, LCME committee member and ISA Lead provided an update. He and the four ISA 2 committee leads are working on providing communication to the student body which will include a link to the minutes. They are leaning towards using OneDrive for this purpose. Emails will be used for the initial communication and some of the subsequent communications. He also reported that they are</p>	

	<p>looking at creating a student committee (elected positions) to work with Dr. Zelewski on the mid-year survey. He proposed two elected students per class. Committee leads have been asked to attend an upcoming DQIP meeting to discuss their recommendations, provide updates on their progress, and answer any questions from the committee. It is noted that our goal is to engage students in ongoing CQI efforts and to improve the communication for all. Discussed the origination, status, and role of Student Council. Dr. Tinguely proposed that the Student Council become a student government committee; formalizing this with a charter, advisor and so forth. Further discussion regarding the role of the Student Council will occur at the upcoming ISA 2 committee meetings and relevant information will be shared with DQIP.</p>	<p>Add to September 15 agenda.</p>
<p>Announcements/Next Meeting</p>	<p>September 15, 2021</p>	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Stephen Tinguely, Chief Accreditation Officer