

**SMHS Dean’s Quality Improvement Panel**  
**Monday November 23, 2020 1:00 – 3:00 PM Zoom Meeting**

**Attending:** Steve Tinguely, Sheila Bosh, Dean Wynne, Pat Carr, Jim Porter, Rick Van Eck, Judy Solberg, Marc Basson, Ken Ruit, Ryan Norris (MS 3), Laura Block, Bryon Grove

**Absent:** N/A

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>Call meeting to order</b>	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair	
<b>Review of Minutes</b>	October 28, 2020 meeting minutes were posted to Blackboard for committee review prior to today’s meeting.	Minutes Approved.
<b>Feedback Forum Proposal</b>	At a previous meeting, it was suggested that we consider implementing a “town hall” concept to address student concerns. Following that meeting, OMA met with the 3rd and 4th year class presidents to discuss the concept proposal. In that meeting it was determined that a face-to-face forum isn’t feasible. The two student reps expressed concerns about the time needed for meetings. They stated that their immediate concerns are being addressed through other means e.g., locker space in Fargo is addressed by campus admins. They would like to focus on more global issues. They expressed concerns about overlap of concerns and the time needed for attending the forums and schedule conflicts, as reason that forum would not be the most feasible or effective way to communicate. They proposed the use of an online link for student concerns with admin and student review. They also proposed communicating the follow up response to all students via email. They would like to help oversee the concerns that are submitted through the link. Many logistical items to work out, which will be addressed by OMA and the two class presidents.	OMA will provide updates at the next meeting.

<b>Element 1.1</b>	<p>At a recent FASRC meeting the narrative for element 1.1 was reviewed. It was determined that the SP example 1 goal may need to be revised as the goal was too lofty and 10% per year was most likely unachievable. <i>The SMHS will enhance basic, clinical, and translational health sciences discoveries while focusing on its stated purpose “of discovery of knowledge that benefits the people of this state and enhances the quality of their lives.” The SMHS will support Goal 4 by increasing its extramural funding by 10% per year based on a three-year rolling average.</i></p> <p>This goal was created under the leadership of former President Kennedy. The Dean was asked to weigh in on this. The Dean stated he will propose to UND President Armacost that the goal be revised. Once that is done it will move to Faculty Council (FC) for approval.</p> <p>Discussed the Elements for Monitoring. Dr. Tinguely asked for feedback on the elements chosen. There was a lengthy discussion on the process, the number of elements and the LCME expectations for this element. It was concluded that our explanation of our process may need to be revised. The committee suggested that OMA review the elements and make a recommendation of the priority elements to be monitored. It is noted that this element will also be discussed with the LCME consultants at the December 9<sup>th</sup> meeting.</p>	<p>OMA will review the elements. Further discussion at the next meeting.</p>
<b>Deferred Items/Other</b>	N/A	
<b>Announcements/Next Meeting</b>	Next meeting December 9, 2020	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Stephen Tinguely, Chief Accreditation Officer