

**SMHS Dean’s Quality Improvement Panel (DQIP) Meeting Minutes
Wednesday October 21, 2020 10:30 – 12:00 PM Zoom Meeting**

Attending: Steve Tinguely, Sheila Bosh, Dean Wynne, Pat Carr, Jim Porter, Rick Van Eck, Judy Solberg, Marc Basson, Ken Ruit, Ryan Norris (MS 3), Laura Block

Absent: Bryon Grove

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair	
Review of Minutes	September 30, 2020 meeting minutes were posted to Blackboard for committee review prior to today’s meeting.	Minutes Approved with edit to Triangulation Table Item Secure Storage Space at Regional Medical School Campus (Not GF). Added no recommendation made at this time.
Follow Action Items	<p>Adequacy of Health Maintenance was marked as yellow on the student concerns document presented by Dr. Tinguely at the previous meeting. Students noted that this is preceptor dependent. Dr Basson suggested Dr. Tinguely share the concerns about this element with Dr. David Schmitz. He suggested that this might be more of a “labeling issue” where students are taught health maintenance but may not recognize it as such. In follow up Dr. Tinguely reached out to Dr. Schmitz. Dr. Schmitz believes that students may not recognize the term as it’s an outmoded term. As this is the term used in the GQ, Dr. Schmitz stated he will label it that way.</p> <p>Preparation to Care for Patients Different than Themselves & Adequate Experiences Related to Cultural Awareness and Cultural Competence: Red. Dr. Ruit reached out to the Dean of Nursing who was not able to provide any novel approaches to this issue at this time, however, she is interested in having additional conversations. Dr. Van Eck suggested again that we reach out to Dr. Casey Osaki, Department Chair, Associate Professor, Education, Health & Behavior. Dr. Basson asked Dr. Wynne if he would reach out to Dr. Warne to see if he would be able to designate one of his faculty to</p>	<p>Dr Wynne will discuss with Dr. Warne.</p>

	participate in these conversations. It's noted there is a design team in Curriculum 2.0: Medicine and Society that could be involved in the ongoing discussions and recommendations as well. Follow up discussion at next meeting	
Secure Storage Space at Regional Medical School Campus (Not GF)	Noted that the location for storage may be a hospital/clinic issue that we have no ability to control. Dr. Wynne requested that we explain to the students that we have looked into the concern and that it's an issue that is based on hospital protocol or policy.	
Access to Computers at Clinical Sites	Dr. Basson requested that we find out the specific sites where there are known issues for computer access. Once that information has been received, it will be communicated to the associate deans who can address this directly with the sites. The student sent an email to Dr. Basson with the locations where there are known issues.	OMA follow up on this
Health Insurance	An Achieve Session with the Health Navigator will take place this week. Laura Block will be attending this session. Additional Information will go out in the newsletter that's sent out in November. Dr. Porter reiterated the importance of ongoing communication.	
Scheduled time off for mental health and personal counseling	Discussed at length a comment on the student survey: "We are only allowed to take two days off during a rotation and it is challenging to get approval for those days. If a student needed to schedule regular counseling sessions, it would be impossible to do so without disclosing the reason for missing time and the student would need to make this time up at a later time. Students are often paired up during rotations so the student seeking care would also be pressured into revealing the reason for missing time to their classmate. For these reasons, many students do not seek medical, dental or counseling care during rotations." Dr. Porter commented that students are given two days off during their rotation. They can also ask for up to three more days. This is between the student and their campus dean. Dr. Basson commented that students often don't want to take time off because they are afraid that they will miss something. He stated that our policy is very clear. Dr. Tinguely shared that some schools imbed into the schedule	

	<p>a designated day off. Dr. Basson expressed reservations on that type of scheduling; noting that an appointment may not be available on that designated day. Dr. Porter commented on the process of contacting your campus Dean and the campus Dean tells the preceptor that the students going to be gone for medical reasons. Dr. Basson suggested that we utilize an open forum concept that would allow for student feedback and Q &A. This is currently done at the pre-clerkship phase. Discussed the possibility of starting “Town Halls”. Decision to circle back to this at the next meeting.</p>	
Deferred Items/Other	N/A	
Announcements/Next Meeting	Next meeting October 28, 2020	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Stephen Tinguely, Chief Accreditation Officer