

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes
 Tuesday, September 11, 2018 @ 5:00 pm
 E493 Conference Room & via telecomm

In attendance: Marc Basson, Mike Booth, Pat Carr, Chris DeCock, Bryan Delage, Joy Dorscher, Marcia Francis, Walter Kemp, Devendranath Mannuru, Marlys Peterson, Jodi Rathjen, Jim Roerig, Kamille Sherman, Steve Tinguely, Susan Zelewski.

Not in attendance: Dinesh Bande, Mac Dyke, Ted Fogarty, Don Jurivich, Scott Knutson, Dennis Lutz, Mitchell Messner, Jay MacGregor, Alicia Norby, Jau-Shin Lou, David Schmitz, Chris Tiongson, Rick Van Eck.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Walter Kemp / Jim Roerig

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:02 p.m. by Dr. Susan Zelewski.	Informational
2. Approval of August 14, 2018, minutes		MSC (moved, seconded, carried) to approve August 14, 2018 meeting minutes as amended. Bryan Delage/Walter Kemp // all in favor; motion carried.
3. Old Business	<p>a.) Policies and Procedures Rotation 1 feedback: everyone is doing great! There was one student that did report that they did not know how to report mistreatment outside of UND and Dr. Zelewski had a conversation with them about that. The Clinical Supervision policy was approved by FAC and we are working on getting it on the website.</p>	Informational
4. New Business	<p>a.) GQ #10 & #11 Review Family Medicine. They will be making some changes on the Minot campus because students reported having more issues there than other campuses. However, they will continue to gather additional information from students on their own as they make adjustments. Residents as teachers were not rated as high as other campuses; they are working to improve that area also. The Grand Forks campus did rate very high this year with the residents as teachers which is the result from changes that were</p>	Informational

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	<p>done. Currently Grand Forks does have three residents trained to run professor rounds. They are hoping that this is something that can be done on other campuses as well to improve the relationships between residents and interns.</p> <p>Overall, most clerkships had improvements. The comments regarding housing issues was discussed. All students are provided a list of locations and if housing is available or not. Unfortunately, we do not have control if a rural location is willing/able to provide housing, but it is highly encouraged that they do. Family medicine will continue to report annually on the changes.</p> <p>Internal Medicine. There are some areas that they could improve on the Grand Forks sites, which they are currently working on. They are in need of more faculty involvement and are working on that also. Their residents were rated very high as teachers and did a wonderful job and Dev was asked to pass along to those residents.</p> <p>Neurology. For question #10 the poor rating did decrease and the fair and up ratings did increase. Overall, we decreased in our rating from excellent to good. For #11 we improved in all areas for our clerkships and are at about 50% rating.</p> <p>They are struggling in the western part of the state for preceptors and are working with neurology to try to find a solution. Currently, it is looking like we will have to outsource one of the rotation spots to Fargo. Dr. DeCock did volunteer to fill this spot if they send a student to Fargo.</p> <p>Neurology will be planning to survey students for more information on areas of dissatisfaction with the clerkship.</p> <p>Pediatrics. Our results stayed consistent but we are always trying to improve. We are now having the students have a sheet for all the H&Ps to have them signed off by certain preceptors saying that the student has completed that task. At the Minot site there seems to be a lack of communication to the preceptors and we are hoping</p>	<p>Neurology will report findings from student survey when complete.</p> <p>Action Item: OBGYN and Surgery will be address at the next meeting.</p>
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	<p>to have them reach out to those sites every 3 months to help improve the communication there.</p> <p>On their forms from preceptors to clerkship directors, they are thinking of adding a question “If the preceptor feels the student’s performance/skills merit an honors grade?” This question should be carefully written in case a student would review their evaluation and see an honors recommendation without a final grade of honors so that it is not misleading to students. Dr. Decock was receptive to this and wording will be changed.</p> <p>Psychology. They are very pleased with their numbers and how much they have improved. With 90% agree/strongly agree rating across the board. Faculty effective teaching was improved to 91%, and exceeds the overall school rating. Dr. Hill has taken over as site director in Grand Forks and a new site director also in Minot which has been a big improvement for those sites.</p> <p>General comments about the GQ: Wondering what the intentions are with the results of the GQ? We are planning to do a mid-year survey for students this year, to receive better information on how we could improve. We are currently working on an online module and finding the right examples to include for the student mistreatment policy. The GQ is written by the AAMC and we cannot change the questions. LCME reviews the results during surveys and therefore, it is important that we review the results.</p> <p>Clerkship grades can vary from preceptor to preceptor. To get the grades to be more consistent, the form descriptors will be updated to clarify the numbers better. This is something to think about for faculty development also.</p>	<p>There is a working group who will be reviewing this, however, current plans are to review the elective evaluation form first.</p>
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5. Electives		
6. Reports from Committees	<p>a.) MCC – Dr. Zelewski Reports from two meetings: BSCS report and Block 3 report were focused on due to the high number of re-examinations and those numbers will continue to be monitored. After a 2nd re-examination there is an intervention plan that will be set in place for the student.</p> <p>The next meeting: The Standard 8.3 revisions were approved, and waiting for one more addition. The new admissions requirements were also approved and forwarded to FAC for approval. The implementation of these requirements is a long-term process and after FAC approval would be anticipated to take place in 3 years.</p>	Informational
	<p>b.) GMEC – Dr. Zelewski No report. Dr. Becker had her baby, so there was no meeting.</p>	Informational
	<p>c.) EASRS – Dr. Tinguely We have reviewed standards 6, 7, 8 and will be starting the 2nd cycle of reviewing the standards. In addition, standards 10, 11, 12 pertaining to Student Affairs will be reviewed by a group that will function similarly to EASRS and Dr. Tinguely will be assisting them also.</p>	Informational
	<p>d.) CEMS – Dr. Zelewski This group has been meeting regularly and we will be using the key terms from USMLE content outline as our database key terms. Additional terms will be added in a controlled manner as we need them. We will also be reviewing all the objectives in to try to be more consistent in how these are written throughout the curriculum.</p>	Informational

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7. Area Updates	Annual reports will be starting soon, please have your report ready a week before the meeting you are to report at.	
8. Adjournment	Meeting was adjourned at 6:00 p.m.	<i>The next meeting is scheduled for October 9, 2018, at 5:00 pm in E493 Conference Room, Grand Forks.</i>

APPROVED