

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, May 12, 2020 @ 5:00 pm via Zoom

**In attendance:** Jon Allen, Marc Basson, Kim Becker, Pat Carr, Chris DeCock, Bryan Delage, Michael Booth, Minnie Faith, Stephanie Flyger, Jennifer Fournier, Stacie Klegstad, Parag Kumar, Jay MacGregor, Devendranath Mannuru, Jon Pacella, Jim Porter, Jodi Rathjen, Jim Roerig, David Schmitz, Kamille Sherman, Jon Solberg, Michael Storandt, Steve Tinguely Chris Tiongson, Susan Zelewski.

**Not in attendance** Dinesh Bande, Mac Dyke, Marcia Francis, Alex Hron, Walter Kemp, Scott Knutson, Jau-Shin Lou, Dennis Lutz, Alicia Norby Marlys Peterson, Luke Roller.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Susan Zelewski

**Approved by:** Jon Solberg and Jay Macgregor

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:03 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of April 14, 2020 minutes		<b>MSC to approve the April 14, 2020 minutes. Bryan Delage / Jon Solberg // carried.</b>
	<p><b>a.) Contingency plan for clerkships starting July</b></p> <p>We are looking to get some students back in the clinic on May 18, 2020. We know that not all the hospitals and clinics are allowing students back but where students are allowed we will start.</p> <p>The current 3<sup>rd</sup> years that were pulled off the wards will be back in the wards as soon as possible to complete at least 4-weeks of the rotation and can finish the rest online. This campus deans recommend the following priority in which we will work to get students back in the wards.</p> <ol style="list-style-type: none"> <li>1. Those who need the clinical experience to graduate</li> <li>2. Those who need the clinical experience for interviews</li> <li>3. Those returning from LOA</li> </ol> <p>Knowing that anything can change in the future. We are also recommending that students do not travel, so those students assigned to the campus location will be first and then open up to students on other campuses. All the changes will need to</p>	<p><b>MSC to endorse the resumption of current clinical experiences for the AY 2020-21 and allow Campus Deans to coordinate so that as many students can resume clinical experiences as possible by following the priority to students as it follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Those who need the experience to graduate</b></li> </ol>

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go through the approval process before any students are allowed to return to the wards for their safety.

Starting in July it is recommended that for the AY 2020-21 we have 4-week clinical experiences then provide the students with an incomplete and be provided feedback for the clerkship and allow them to move onto the next clerkship for clinical hands-on experience to allow the students to get as much hands on experience as possible before possibly being removed from the clinics again. Which would allow students to continue their education with online curriculum for each of the clerkships if needed. Otherwise, if students are still allowed on the wards the second half of the academic year they will go back to the clerkships and finish the last 4-weeks of the clerkship and again receive feedback and then take the shelf at the completion of a clerkship for a grade. Drs. Pat Carr and Jim Porter will work to make sure that no scholarships are affected by students receiving an incomplete.

Dr. Basson will be holding a Zoom meeting with the medical students regarding re-entry into the clinics and to answer all their questions in the general sense, as every location will have their own specific guidelines that they will have to follow. Students have been trained through modules on PPE and we will have it tracked in writing that they completed that training.

There was a student concern about only having 4-weeks instead of six for the psychiatry clerkship and would like to wait to take the psychiatry shelf exam after taking the neurology clerkship to have more time to study. It was discussed and agreed upon that this was not the intent of a clerkships and the student will have to take the shelf at the end of the clerkship as planned.

4<sup>th</sup> year Away Rotations

This year all interviews will be completed online and away rotations will be limited to minimize the travel of students. All away rotations will continue to be approved by campus deans initially and forwarded to the director of year 3&4 for final approval. Rotation limitations will be as follows: students may take at maximum

- 2. Who need The experience for interviews**
- 3. Those who are returning for a LOA**  
**Bryan Delage / Jim Roerig // carried.**

**MSC to approve that clerkships be completed in two sections a & b with all A. sections being completed back to back followed by all B. sections with feedback at the end of each section. Jon Solberg / Parag Kumar // carried.**

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	<p>one away rotation. This will be limited to students who cannot experience the residency program at UND, rotations not offered at UND or students who cannot secure a spot in a specific rotation (all campuses and periods are full). No international rotations.</p> <p>Visiting student's requests will be approved on an individual bases and assuming there is room for them. Our first priority is to ensure the all UND SMHS students are getting their education first.</p>	<p><b>MSC to limit away rotations to one within the United States for the 4<sup>th</sup> year students for the AY 2020-21 and only if no residency in the specialty at UND or the rotation is not offered within North Dakota.</b>  <b>Bryan Delage / Dev Mannuru // carried.</b></p>
<p>3. Old Business</p>	<p><b>a.) Policies and Procedures</b>  <b>a. Policies Review Update</b>                  We will not be reviewing the policies this year because the LCME Review group are reviewing all policies this year. This committee will continue to review annually next year.</p>	<p>Informational</p>
<p>4. New Business</p>	<p><b>a.) Surgery Annual Report</b>                  For the 2018-19 year the objectives are the same but are now mapped accurately. The required encounters are the same and there was a scattering of students that reported not having those encounters and believe that with some clarification in the orientation that a single case can count towards multiple of these encounters.</p> <p>We are also encouraging faculty to have students participate whenever it is appropriate and are working to have the clerkships be consistent across all campuses.</p> <p>There were three students that had to retake the shelf exam but did pass. NBME scores are really tight, and one question can affect a student's percentage by several points.</p>	<p><b>MSC to approve the Surgery Annual Report with no action items.</b>  <b>Kamille Sherman / Bryan Delage // carried.</b></p>

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	<p>All residents are given all the objectives during their orientation along with the faculty annually. We are getting closer to having 100% H&amp;P and feedback being reported, but is 100% in evaluate.</p> <p>Looking at the rural locations and the health disparities that students see will vary with those that walk through the door at the time of their clerkship. Students have also shown professionalism with the responsibility to notify their preceptor that they are approaching their duty hour limit.</p>	
	<p><b>b.) SHaPE Annual Report</b>              This is a general recap of the last year and students feedback has been positive with their experiences. Over the last five years the CSA scores have increased and we contribute that the start and developed the SHaPE program.</p> <p>Some of the changes that are coming will be to find a replacement for the telehealth case because Dr. Andy McLean really enjoyed that experience with the students and would like to incorporate that into the Psychiatric clerkship. Students really enjoyed that and with some of the STEP and CSA exams focusing more on telehealth we think that will really help the students. We will also be switching with the pediatrics and family medicine participates in SHaPE for scheduling purposes. There will be no changes to the objectives mapped for the program.</p> <p>Simulations are a safe way to give students hand on experience and we are being very mindful of how we can do so this coming year. It was mentioned that approval is needed of SHaPE program general schedule and all the procedures that will be followed for this coming year.</p>	<p>Information</p>
	<p><b>c.) Residents as Teachers Yearly Report</b>              All the interns and fellows have completed AMA, GME competency program modules for residents as teacher and how to create a learning environment and other training on how to provide feedback and ways to teach students.</p>	<p>Information</p>

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	<p>We are changing how objectives are distributed and will now using MEDHUB to distribute all objectives to residents and they will have to sign off on them. This will also allow them to access the objectives at any time also.</p> <p>We have also created modules that all residents need to complete on how to be a resident teacher and how to provide feedback to the students. The modules are distributed to all residents not just UND SMHS residents. However, these have not always been done in a timely manner but are working towards that.</p>	
	<b>d.) Timing of the Family Medicine Clerkship tied to ROME in Phase 2 curriculum development</b>	Tabled
	<b>e.) OB yearly updates</b>	Tabled
5. Electives		
6. Reports from Committees	<p><b>a.) MCC - Dr. Zelewski</b>          MCC has officially transitioned to UMEC.          All the CSCS agenda items, Conflict of Interest Policy and the STEP 1 study time was approved. Also Dr. Susan Zelewski will now be a voting member of UMEC.</p>	Information
	<p><b>b.) GMEC – Dr. Zelewski</b>          All interviews will be completed for all programs this year.</p>	Information
	<b>c.) EASRS – Dr. Tinguely</b>	No Report
	<b>d.) CEMS – Dr. Zelewski</b>	No Report
7. Area Updates		

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8. Adjournment	Meeting was adjourned at 6:25 p.m.	<i>The next regular meeting is scheduled for June 9, 2020, at 5:00 pm.</i>
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