

SMHS Dean's Quality Improvement Panel
November 10, 2021 10:00-12:00 PM Zoom Meeting

Attending: Steve Tinguely, Sheila Bosh, Dean Wynne, Pat Carr, Judy Solberg, Susan Zelewski, Ryan Norris (MS4), Jim Porter, Bryon Grove, Marc Basson, Rick Van Eck

Absent: Ken Ruit, Bryon Grove

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair.	
Review of Minutes	Review of October 20, 2021, and October 25, 2021 meeting minutes.	Minutes approved.
ISA 2 Update	Dr. Zelewski and Dr. Van Eck provided updates. ISA 2 topics for questions were received from all ISA 2 working groups. Required ISA 2 questions will be added. Plan to send survey out late next week. A graduate student who has experience with qualitative analysis will be hired. Quantitative analysis will be completed by Susan and Rick with help from Clint Hosford if needed. Rick has already entered the questions into Qualtrics. Jeanette Gratton will be asked to send the survey to the students. Discussed incentives. Dr. Wynne supports providing the same incentives as with the previous survey. Judy Solberg will ensure that this happens.	
Document Proposal to Executive Committee (Central Repository) (Committee Discussion re password protected docs) Updates.	Deferred.	Add to November 24 agenda.
Tracking Individual Professionalism and	Deferred.	Add to November 24 th agenda.

Mistreatment Over Time (Ruit)		
Mock Visit Updates	Mock visit will occur on February 6-8. Sheila Bosh posted the tentative visit schedule to Blackboard. She noted that we have added a session for campus deans. Calendars have been blocked by Jeanette Gratton. Sheila has reached out to Ryan Norris for assistance with the student selection. She has contacted Kim Becker for assistance with the resident selection and has also contacted Dr. Ruit for assistance with the junior faculty selection. Jeanette Gratton will send invites to the selected clinical affiliate representatives once Dr. Wynne has made his selection.	
Follow Up Student Survey Quality of Education	Dr. Zelewski provided an update. The survey was sent out all the 2020 graduates. The response rate has been low (N=21). She commented that she should be able to provide an update at the next meeting.	Add to November 24 agenda.
Announcements/Next Meeting	November 24, 2021	

Submitted by Sheila Bosh, RN, Accreditation Manager

Approved by Dr. Stephen Tinguely, Chief Accreditation Officer