

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, February 11, 2020 @ 5:00 pm  
 E493 Conference Room & via telecomm

**In attendance:** Marc Basson, Michael Booth, Pat Carr, Chris DeCock, Minnie Faith, Scott Knutson, Devendranath Mannuru, Marlys Peterson, Jodi Rathjen, Jim Roerig, Luke Roller, David Schmitz, Kamille Sherman, Jon Solberg, Steve Tinguely, Rick Van Eck, Susan Zelewski.

**Not in attendance:** Dinesh Bande, Bryan Delage, Joy Dorscher, Mac Dyke, Marcia Francis, Walter Kemp, Alex Hron, Jau-Shin Lou, Dennis Lutz, Jay MacGregor, Alicia Norby, Chris Tionson.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Susan Zelewski

**Approved by:** Bryan Delage and Jay Macgregor

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:03 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of January 14 & 15, 2020 minutes		<b>MSC to approve the January 14 &amp; 15, 2020 minutes. Jim Roerig Michael Booth // carried.</b>
3. Old Business	<b>a.) Policies and Procedures</b>	Information
	<b>b.) Mid-Clerkship Feedback Procedure</b> We will continue to monitor and bring back data.	Information
	<b>c.) Update from meeting with Dr. Warne to discuss GQ diversity questions</b> It was a great discussion and we will look into working more with federally funded clinics such as SPECTRA in Grand Forks to help with the student's exposure to more diverse patients that North Dakota has to offer. We do have graduates at Fort Yates clinic and are interested in having students rotate there from the Bismarck campus.  There is also a proposal for 2-week electives where they would spend a week on a FQRC location with a preparation and a debriefing bookending the experience.	Information

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, February 11, 2020 @ 5:00 pm  
 E493 Conference Room & via telecomm

	We could have a synchronized event with faculty to offer faculty development on diversity. The idea is that some faculty themselves are uncomfortable with the diversity and therefore don't feel comfortable to teach students about it.	
	<p><b>d.) Exploration Electives additional questions</b></p> <p>Last month this was approved but a question of specialty days and if they will stay the same or change. Students do utilize these days and suggested that we keep the option available. There was a suggestion we would make pediatrics to match how psychiatry where the specialty days need to be related to the rotation.</p>	<p><b>MSC to approve keep the current specialty days but for the pediatrics option to be pediatrics related. Jim Roerig / Michael Booth // carried.</b></p>
4. New Business	<p><b>a.) Step 1 timing during the bulge (1/22-6/22)</b></p> <p>We will be asking students to take their STEP 1 prep block within this 6-month time period. This will help with the bulge in the clinic by 1/3. If students do not feel they are ready to take the STEP 1 exam during this 6-month time period they can appeal to MSAPC for an extension.</p>	<p><b>MSC to approve the STEP 1 timing period to help with the bulge in the clinics. Michael Booth / Jim Roerig // carried.</b></p>
	<p><b>b.) ROME site affiliation to main campus</b></p> <p>At this time, there are not specific ROME site affiliations with home campuses. One reason is because then students might select the ROME program because they could stay in Grand Forks and just drive to Devils Lake and not get the full experience that that ROME program is intended to provide the student or choose ROME for the wrong reason. The question came up because as we have more ROME sites who do not offer all 24 weeks of the experience, we will need the students to complete more on home campuses. If no affiliation link is made, we just need to be aware and let students know they might need to go to another home campus location to get required experiences if there is not extra space for them on their assigned home campus.</p>	<p><b>MSC to leave the ROME lottery process as it is and review the process annually. Kamille Sherman / Michael Booth // carried.</b></p>
	<b>c.) FQHC one/two week requirement</b>	Information

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, February 11, 2020 @ 5:00 pm  
 E493 Conference Room & via telecomm

	<p><b>a. Bookended with preparation and a debriefing for a two week course</b>        This is a good idea and would help fill the voids that we have not been able to answer and would like further exploration on this.</p>	
	<p><b>d.) Psych Annual Report</b>        There is one new objective on diversity that we added and will be assessed with patient write-up, professor rounds and case presentations and the preceptor's evaluations of the students.</p> <p>We have added mental status exam to be done on any type of diagnoses and we did not use any alternative method of teaching. Only one student had to re-examine and passed and 8% of the students received honors.</p> <p>Students concerns were the clerkship lectures. They pull students away from their rotation sites and they felt it disrupts their clinical experiences on the site. The plan is to have optional lectures on Blackboard so students can access when they can and reduce the amount of time they are away from clinical sites.</p> <p>The second concern was about the resources provided to them to prepare for the shelf exam. In addition to the two resources that are heavily utilized by students. The committee asked if there was any standardized national curriculum. Response: We can also offer them the ADMSEP site, which is from the association of psychiatry clerkship directors.</p> <p>The last concern was about the house that they stay at for the State Hospital does not have internet, which we have already talked with them and now there is internet.</p> <p>Some of the high points are the variety of experiences in the different areas of psychiatry and diversity in patients that students get when they are at the State Hospital. We do use residents as teachers on the Fargo campus and each July all faculty and residents receive the clerkship objectives and the required encounters the students should complete.</p>	<p><b>MSC to approve the Psychiatric Annual report. Kamille Sherman / Michael Booth // carried.</b></p> <p><b>Report back in August 2020 regarding 2019-2020 honors distribution.</b></p>

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, February 11, 2020 @ 5:00 pm  
 E493 Conference Room & via telecomm

	<p>We provide CME for the Grand Rounds opportunities twice a month, annual clerkship retreat and information shared through emails. Everyone received mid-clerkship feedback and was observed giving a mental status exam.</p> <p>We do not have a rural experience available due to the lack of psychiatric physicians in the rural areas. With health disparities, we do have those opportunities along with different cultural backgrounds and socio-economic groups.</p> <p>We do integrate basic science in the discussions on inpatient rounds, professor rounds and patient write-ups.</p> <p>Previous goals was to have all campus sites be provided a map of providers in their area for substance abuse disorders and site directors and pursue contacting these providers.</p> <p>New goals are to develop better interface for group discussion lectures and on a trial bases we are trying different platforms to host lectures, so students do not have to leave their clinical site but still participate with the lecture. (i.e.: Zoom) The last one is to identify additional preceptors to accommodate the bulge. Each site has been contacted to ask what their capacity is to absorb additional students and we are exploring new sites to add to the program.</p> <p>The department will look at the honors program designations planned for 2019-2020 and report in August 2020, unless there are changes then we will hear back sooner.</p>	
	<p><b>e.) Timely Grading Report</b>          Neurology was the only department that had students' grades not submitted on a timely manner. The department had a staff turnover and we have discovered that</p>	<p>Information</p>

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, February 11, 2020 @ 5:00 pm  
 E493 Conference Room & via telecomm

	not everything was completed. We are aware and working on it. Stacie Klegstad is the contact person for Neurology in the interim of hiring a new staff person.	
	<b>f.) Internal Medicine Diversity Learning Objective</b> This is specific to IM and are incorporating these learning objectives into the clerkship. The activities listed cannot be provided on all campuses, so this will be removed but can still be offered as an optional opportunity. Assessment still needs to be outlined.	<b>MSC to approve the Internal Medicine Diversity Learning Objective. Kamille Sherman / Jim Roerig // carried.</b>
5. Electives	<b>a.) 4<sup>th</sup> year Diversity Elective (Warne)</b>	Tabled
	<b>b.) Pathology revisions 9402, 9403</b>	Tabled
	<b>c.) Plastic surgery revisions and new section 9123-01</b>	Tabled
	<b>d.) Peds AI 9591 minor edits</b>	<b>MSC to approve the Peds AI 9591. Jim Roerig / Kamille Sherman // carried.</b>
6. Reports from Committees	<b>a.) MCC - Dr. Zelewski</b> The consent agenda was approved. FYI the next academic year will be considered trimesters instead of semesters and Dr. Pat Carr has agreed to enter in incompletes for students whose rotations that go over the trimester end. We will notify everyone when this happens at the end of the first trimester.	Information
	<b>b.) GMEC – Dr. Zelewski</b>	Information

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, February 11, 2020 @ 5:00 pm  
 E493 Conference Room & via telecomm

	A 1% increase was approved in resident stipends. The Geriatric Fellows will be receiving verbal evaluations. Residents who are working on research will have their IRB proposals reviewed by an Internal Medicine faculty member before submission.	
	<b>c.) EASRS – Dr. Tinguely</b>	No Report
	<b>d.) CEMS – Dr. Zelewski</b> Worked on keywords and are adding clinical skills terms to the keyword list from the NBME Task List.	Information
7. Area Updates		Information
8. Adjournment	Meeting was adjourned at 6:00p.m.	<i>The next regular meeting is scheduled for March 10, 2020, at 5:00 pm in E493 Conference Room, Grand Forks.</i>