

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, December 11, 2018 @ 5:00 pm  
 E493 Conference Room & via telecomm

**In attendance:** Marc Basson, Michael Booth, Pat Carr, Chris DeCock, Joy Dorscher, Walter Kemp, Scott Knutson, Dennis Lutz, Jay MacGregor, Devendranath Mannuru, Mitchell Messner, Marlys Peterson, David Schmitz, Kamille Sherman, Steve Tinguely, Chris Tiongson, Susan Zelewski.

**Not in attendance:** Dinesh Bandi, Bryan Delage, Mac Dyke, Marcia Francis, Ted Fogarty, Jau-Shin Lou, Alicia Norby, Jodi Rathjen, Jim Roerig, Rick Van Eck.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Susan Zelewski

**Approved by:** Jim Roerig and Chris Tiongson

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:02 p.m. by Dr. Susan Zelewski.	Informational
2. Approval of November 11, 2018, minutes		MSC (moved, seconded, carried) to approve November 11, 2018, meeting minutes as written Walter Kemp / Michael Booth // all in favor; motion carried.
3. Old Business	<b>a.) Policies and Procedures</b>	No Report
	<p><b>b.) GQ #13 Update (Macgregor)</b></p> <p>Not a lot of information to give, I asked students to see if there were issues with the VA rotation and they all said they enjoyed the rotation. Dr. Macgregor will keep an eye on this rotation for this coming year.</p> <p>Suggested that students might rate a rotation lower because of outside factors and not because the rotation was bad.</p>	Informational

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, December 11, 2018 @ 5:00 pm  
 E493 Conference Room & via telecomm

	<p><b>c.) Year 4 Objectives #5</b>          Dr. Zelewski did talk with Pathology and Radiology departments to see if there would be an issue with adding updating a problem list for patients to the standard AI objectives. . They would be able to accomplish this objective.</p>	<p><b>MSC to incorporate the objective to have students formulate and/or update an accurate problem list for all AIs, effective the next academic year 2019-20. Walter Kemp / Michael Booth // carried.</b></p>
<p>4. New Business</p>	<p><b>a.) Pediatrics Clerkship Report</b>          This was a good year. We had no new objectives, changes to the number of encounters required or students using alternative methods to achieve those encounters. 23% of the students received honors, and adjustments already were made this year regarding this.</p> <p>Some of the concerns from students included having too many professor rounds, the low inpatient census especially for ROME sites. However, the students were happy with how balanced the curriculum is. We now have them get a form signed when they observe an H&amp;P and submit it. This our way to ensure that all students get this experience.</p> <p>Students also expressed concern that the experiences were different at the different campuses. Such as in Fargo they have grand rounds with a lot more people than those in Grand Forks or Bismack. However, all campuses do meet the learning objectives; they are completed alittle differently based on the availability at each site.</p> <p>New goals for this year will include increasing the number of encounters with diverse patients and to incorporate interprofessionalism in the curriculum. These still have to be approved along with other goals we plan to add.</p>	<p><b>MSC to approve the pediactics clerkship report with suggested edits. Walter Kemp / Michael Booth // carried.</b></p>

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, December 11, 2018 @ 5:00 pm  
 E493 Conference Room & via telecomm

	<p>Comments from committee: The clerkship grading states that if one of the three things in the table happen their grade 'may' be marked as an unsatisfactory grade. After the clarification 'may' needs to change to 'will'.</p>	
	<p><b>b.) Internal Medicine Clerkship Report</b>          Overall we did very well and we continue to improve. There were 28 honors this year and our NBME scores are about the national mean.</p> <p>The mandatory HIV encounter was achieved by all students this year, with most using the alternative method to get this encounter. We don't have the resources or the number of cases available for students to have the in-person experience. The department will look into making the alternative method for this type of</p> <p>Students would like more time to study for the NBME exam. We are looking to provide them with an NBME prep session where they can ask questions, in addition, to the half day they get now. This is different from other campuses because in Fargo they are in teams, so scheduled time for them to study is easier than trying to spread it throughout the rotation. Students are also constantly reminded to sign up for their electives early as things are always changing.</p> <p>Committee Comments: The learning objectives need the full objectives written out in the 2<sup>nd</sup> table of the report.          Question: have you considered having the HIV requirement be the alternative method since so many students complete it this way.</p> <ul style="list-style-type: none"> <li>• The department will consider this change</li> </ul>	<p><b>MSC to approve the internal medicine clerkship report with adding the full objectives. Walter Kemp / Michael Booth // carried.</b></p>
	<p><b>c.) GQ #15, #18 &amp; #19</b>          #15 – We have already made changes that are not reflected on these GQ results. This years incoming 4<sup>th</sup> year students had a presentation with a standardized PowerPoint about the basics of elective selection and scheduling. Students also have access to the recommended electives for each speciality. Currently, students will create a tentative</p>	<p>Informational           Dr. Zelewski will report back the results of the survey regarding the guidance that students</p>

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, December 11, 2018 @ 5:00 pm  
 E493 Conference Room & via telecomm

	<p>elective schedule and then meet with their campus dean to discuss their elective options and get one-on-one guidance.</p> <p>This year's current 4<sup>th</sup> year students were the first group to have the standardized PowerPoint on electives. So, we will add a question to the student mid-year survey for 4<sup>th</sup> years regarding how we are doing with guiding them with selecting electives and improvements we can make.</p> <p>#18 – The results looked good and there is no discussion on this.</p> <p>#19 – We scored about the 50th percentile in all areas and are satisfied with those numbers.</p>	<p>receive when selecting electives.</p>
	<p><b>d.) Clerkship Director Checklist, Mid-year review</b></p> <p>Looking at the areas that are in yellow for each department and how they are being addressed.</p> <p><u>Pediatrics</u></p> <p>Our annual report addressed how we are ensuring all students experience an H&amp;P. Improving faculty development and communication, Dr. DeCock plans to make an annual visit to Minot to make sure things are going well and visit those sites that do not regularly participate in faculty development. ROME sites all have access to online for continuing education. We are working on improving the communication.</p> <p><u>Family Medicine</u></p> <p>They are working with Drs. Salentiny and Van Eck to update the learning objectives for their clerkships. Dr. Sherman is planning to give more regular feedback to students as she is in E*value frequently. They are still working on trying to get regular feedback for faculty as some only have one student a year.</p> <p><u>Internal Medicine</u></p>	

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, December 11, 2018 @ 5:00 pm  
 E493 Conference Room & via telecomm

	<p>They do promote the service learning project with the homeless that Dr. Delage is leading on the Fargo campus. When other sites are available they plan to promote participation on those campuses as well. The department has implemented a new card system this year to address the number of encounters students have with H&amp;Ps. They also provide opportunities for students to work with residents on all campuses.</p> <p><u>Obstetrics</u>          They have gotten six new faculty in the last six months which greatly helps with the faculty shortage they are experiencing. One in Dickenson to help with ROME and one in Grand Forks but we are hoping to get a second one to help for a short term solution.</p> <p><u>Surgery</u>          No report. Will keep it on the agenda for next month.</p> <p>We will be reviewing this checklist again in the spring.</p>	
5. Electives	<p><b>a.) FM AI, Fargo</b>          This is similar to other Family Medicine AIs, but this is in a urban setting.</p>	<p><b>MSC to approve the Family Medicine AI, Fargo. Walter Kemp / Chris DeCock // carried.</b></p>
	<p><b>b.) IM Night Float AI</b></p>	<p><b>MSC to approve the Internal Medicine Night Float AI, Fargo. Walter Kemp / Kamille Sherman // carried.</b></p>
6. Reports from Committees	<p><b>a.) MCC – Dr. Zelewski</b>          Discussion continued to move STEP 1 into year 3. At the FAC meeting tomorrow there will be bigger curricular issues that this committee will have to discuss. We</p>	<p>Informational</p>

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes  
 Tuesday, December 11, 2018 @ 5:00 pm  
 E493 Conference Room & via telecomm

	will see if a small working group is the way to go, once official decisions have been made at FAC.	
	<b>b.) GMEC – Dr. Zelewski</b>	No report
	<b>c.) EASRS – Dr. Tinguely</b>	No Report
	<b>d.) CEMS – Dr. Zelewski</b> Continued to edit anatomy objectives and have completed three so far. Dr. Zelewski is almost done mapping the clerkship objectives and will be sending those out so please watch your email.	Informational
7. Area Updates	The next meeting we will be talking about the honor percentages. Then in February we will be discussing MILE students taking the shelf exams twice.	Informational
8. Adjournment	Meeting was adjourned at 6:19 p.m.	<i>The next meeting is scheduled for January 8, 2019, at 5:00 pm in E493 Conference Room, Grand Forks.</i>