

**SMHS Dean’s Quality Improvement Panel (DQIP) Meeting Minutes  
Monday July 20, 2020 1-2:30 pm Zoom Meeting**

**Attending:** Steve Tinguely, Sheila Bosh, Dean Wynne, Pat Carr, Bryon Grove, Jim Porter, Ken Ruit, Rick Van Eck, Laura Block, Linda Anderson, Judy Solberg, Marc Basson, Ryan Norris (Student)

**Absent:**

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>Call meeting to order</b>	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair	
<b>Review of Minutes</b>	Minutes from July 8, 2020 meeting were emailed to committee members and documents were posted to Blackboard prior to today’s meeting.	Minutes approved
<b>QI Draft Problem Table</b>	At a previous meeting it was suggested that we develop a means to correlate future GQ results with future student survey findings in relation to specific expectations of the LCME element. Following that meeting, a draft document was created by OMA. Dr. Tinguely presented the document today. In reviewing the document, it was noted that there may be multiple problems with the same root cause. There was discussion about grouping those problems either by color coding or creating a concept map. There was also discussion regarding the best format to use for this document (PowerPoint Slide, Excel spreadsheet, Word, etc.). There was mention of linking the document to the origin. Dr. Van Eck suggested this could be done in Word using bookmarks. Dr. Basson stated he was concerned about the repeated use of the word <i>dissatisfaction</i> in the document. Dr. Tinguely pointed out that the verbiage was copied directly from the GQ. Dr. Basson’s concern was noted.	OMA will revise the document incorporating suggestions. Document will be emailed to consultants for review and feedback.

<p><b>AAMC Prepopulated Tables</b></p>	<p><b>11.0-1   Attrition and Academic Difficulty</b> – 6 students withdrew AY 2018-19; average is 4 per Dr. Carr.</p> <p><b>11.0-3   Average Graduation Rates Over Five Years</b> - No Data</p> <p><b>11.1-1   Academic Advising/Counseling</b> – SMHS 28.57%, National 73.21%. Dr. Tinguely commented that we are aware of this and are working on it.</p> <p><b>10.0-1   Applicants and Matriculants</b> – noted that the number of initial applications has increased (AY 2018-19 1,388; Ay 2019-20 1,718)</p> <p><b>10.0-2   Entering Student MCAT Scores</b> – mean scores have stayed consistent</p> <p><b>10.0-3   Medical School Enrollment</b> – noted that mean GPA has increased</p> <p><b>10.0-4   Medical School Enrollment</b> – first-year enrollment decreased to 70 in 2020-21 from 78 in 2019-20</p> <p><b>10.7-1   Transfer/Advanced Standing Admissions</b> – Dr. Basson suggested that we change our policy to state that we don’t take transfer students</p> <p><b>9.4-1   Observation of Clinical Skills</b> – at or above the national avg in all areas except Internal Medicine</p> <p><b>9.4-2   Clinical Skills</b> – Slightly below the national avg.</p> <p><b>9.7-1   Mid-clerkship Feedback</b> – exceeded the national avg. in all areas</p> <p><b>8.0-1   Overall Satisfaction</b> – SMHS 89.66, national avg. 89.23; improvement from GQ 2018</p> <p><b>8.4-1   USMLE Requirements for Advancement/Graduation</b> – Noted that Step 2 CS has been waived</p> <p><b>7.0-1   General Medical Education</b> - Preparation for Residency – on target with national avg.</p> <p><b>7.1-2   Basic Science Education</b> – below national avg. in all areas except gross anatomy; particularly in biochemistry</p> <p><b>7.1-3   Curricular Content</b> – discussion about whether learning objectives for human sexuality are incorporated into the clerkship phase; discussion whether learning objectives for health care financing are incorporated into the pre-clerkship phase or the clerkship phase. Dr. Basson suggested looking at curriculum 1.0 &amp;</p>	
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	1.5 to see if there are LO's. Ryan Norris suggested looking at the PCL LO's	
<b>Deferred Items/Other</b>		
<b>Announcements/Next Meeting</b>	Next meeting August 19, 2020	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Stephen Tinguely, Chief Accreditation Officer