

Clinical Science Curriculum Subcommittee (CSCS) Meeting Minutes
 Tuesday, August 11, 2020 @ 5:00 pm via Zoom

In attendance: Marc Basson, Michael Booth, Pat Carr, Chris DeCock, Bryan Delage, Minnie Faith, Stacie Klegstad, Jay MacGregor, Devendranath Mannuru, Marlys Peterson, Jim Porter, Jodi Rathjen, Jim Roerig, David Schmitz, Kamille Sherman, Michael Storandt, Chris Tionson, Susanna Warner, Susan Zelewski.

Not in attendance Dinesh Bande, Mac Dyke, Walter Kemp, Scott Knutson, Parag Kumar, Jau-Shin Lou, Dennis Lutz, Alicia Norby, Luke Roller, Jon Solberg, Steve Tinguely.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Jon Solberg and Dev Mannuru

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:02 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of July 14, 2020 minutes		MSC to approve the July 14, 2020 minutes. Patrick Carr / Jay Macgregor // carried.
3. Old Business	<p>a.) Policies and Procedures</p> <p>a. Policies Review Update</p> <p>b. Covid-19 related concerns There is a year 2 student that has tested positive and lives with another medical student. They are following DOH quarantine recommendations.</p> <p>The clinical students are confused or concerned about not always having an N95 mask on. Please reinforce the different PPE needed for different situations in your clerkship. Also inform them that they should have the same PPE that other providers have in any situation.</p> <p>Thinking proactively for the future. We will need to decide if students doing 4 weeks in person and 4-weeks online is sufficient for their education and at what point will we require students to make up time in the clinic before they</p>	<p>Informational</p> <p>Dr. Zelewski will gather the required in person time from each clerkship and bring back next month.</p>

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	<p>can graduate. We have already lost a OBGYN site and in anticipation that students will miss additional time due to isolation or quarantine requirements or if students are not able to rotate at the hospitals again.</p> <p>Please think about this and discuss with your department. We are trying to have a plan in place than to react fast and not consider all the consequences.</p>	
4. New Business	<p>a.) Graduate and Program Directors Survey Graduate Program Director Survey The outline and organization of our Dean’s letters has been appreciated. Program Directors that have read the Dean’s letters appreciate the ease of reading the letters and the distributions of grades not being overweighed.</p> <p>Graduate Survey The we had about 18 of 70 residents from the previous year complete the survey, which is average for us. We continue to struggle with diversity being a weak area in the curriculum and are working to change that. In the clerkships this might be an opportunity to help students identify diversity as it appears in a rotation. Also, Dr. Don Warne is working on some possible ways to add diversity into the curriculum and will hopefully see that very soon.</p>	ACTION ITEM: Dr. Don Warne will update on the diversity additions to the curriculum.
	<p>b.) Timely Grading Report Great work on getting the grades in. There was one issue early in the year with some staffing changes that occurred for neurology. Surgery had one grade that was just slightly outside of the timing but that was due to a software issue.</p>	Informational
	<p>c.) Psych Honors Rule update The dissention regarding honors has drifted away, so we are keeping the honors rule the same as it was.</p>	Informational
	<p>d.) Timing of the Family Medicine Clerkship tied to ROME in Phase 2 curriculum development</p>	MSC to keep ROME students in a 12-month

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	<p>Phase 1 electives have not been specifically determined but we did choose the ROME students in July this year. Family Medicine would like to have a presence in Phase 1 with student's electives offering them in the field. This would potentially allow ROME students to have multiple exposures to their longitudinal locations throughout their education. The suggestion is that ROME students would complete their 6 month ROME site clinical experiences in a 12 months at a time to better be able to coordinate availability of ROME sites.</p> <p>UMEC reaffirmed the decision that students take STEP 1 between January and June during the bulge year so will need to work around this for ROME rural timing.</p>	<p>cycle for ROME site clinical experiences in the new curriculum. Kamille Sherman / Michael Booth // carried.</p>
	<p>e.) Element 3.5</p>	<p>Tabled</p>
5. Electives	<p>a.) Urogynecology OBGY Elective</p> <p>b.) IM Derm on Fargo Campus (new section)</p> <p>UMEC will have to virtually approved these electives.</p>	<p>MSC to approve the Urogynecology OBGYN and IM Derm electives. Bryan Delage / Kamille Sherman // carried.</p>
6. Reports from Committees	<p>a.) UMEC - Dr. Zelewski</p> <p>All CSCC reports and electives were approved. STEP prep program and the timing of students taking the STEP 1 exam was a big discussion point. The decision was confirmed that students will take the STEP 1 exam between January and June of the bulge year, due to resource limitations.</p>	<p>Information</p>
	<p>b.) GMEC –Dr. Basson</p> <p>The bylaws were discussed. Also a reviewed the institutional situation that was given for duty hours' violations in 2018. Where 15% of students/residents reported violating the duty hours. Also discussed if passing the STEP 3 exam in 3 attempt is required for graduation. North Dakota has recently changed the rule on the number of times you can take STEP 3 and still receive your license in the state. This discussion will continue next month.</p>	<p>Information</p>

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	<p>c.) EASRS – Dr. Zelewski for Dr. Tinguely Getting ramped up for the LCME visit. The student group is getting started on designing the student survey. The mid-year survey from last year has been tabulated and will be distributed for review along with the new GQ results.</p>	Information
	<p>d.) CEMS – Dr. Zelewski The meeting was cancelled, so no report.</p>	Information
7. Area Updates	STEP 2 CS requirement has been waived to register for STEP 3 because they have stopped offering STEP 2 CS temporarily.	Information
8. Adjournment	Meeting was adjourned at 6:07 p.m.	<i>The next regular meeting is scheduled for September 8, 2020, at 5:00 pm.</i>