

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes
 Tuesday, April 14, 2020 @ 5:00 pm via Zoom

In attendance: Dinesh Bande, Marc Basson, Pat Carr, Chris DeCock, Bryan Delage, Michael Booth, Minnie Faith, Walter Kemp, Alex Hron, Stacie Klegstad, Scott Knutson, Jau-Shin Lou, Dennis Lutz, Jay MacGregor, Devendranath Mannuru, Alicia Norby Marlys Peterson, Jim Porter, Jodi Rathjen, Jim Roerig, David Schmitz, Kamille Sherman, Steve Tinguely Chris Tiongson, Susan Zelewski.

Not in attendance Mac Dyke, Marcia Francis, Luke Roller, Jon Solberg.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Bryan Delage and Jon Solberg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:02 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of March 10, 2020 minutes	<p>Electronic vote for Clerkship, elective & AI alternative methods on March 25, 2020; approved.</p> <p>Electronic vote for all virtual electives, effective April 6, 2020; approved on April 2, 2020.</p> <p>COVID Contingency Plan Update We have a request from the Epidemiology Department requesting that the presentations be waived because they don't think the virtual presentations is an adequate way to achieve the course objectives. They would like to take their final paper and change it from 70% to 95% of their final grade.</p> <p>There was lots of discussion and questions about the rationale of the request before they voted on a decision.</p> <p>Shelf exams will be taken with virtual proctoring y this Friday and the NE Campus had one student test last week this way and it went well.</p> <p>Rotation 6 all clerkships except for neurology will be ready to start virtually. The virtual electives are going well from what we have heard so far and ready to go for 4th year.</p>	<p>MSC to approve the March 10, 2020 minutes. Bryan Delage Dev Mannuru // carried.</p> <p>Dr. Zelewski will reach out to Dr. Beal to gather more information on the rationale for the epidemiology changes and an electronic vote will take place.</p>

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	<p>The away electives AAMC application system is going to be closed for 2 weeks, to allow locations to decide how many students they would be willing to accept. Be prepared for raised number of concerns from the students regarding this. Hopefully we will have more answers about the process in the next couple of weeks.</p> <p>There are lots of concerns out there about a variety of topics but a lot of it is out of our control. We have to reassure students that all medical students and medical schools are in the same situation.</p>	
<p>3. Old Business</p>	<p>a.) Policies and Procedures</p> <p>i. <u>Conflict of interest Policy</u> This is for review and is a school wide policy and has been approved by the policy committee. Concerns of the roles of the academic counseling and grading isn't always as clean of a break in the clinical curriculum as it seems. A clarification of roles between running a course or clerkship verses the role of an academic counselor. We need to define these roles carefully, through whitepapers that the Dean has requested be developed to help clarify some of our systems that we follow as a school. It was noticed that we need to clarify that academic counselors cannot assess students in the Faculty as Academic Counselors section. We have to make sure both faculty and students good understand the different roles. There will be more coming from the Student Affairs Office. This link to this policy will be updated on all evaluation forms.</p> <p>ii. <u>PHP Policy (Informational and approved at MCC)</u> This policy's title has been updated to "Medical Students Requiring Treatment and Rehabilitation for Physical, Mental Health and Substance Dependency/Abuse Issues"</p> <p>iii. <u>MSAPC Policy (Informational and approved to MCC)</u> With the new governance structure MSAPC is now under the supervision of UMEC and this policy is now called "Function of the Medical Student Academic Performance Committee". They are also responsible for promotion and not just discipline and their new role with the new bylaws.</p>	<p>MSC to approve the Conflict of Interest Policy with the correction with the academic counselor section as discussed. Bryan Delage / Walter Kemp // carried.</p>

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	<p>With the Bylaw changes that were approved UMEC will be approving all curriculum and policies changes for the medical curriculum.</p> <p>iv. <u>Update on the GQ Diversity question with Dr. Warne</u> (Tabled)</p> <p>v. <u>Objective for Basic Sciences for years 3 & 4</u></p> <p style="padding-left: 20px;">a. Demonstrate the ability to translate basic biomedical science principles into clinical care of patients. (2.1, 2.2, 2.3, 2.4, 2.6)</p> <p>The objectives that the Phase 2 & 3 design team have been working on are waiting to go to CEMS for approval. These objectives are going to fill gaps that we have found. This these will help us map the curriculum to those areas.</p>	<p>MSC to approve the years 3 & 4 objectives. Kamille Sherman / Michael Booth // carried.</p>
<p>4. New Business</p>	<p>a.) Neurology Annual Report</p> <p>There are no new objectives and all the students meet the required encounters. We had 19% of students receive honors and had two students who needed to re-take the shelf exam and passed. All students were observed performing an H&P and only one student reported not receiving mid-clerkship feedback, which might be with the timing being off with the MILE feedback timelines not match. Dr. Lou will work with Dr. Knutson to schedule the neurology feedback in addition to their normal trimester feedback evaluations. When we switch to the Leo system it should be much easier to schedule evaluation to help reduce the chances of mid-clerkship feedbacks being missed.</p> <p>The student feedback is still that they would like more time for the clerkship to have more practice performing neurological exams and to study for the shelf exam. We have quarterly clerkship meetings to make sure everyone has the same information to ensure students are getting a similar experience. The goal for next year is to start with faculty develop to prepare for the transition to the curriculum 2.0.</p> <p>We do what we can to integrate more basic science into the clerkship, however when it arises in a case we do discuss that connection.</p>	<p>MSC to approve the Neurology Annual Report with the action items discussed. Walter Kemp / Michael Booth // carried.</p>

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	<p>b.) MILE Annual Report</p> <p>For the 2018-19 academic year there were eight students. Part of last year's goal was to compare the shelf exam scores to other campuses however this fell through the cracks and was not done for this report. This is reported on in each clerkship report. All the students have received feedback and their grades on time. Students are allowed to take a week in February where they can spend more time with the hospitalist or a subspecialty that they feel that they want more time with. Dr. Alicia Norby does meet with each student in January about their experience and encourages them to spend this week in an area of their choosing. We have a shortage of internists for the outpatient setting and so they are spending more time with sub-specialties and are working to try to get them more time with general internal medicine.</p> <p>We are still restricted in the time in the ICU, as we have one doctor for that area who is not talking students and just recently started taking residents. This might be an option in the future.</p> <p>Students are getting lots of hand-on experience in OBGYN and they really enjoy that experience and the longitudinal experiences.</p> <p>Sufficient faculty is difficult with outpatient psychiatry and surgery and IM. Psychiatry is continuing to try to find additional preceptors. Surgery they are going to have students start to spend time with sub-specialty within their surgery rotation and more time with internal medicine is very dependent on getting more hires.</p> <p>They get lots of interprofessional experience throughout the experience and have opportunity for service learning and it is highly encouraged to participate. Students are getting diversity experiences with the Native Americans.</p> <p>Resident as Teachers update is going very well. Half of the family medicine experience is completed with residents as teachers.</p>	<p>MSC to approve the MILE Annual Report. Bryan Delage / Jay Macgregor // carried.</p>
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	<p>c.) MATCH Report- Dr. Porter The top two areas our students matched to were Family Medicine (FM) and Internal Medicine (IM) with the majority of the students staying in North Dakota and Minnesota. The national average for matching to FM was 8.6% and our goal is to at least be double of that, which we exceeded. There was discussion of student’s match for one or both PGY 1 & 2. This year we have 10% of the class not matching for PGY2 and last year we were at 3%. UND does help graduates match for that PGY2 if they ask, however usually it is they current TY/prelim program director/supervisors that can better help them.</p> <p>Would like the information on the advanced subspecialties that students are applying to. This would help us with academic counseling.</p> <p>Unmatched PGY 2 percentage is for the current class.</p>	<p>Informational</p> <p>Dr. Porter will try to provide this information in his subsequent yearly reports.</p>
	<p>d.) Psych Honors mid-year update We calculated that after four rotations we are a 24%</p>	<p>Informational</p>
<p>5. Electives</p>	<p>a.) 4th year Diversity Elective (Warne) Dr. Don Warne has designed this elective based from a current MPH course that is taught. Concern about the format of the elective is not what we typically have and would like the document updated to match our preferred template and assessment methods.</p>	<p>MSC to conditional approve of the Health Management electives with the formatting updated to the preferred format as discussed. Michael Booth / Walter Kemp // carried.</p>
	<p>b.) Surgery elective (virtual)</p>	<p>Tabled</p>
<p>6. Reports from Committees</p>	<p>a.) MCC - Dr. Zelewski The Bylaws were approved and so MCC will changing to UMEC on May 8th. They also approved to remove the two-strike rule policy for the pre-clinical years and</p>	<p>Information</p>

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	<p>reinstated the gateway CBSE exam for the 2nd year medical students after remote proctoring was set in place. In addition they approved a definition of a thread, which will be taught throughout all the phases of the curriculum. So we will have some threads that will go through all the phases and will be discussing that as they are developed. Also the recommendation to have a Campus Dean be a voting member of UMEC was approved. All the contingency plans we had forwarded from this committee were approved as well.</p>	
	<p>b.) GMEC – Dr. Zelewski Surgery presented their response to inadequate scholarly activity in the past. A diploma template and a new Fargo FM program director was approved.</p> <p>With the committee re-structure. GMEC will no longer be under FAC but will now be their own stand alone committee to approve their own policies. Admissions and MSAPC will be under UMEC, effective May 8, 2020.</p>	Informational.
	<p>c.) EASRS – Dr. Tinguely</p>	No Report
	<p>d.) CEMS – Dr. Zelewski</p>	No Report
7. Area Updates		
8. Adjournment	Meeting was adjourned at 6:25 p.m.	<i>The next regular meeting is scheduled for May12, 2020, at 5:00 pm.</i>