

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes
 Tuesday, June 11, 2019 @ 5:00 pm
 E493 Conference Room & via telecomm

In attendance: Marc Basson, Chris DeCock, Bryan Delage, Joy Dorscher, Marcia Francis, Ted Fogarty, Alex Hron, Walter Kemp, Scott Knutson, Jay MacGregor, Devendranath Mannuru, Marlys Peterson, Jodi Rathjen, Jim Roerig, Kamille Sherman, David Schmitz, Jon Solberg, Chris Tiongson, Steve Tinguely.

Not in attendance: Dinesh Bande, Michael Booth, Pat Carr, Mac Dyke, Don Jurivich, Jau-Shin Lou, Dennis Lutz, Mitchell Messner, Alicia Norby, Rick Van Eck, Susan Zelewski.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Bryan Delage and Kamille Sherman

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:06 p.m. by Dr. Walter Kemp, who chaired in absence of Dr. Susan Zelewski.	Informational
2. Approval of May 14, 2019, minutes		MSC (moved, seconded, carried) to approve May 14, 2019, meeting minutes as written Jay MacGregor / Jim Roerig // all in favor; motion carried.
3. Old Business	<p>a.) Policies and Procedures</p> <p>i. Clerkship Professionalism Procedure This procedure was created by the clerkship directors to outline a consistent way to approach students who display unprofessional behaviors that don't rise to a disciplinary level. The procedure and expectations are clearly laid out. We would like this to be added to all clerkships to be effective July 2019, which Dr. Chris Decock will notify all clerkship directors.</p> <p>The learning objective that goes along with this procedure should be added to all clerkships. If CSCS endorsed or approved the learning objectives to help give more weight to the Professionalism Procedure. Alissa Hancock will notify Shae Carlson so that clerkships can be updated.</p>	<p>MSC to endorse the Clerkship Professionalism Procedure as suggested by the clerkship directors. Chris Tiongson / Dev Mannuru // carried.</p> <p>MSC to approve the learning objective regarding</p>

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	<p>Action item: Dr. DeCock will notify all clerkships of the change to clerkships.</p> <p>ii. Duty Hours Policy Revision No discussion.</p>	<p>professionalism for all clerkships, effective July 2019. Chris Tiongson / Ted Forgerty // carried.</p> <p>MSC to accept the Duty Hours Policy revision. Jay MacGregor / David Schmitz // carried.</p>
<p>4. New Business</p>	<p>a.) 6.2 Annual Review No discussion.</p> <p>i. Basic Science Intergration We are working toward integration of the basic and clinical sciences and at the curriculum retreat there was an idea to have clinical faculty to pick some areas that they need to be taught by the pre-clinical faculty by picking 2-3 required encounters to have the pre-clinical faculty create modules or podcasts that would be 5-10 minutes long with the important information for students and, clinical faculty could also review these also.</p> <p>It was suggested that communication between the groups would be key to make sure the correct information is being created to answer the questions regarding each encounter. Dr. Marc Basson will report back to the clerkship directors meeting in July , where this idea orginated.</p> <p>ii. Logging of patient encounters (all or only required) There seems to be some variation between clerkships because some require students to log only required encounters and other require they log all encounters. It was suggested that by having students log all encounters we could potentially see a longtiduial thread opportunity. In addition, it is good training for</p>	<p>MSC to ask clerkship directors to identify 2-3 encounters a year that a learning module can be created by non-clinical faculty basic science to provide a module for those answers.</p> <p>MSC to leave the loggins encounters as is. Then have departments look at the logging questions</p>

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	<p>them for when they get to residency, where the amount of logging seems to be increasing.</p> <p>If we could streamline the logging system, so it is less of a burden for students. We can ask them to input the information we will actually use in reviewing the clerkship and the student performance.</p>	<p>and we will review this again with the new system in 2020. Dev Mannuru / Jon Solberg // carried.</p>
	<p>b.) Clerkship Director's Checklist Review After reviewing each clerkship checklist. There was no additional discussion on the changes that were outlined by each clerkship. A couple of consistent topics were faculty development, sharing the annual report with preceptors and have faulty appointments.</p>	<p>MSC to approve all Clerkship Director's Checklists. Chris Tiongson / Dev Mannuru // carried.</p>
	<p>c.) Clerkship changes for the upcoming year</p> <p>i. Pediatrics Learning Objectives First learning objective (LO) is to have students identify diversity and how it can affects patient care. Student will record the five encounters in E-value.</p> <p>The second LO would have student know and discuss the data that supports the importance of immunizations. The site directors would be responsible for observing the students talking with families about the importance of immunizations. After some discussion of a suggestion to change to the objective; it was approved as written.</p> <p>ii. OBGYN Learning Objectives These objectives we written in response to the OBGYN annual report in April. We added a yes/no question to assess diversity and on the mid-clerkship feedback form, student evaluation clerkship form and will have student log patient encounters in E*Value. Clarification of what they are logging for each patient encounter per the conversation earlier this meeting.</p>	<p>MSC to approve the learning objective to have students identify diversity in patient care. Kamille Sherman / Ted Fogarty // carried.</p> <p>MSC to approve the learning objective regarding immunizations as presented. Chris Tiongson / Jon Solberg // carried with four approved and two abstentions.</p> <p>MSC to approve the assessment methods of</p>

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		the objective as presented. Kamille Sherman / Chris Tionson // carried.
	<p>d.) Supervision Evaluation Form Question (from EASRS) After some discussion on the level of supervision. It was recommended to add “Were you expected to perform unsupervised duties beyond your level of training and experience? If so please give details here.”</p>	MSC to approve the evaluation form with the suggested change. Bryan Delage / Kamille Sherman // carried.
5. Electives	<p>a.) Pediatric Subspecialty Elective 4th year elective and only change is to the location.</p>	MSC to approve the Pediatric Subspecialty elective. Bryan Delage / Scott Knutson // carried.
6. Reports from Committees	<p>a.) MCC – Dr. Zelewski</p>	No Report
	<p>b.) GMEC – Dr. Basson They are looking at possibly having a new Geriatrics fellow and they will receive the training for residents as teachers.</p> <p>Also, the ROME steering committee and the site directors are meeting next week and will be discussing challenges and everyone is welcome to attend.</p>	Information
	<p>c.) EASRS – Dr. Tinguely</p>	No Report
	<p>d.) CEMS – Dr. Zelewski</p>	No Report
7. Area Updates		Information

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8. Adjournment	Meeting was adjourned at 6:33 p.m.	<i>The next meeting is scheduled for June 11, 2019, at 5:00 pm in E493 Conference Room, Grand Forks.</i>