

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes
 Tuesday, November 19, 2019 @ 5:00 pm
 E493 Conference Room & via telecomm

In attendance: Marc Basson, Pat Carr, Chris DeCock, Bryan Delage, Joy Dorscher, Marcia Francis, Walter Kemp, Devendranath Mannuru, Marlys Peterson, Jodi Rathjen, Jim Roerig, Kamille Sherman, Steve Tinguely, Susan Zelewski.

Not in attendance: Dinesh Bande, Michael Booth, Bryan Delage, Mac Dyke, Alex Hron, Dennis Lutz, Don Jurivich, Scott Knutson, Jau-Shin Lou, Jay MacGregor, Alicia Norby, Luke Roller, David Schmitz, Jon Solberg, Chris Tiongson.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Bryan Delage and Jon Solberg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:03 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of October 8, 2019, minutes		MSC (moved, seconded, carried) to approve October 8, 2019, meeting minutes as written Walter Kemp / Bryan Delage // all in favor; motion carried.
3. Old Business	a.) Policies and Procedures	No report
4. New Business	<p>a.) Grade return time for 4th year electives (from MCC)</p> <p>In order to assure that MSAPC has all grades in a timely manner to be able to make promotions decisions as well as to have all electives graded in time for transcripts to be released, it has been proposed that the following grading deadlines are implemented:</p> <ol style="list-style-type: none"> 1. Elective periods 1-9 grades due April 15th 2. Elective periods 10 & 11 due May 15th 	MSC to approve the elective grading timeline. Elective periods 1-9 grades are due April 15th and periods 10 & 11 grades due May 15th. Bryan Delage / Walter Kemp / carried.

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	<p>b.) Residents as teachers evaluation requirement Evaluate the chief residents and then only the residents that are on the same rotation as the student. It was discussed that this would be very difficult as gathering the information about which students and residents are on the same rotation and generating an evaluation for each resident would be highly time consuming. However, students should be able to request to evaluate any resident. We can give the resident coordinator the resident evaluations once a year unless there is a concerning evaluation. This would help keep the anonymity of the students. There could be a form that is available to student to fill out at anytime with an opportunity to request an evaluation of a resident or faculty member.</p>	<p>MSC to develop a Faculty and Resident comment form. That will be available to students to opt to evaluate a resident or faculty member. Tentative of EASRS approval. Bryan Delage / Walter Kemp // carried.</p>
	<p>c.) Clarification of the residents as teachers rotation requirement Currently, Grand Forks and Fargo do have full-time residents on rotations that students do have consistent exposure to. Minot has designed weekend call and patient follow up that allows for this interaction as well. Bismarck is relying on electives, AIs and away rotations for the students to get this exposure. Dr. Basson has a meeting planned and will ask how many hours the students are exposed to residents currently and report back. Would be nice if we could define a certain number of required hours students need working with residents and we will track them until they hit the requirement.</p>	<p>ACTION ITEM: Dr. Basson will report back with an update following his meeting.</p>
	<p>d.) ROME Credit Discussion This is to start the discussion about how to count credits from different ROME sites versus traditional campus rotations and how that is determined. We need the experiences on all campuses to be equivalent but how that happens can vary. The ROME steering committee is meeting soon and can discuss this.</p>	<p>MSC CSCS endorses equivalence of credits for experiences across all campuses and clerkships. CSCS directs the ROME steering committee to address this concern and report back. Walter</p>

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		Kemp / Dev Mannuru // carried.
	<p>e.) Extra 2 curricular weeks (due to shortened pediatric clerkship) It is not possible for Neurology to extend their clerkship for the AY 2020-21 due to lack of staffing. Therefore, we need to find another option for these two weeks. There was suggestion for a career exploration rotation, where students could explore different specialties based on availability of each campus.</p>	<p>MSC to approve a two week rotation for Career Exploration, subject to availability on each campus. With the option of being split into two different 1 week experiences. Bryan Delage / Walter Kemp // carried.</p>
	f.) Student Survey Comments	Tabled
5. Electives	a.) Anatomy, Microbiology & Pharmacology are all switched prefixes to BIMD	Informational
	b.) Norway affiliated agreement has ended but still an option for students through the general international elective	Informational
	c.) PEDS 9507-01 (modified)	Tabled
	<p>d.) Deleted during the elective review process</p> <ul style="list-style-type: none"> a. FMED 9004 Norwegian Rural Family Medicine – Norway b. FMED 9325-01 Rural Family Medicine Acting Internship (AI) - Essentia Clinic - Fosston, MN c. FMED 9325-03 Rural Family Medicine Acting Internship (AI) - Grand Marais, MN 	

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	<p>d. FMED 9201-02 Family Medicine - Lisbon, ND e. FMED 9201-03 Family Medicine - Willmar, MN f. FMED 9219 Family Medicine, Essentia Health - West Acres, ND g. PSYB 9212 Primary Care Mental Health Integration Acting Internship (AI) - VA HCS - Fargo, ND h. IMED 9220-02 Heart Institute Minneapolis, MN</p>	
6. Reports from Committees	<p>a.) MCC No quorum but there was an electronic vote and we had electives approved.</p>	Informational
	<p>b.) GMEC – Dr. Zelewski</p>	Informational
	<p>c.) EASRS – Dr. Tinguely</p>	Informational
	<p>d.) CEMS – Dr. Zelewski Members of the CEMS committee are heavily involved in the curriculum design teams.</p>	Informational
7. Area Updates	Please consider to participate in a unit design team to provide a clinical view in them.	Informational
8. Adjournment	Meeting was adjourned at 6:36 p.m.	<i>The next meeting is scheduled for December 10, 2019, at 5:00 pm in E493 Conference Room, Grand Forks.</i>