

SMHS Dean’s Quality Improvement Panel (DQIP)
Wednesday January 6, 2021 1:00 – 3:00 PM Zoom Meeting

Attending: Steve Tinguely, Sheila Bosh, Dean Wynne, Pat Carr, Jim Porter, Judy Solberg, Marc Basson, Ken Ruit, Bryon Grove, Rick Van Eck, Dr. Susan Zelewski (Guest)

Absent: Laura Block, Ryan Norris (MS 3)

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair.	
Review of Minutes	December 23, 2020 meeting minutes were posted to Blackboard for committee review prior to today’s meeting.	Minutes Approved.
Feedback Forum Proposal Update	Discussed feedback forum and reviewed written proposal. Dr. Zelewski, requested that OMA cc campus deans on the communications emailed out to students. Dr. Basson suggested that the questions be submitted to the class presidents rather than through an online link as had been planned. He voiced concerns that we may receive numerous questions through the link and not fully understand the issue. This would require that the class presidents are agreeable to reviewing the questions and then forwarding on. He also stated he wasn’t opposed to the current proposal if the class presidents were not agreeable to his suggestion.	OMA will discuss with the 3 rd & 4 th year presidents and inform DQIP of their decision.
ISA Review	Dr. Tinguely shared his review document of the ISA data. He pointed out that 71 required questions are denoted with an asterisk. Dr. Zelewski was asked to attend this meeting as she is responsible for the student survey that is sent out annually. She has insight into the responses from that survey which may be beneficial in interpreting the ISA data. Discussed the questions that refer to the school’s response to COVID 19 with regards to communication, quality of education, and exposure. Dr. Wynne commented that COVID has no doubt impacted	

the disposition of students and staff alike and the LCME will certainly take some of that into consideration. He asked that senior administration review the data, and that we begin to work on things immediately within our ability to improve.

A significant time was spent discussing some questions in detail. One being the adequacy of block/unified session scheduling and class breaks; M1's 69% dissatisfied. Dr. Carr commented that students have asked for more time off and it's evident that they are stressed. Dr. Wynne asked how much of this is due to COVID and how much is due to change in curriculum. He commented that in his phone calls to students, some students expressed that they feel the curriculum changes have contributed to their stress and dissatisfaction. Dr. Grove commented that he noticed that the new curriculum was fast paced, and some students may have had little time to prepare for exams. This is his anecdotal observation. Dr. Wynne confirmed that students he spoke to via telephone expressed that they had little time to prepare as well. Dr. Carr commented that if students want more days to prepare for testing, they will then lose the longer breaks that they said they wanted. Dr. Van Eck commented that there are smaller more frequent exams in the new curriculum. Dr. Basson mentioned that we are essentially taking two years of curriculum and completing it within 18 months. He also suggested the possibility of increasing the admission standards. Dr. Wynne stated that some students also commented during his phone calls with them that they couldn't plan and schedule things, which might be due to communication issues. Dr. Basson commented that we knew this transition year would be difficult, however, with COVID it is exceptionally difficult. Dr. Porter commented that there are little things that could be worked on, such as allowing students to stand up and take a break, the one-week remediation period between blocks, communication regarding scheduling personal or medical appointments. He noted that there is a perception that an absence will go on their Dean's Letter, so students don't want to ask for time off even though they are informed of the policy and are told that they are allowed to have time off.

	<p>Adequacy of mechanisms to report mistreatment was also discussed Dr. Porter mentioned that there is an upcoming Achieve Session that will address mistreatment and other policies. Dr. Wynne stated this isn't an area of concern from an LCME standpoint. He stated that students may not know if the mistreatment process is adequate or not because they haven't experienced mistreatment (low percentage of students report mistreatment).</p> <p>Quality of zoom lecture environment; M1's 71% are satisfied and 29% are dissatisfied. Dr. Carr and Porter mentioned that they have both been pleased with how well zoom has been working. Dr. Wynne asked whether students are commenting on the zoom experience or zoom quality. He suggested asking the student ISA committee to dig deeper into the analysis; possibly asking their fellow students what they are really commenting on.</p> <p>Access to secure storage space at hospitals/clinical sites; M3's 33% dissatisfied, M4's 32% dissatisfied. Dr. Wynne and Dr. Zelewski suggested asking campus deans about this and whether they are aware of problems or changes due to COVID.</p> <p>Ease of access to research opportunities. Dissatisfied M2 33%, M3 30%, M4 36%. This was also a concern on 2019-20 student survey. Dr. Grove stated that the compressed curriculum may allow less time for students to participate. Dr. Zelweski commented that the question asks about EASE of access. She noted It's not easy to access research opportunities, but they are available. She refers students to Dr. Basson for opportunities. It was suggested that there be a guide or assistant to help students with setting up opportunities. Dr. Basson also stated there are a limited number of clinical faculty that are versed in research. As a means of improvement, he noted that In the past month, he has asked each department to identify a contact person for research. Dr. Porter mentioned that this could fall into the area of career advising and counseling. It's noted that students also have access to REMS. Dr. Tinguely mentioned that the LCME consultant (Dr. Dorsey) suggested we look outside of our school; suggesting that if we don't have the opportunities here, can we help</p>	<p>Dr. Tinguely will discuss with Student ISA Lead.</p> <p>Dr. Tinguely will reach out to campus deans.</p>
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	<p>facilitate opportunities for students elsewhere. Dr Wynne again reiterated that he would like Dr. Tinguely to discuss analysis with Ryan Norris and the ISA committee.</p> <p>Access to service learning/community service opportunities. M1's 24% dissatisfied, 32% NA. Noted this is a direct reflection of COVID.</p> <p>Adequacy of career counseling (1.72, DCI table 11.2-2) Dr. Wynne stated this looks fine except for 39% NA response from M1's. Dr. Zelewski noted that this is likely because they haven't had experience with this yet as they took the survey prior to Thanksgiving.</p> <p>Adequacy of counseling about elective choices. Dissatisfaction M1's 44%, M2's 29%, M3's 20% M4's 49%. Noted a high percentage of NA's. Dr. Basson stated it wasn't in the rubric for campus deans to discuss with students at their first quarterly meeting at the time the survey was distributed. It has since been added to the rubric.</p> <p>Availability of academic counseling (table 11.1-2a) M1's 20% dissatisfied. Intentional monitoring is suggested. Dr. Zelewski will add to her survey. M4's 37% dissatisfied. Dr. Carr commented that there is a lot of assistance available and many students say they don't want it. Not certain why the level of dissatisfaction.</p> <p>Adequacy of debt management counseling M4's 28% dissatisfied. Dr. Porter mentioned that the session for 4th years hasn't occurred yet and wasn't completed by the students prior to taking the ISA. Dr. Basson suggested asking the consultants if we make the sessions available to students but don't mandate is that sufficient?</p> <p>Availability of student well-being programs. M1's 18% dissatisfied. New wellness position on western part of the state is being announced soon per Dr. Solberg.</p> <p>Dr. Wynne final comment "Collate things where there is action items we can complete now to remedy things".</p>	<p>Dr. Tinguely will reach out to the LCME consultants.</p>
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	<p>Dr. Carr stated he will work with M1's and M2's on some of their concerns.</p> <p>It was concluded that there is work to be done. Dr. Tinguely will discuss the data analysis concerns addressed by the Dean and will report back to DQIP. Further discussion and review at the next meeting.</p>	<p>Dr. Tinguely will discuss the data analysis with Student ISA Lead.</p>
Deferred Items/Other	N/A	
Announcements/Next Meeting	Next meeting January 20, 2021.	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Stephen Tinguely, Chief Accreditation Officer