

SMHS Dean's Quality Improvement Panel
Wednesday January 20, 2021, 1:00 – 3:00 PM Zoom Meeting

Attending: Steve Tinguely, Sheila Bosh, Dean Wynne, Pat Carr, Jim Porter, Judy Solberg, Marc Basson, Ken Ruit, Bryon Grove, Rick Van Eck, Dr. Susan Zelewski (Guest), Laura Block, Ryan Norris (MS3)

Absent:

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair.	
Review of Minutes	January 6, 2021 meeting minutes were reviewed. Minutes were also posted to Blackboard.	Minutes Approved.
Feedback Forum Proposal Update	At a previous meeting, Dr. Basson expressed concerns that we may receive numerous questions through the online link and not fully understand the issue. He suggested that the questions be submitted to the class presidents rather than through an online link as had been planned. This concern was addressed with the two class presidents. The students made a decision to move forward with the link. They are in the process of drafting an informational letter to their fellow classmates regarding the link, usage, purpose, process, etc. Students will be asked to share their name when submitting a concern, however, they will also have the option to remain anonymous. They will be informed through the informational letter that if a question is submitted anonymously, and we are not able to determine what the submitter is asking, the question will not be addressed. There will be a disclaimer added to the submission site as well, so that students are aware that this may occur. They will also be informed that they are protected from retaliation, and that including their name may help with clarification if needed. Sheila is working with Brian Schill on the link. The plan to have it operational by the end of the month.	OMA will provide updates at the next meeting

ISA Review	<p>Dr. Tinguely shared the top areas of concerns: Orientation Week, Pre-Clinical Education, Basic Science Curriculum, PCL, Grading and Assessment Pre-Clinical Years, and General Studies. It is uncertain if the dissatisfaction has been impacted by COVID or not. Persistent areas of student concern include Diversity and Inclusion, Student Services (Career, Academic and Debt Counseling), Research, and Clinical Campus Facilities. Areas of strength include Clinical skills and Simulation and Quality of Instruction. It was noted that there is overlap in some of the categories and we may be able to combine some of the items if focus groups are established.</p> <p>Discussed the proposal for an ISA 2 similar to the one conducted at the Harvard Medical School. Committee members and ISA Lead Ryan Norris expressed interest in moving forward with this. Dr. Van Eck stated he is willing to work on the survey and data analysis. Ryan suggested utilizing the class presidents to help disseminate information. Dr. Zelewski commented that Facebook is the primary source of information for many students. It was concluded that the proposal be brought back to the ISA committee for further discussion and planning. Review of specific data was deferred at this time as we await further direction and insight from the Student ISA Committee.</p>	Ryan Norris will provide updates at the next meeting.
Deferred Items/Other	N/A	
Announcements/Next Meeting	Next meeting tentative for February 3, 2021. It is noted that DQIP meetings may be deferred during the SSTF review period.	

Submitted by Sheila Bosh, Accreditation Manager
Approved by Dr. Stephen Tinguely, Chief Accreditation Officer