

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes
 Tuesday, August 14, 2018 @ 5:00 pm
 E493 Conference Room & via telecomm

In attendance: Dinesh Bande Marc Basson, Bryan Delage, Joy Dorscher, Marcia Francis, Walter Kemp, Dennis Lutz , Mitchell Messner, Marlys Peterson, Jodi Rathjen, Jim Roerig, David Schmitz, Kamille Sherman, Steve Tinguely and Chris Tionsgon

Not in attendance: Mike Booth, Pat Carr, Chris DeCock, Mac Dyke, Ted Fogarty, Don Jurivich, Scott Knutson, Jay MacGregor, Devendranath Mannuru, Alicia Norby, Jau-Shin Lou, Rick Van Eck and Susan Zelewski.

Minutes submitted by: Alissa Hancock

Reviewed by: Bryan S. Delage MD

Approved by: Bryan Delage / Walter Kemp

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:00p.m. by Dr. Bryan Delage, who was filling in as chair for Dr. Susan Zelewski.	Informational
2. Approval of July 10, 2018, minutes		MSC (moved, seconded, carried) to approve July 10, 2018 meeting minutes Kamille Sherman/Walter Kemp // all in favor; motion carried.
3. Old Business	a.) Policies and Procedures	No report
	b.) Clarification of elective scheduling policy i. 3 or 4 maximum electives allowed – report from Campus Deans meeting The campus deans are recommending that students cannot take more than 2 electives in a single speciality and a max of 4 electives, including any AI's they take. The 4 th year surgery elective is not included in this count as it is mandatory. This is to help ensure that the student receive a well rounded educational experience.	MSC to approve the recommendation and move to MCC for approval. Kamille Sherman/Walter Kemp // carried.
4. New Business	a.) Grade Intervals 2017-18 Want to give everyone a pat on the back for a job well done.	Informational

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	<p>b.) 'P' Factor This process is used to adjust the outlier grades from family medicine preceptors grading too high or too low compared to the average. We do an adjustment based on these scores. This year only one student received honors after the adjustment was made. There was a concern that the adjustment could have a negative affect on bright students who would earn a high score and it was clarified that this process has not done that, and the factor is such that it only lowers or raises the preceptor score by a few points which approximates the mean, and is only used if the comments do not support the grade being given.</p> <p>We are talking with other schools to see how they are dealing with this issue and we are continuing to look for the best practice. It was expressed that this is an ongoing effort and we may work with other schools through STFM (Society of Teachers of Family Medicine) to research this more fully and find the best practice from all those who are working on grading equity actively.</p>	Informational
5. Electives	<p>a.) Plastic Surgery Elective There were no comments.</p>	MSC to approve the Plastic Surgery Elective as written. Walter Kemp/Chris Tiongson // carried.
6. Reports from Committees	<p>a.) MCC – Dr. Zelewski Nothing to note</p>	No Report
	<p>b.) GMEC – Dr. Zelewski Nothing to note</p>	No Report
	<p>c.) EASRS – Dr. Tinguely Nothing to note</p>	No Report

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7. Area Updates	<ul style="list-style-type: none">• Dr. Dorscher reported that the Teacher/Learner Policy title was updated to Medical Student Mistreatment, hoping that students will be able to find the policy easier and remember the policy better. There are a large number of students are reporting that they know of the policy.• She also noted that there are some big changes being worked on with some policies.• 2nd years students have expressed a lot of interest in the ROME program.• Dr. Sherman urged everyone to attend the white coat ceremony next year if possible to have a chance to meet the 1st year students. She said it was really fun!	
8. Adjournment	Meeting was adjourned at 5:30 pm.	<i>The next meeting is scheduled for September 11th, 2018, at 5:00 pm in E493 Conference Room, Grand Forks.</i>

APPROVED