

Clinical Science Curriculum Committee (CSCC) Meeting Minutes
 Tuesday, July 14, 2020 @ 5:00 pm via Zoom

In attendance: Marc Basson, Pat Carr, Chris DeCock, Michael Booth, Stacie Klegstad, Devendranath Mannuru, Marlys Peterson, Jim Porter, Jodi Rathjen, Jim Roerig, David Schmitz, Kamille Sherman, Michael Storandt, Steve Tinguely, Susan Zelewski.

Not in attendance Dinesh Bande, Bryan Delage, Mac Dyke, Minnie Faith, Marcia Francis, Walter Kemp, Scott Knutson, Parag Kumar, Jau-Shin Lou, Dennis Lutz, Jay MacGregor, Alicia Norby, Luke Roller, Jon Solberg, Chris Tiongson, Rick Van Eck.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Patrick Carr and Jay Macgregor

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:02 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of June 9, 2020 minutes		MSC to approve the June 9, 2020 minutes. Michael Booth / Kamille Sherman // carried.
3. Old Business	<p>a.) Policies and Procedures</p> <p style="padding-left: 40px;">a. Policies Review Update</p> <p style="padding-left: 40px;">b. Covid-19 related concerns</p> <p style="padding-left: 40px;">c. Email vote approved: MSC to approve the Family Medicine Objectives and Goals and the ROME Targeted Rural Health / Specialty Exploration elective. Kamille Sherman / Jim Roerig //carried.</p>	
4. New Business	<p>a.) Clerkship Director Checklists</p> <p>FM – Happy with where we are at with everything. We are continuing to improve the communication with residents who work with medical students.</p> <p>IM – We are continuing to work on faculty development opportunities. We have also thought through the HIV alternative case numbers and we think it is still very important that students have this exposure to the case because the minimal cases</p>	

Clinical Science Curriculum Committee (CSCC) Meeting Minutes
Tuesday, July 14, 2020 @ 5:00 pm via Zoom

	<p>that students have the opportunity to see in clinic and this way all students have the same exposure.</p> <p>OBGYN – No areas of concern.</p> <p>PEDS –Working to improve faculty development with development of quarterly trainings and continue to use grand rounds.</p> <p>PSYCH – In addition to the basic training that residents receive to teach medical students, we are working on developing formal training for our residents based on student feedback in the past. They will notify Dr. Kim Becker of this, so she can add it to her reports as well.</p> <p>SURG – No areas of concern.</p> <p>In general, clinical faculty development is offered by Drs. Rick Van Eck and his team. They do have hour long sessions that are recorded. However, Dr. Zelewski will see how we can improve the communication with the clinical faculty about these training and if a high points/take aways could get sent out. Most faculty will read something short instead of watching an hour long session.</p>	
	<p>b.) Yearly Tracking Summary</p> <p>Dr. Zelewski tracks all this information annually for students for the committee. The duty hours we are doing well with all students saying they did not violate the policy at all this year. However, there was one student that did write that they actually did in the narrative by their choice. This is something that family medicine is continuing to work hard on to educate the students and this cannot be violated.</p> <p>There were a few students that were wondering where to report mistreatment. We now have an anonymous reporting form on the website to make is easier for students to file mistreatment, and we will continue to monitor.</p>	

Clinical Science Curriculum Committee (CSCC) Meeting Minutes
 Tuesday, July 14, 2020 @ 5:00 pm via Zoom

	<p>16 students reported that they did not receive mid-clerkship feedback, but looking in evaluate a number of them actually did. We need to clearly state to the student that this is their mid-clerkship feedback when it is given. This is challenging with the MILE program and are aware and always working to improve.</p> <p>Supervision concern was reported by one student who was asked to see patients and debride wounds on their own. Nurses pointed out to the student they expected them to be accompanied by a resident or attending. Dr. Macgregor will be following up with surgery service at the VA.</p> <p>In addition, we are adding questions to the evaluations regarding seeing Covid patients and proper PPE provided to them. We will be receiving the information at the 4-week mark of a rotation. We have also re-worded the supervision question so hopefully there will be less confusion for students when answering.</p>	
	<p>c.) AI Yearly Report All students were able to complete their required AI's. We did have 2 students take it virtually with Psych due to Covid-19 restrictions. There were many students that took more than the 1 required AI with two students taking three.</p> <p>A majority of the students got their first choice this AY and are continuing to look for opening for students to take an AI on their home campus to help with the numbers in Fargo.</p> <p>There were no remediations that were needed, but do we need to discuss centralized grading. There were students that received a 2 on the scale and still passed the AI and others who received 3s and a grade of honors.</p>	<p>MSC to approve the AI report. Michael Booth / Jim Roerig // carried.</p>
	<p>d.) Honors grading discussion MILE students are allowed to take the shelf exams half way through the year and again at the end of the academic year. We have noticed that those students tend to score a little higher than the rest of the class. Wondering if this needs to</p>	<p>ACTION ITEM: A work group will be created to evaluate the honors grading and consider</p>

Clinical Science Curriculum Committee (CSCC) Meeting Minutes
 Tuesday, July 14, 2020 @ 5:00 pm via Zoom

	<p>change? The idea of a practice shelf exam at week 4 of a regular clerkship would be challenging and not worth the time away from the clinic that student would request. The difference between MILE and a regular clerkship is the experiences are spread out throughout the year instead of in 8 week chunks. Students have expressed concern that they don't get to do round like in a regular clerkship to get that experience before residency. We have to remember that comparing these two are like comparing apples and oranges.</p>	<p>moving to a competency based scale.</p>
	<p>e.) Grading of Specialty exploration electives Due the length of the electives it is recommended that the grading be satisfactory/unsatisfactory. Preceptors will still leave comments, which will be in the dean's letter.</p>	<p>MSC to have grading for the specialty and ROME electives be satisfactory/unsatisfactory grading. For the 2-week elective, if there are 2 departments the 2nd department will submit the grade. Michael Booth / Dev Mannuru // carried.</p>
	<p>f.) Student request diversity activity evaluation A student wanted to report on the different diversity experiences that had over the last year. They had some great experiences and some that could be improved and was looking for a way to report that. We as a committee need to decide if this information would be valuable.</p>	<p>ACTION ITEM: The working group that was created for grading will also consider this request. Michael Booth / Kamille Sherman // carried.</p>
5. Electives	<p>a.) Neurology Virtual Elective At this time the only virtual electives available to students are the Pathology Independent study, Death Investigation in ND, Pediatric Public Health electives. The remainder of the virtual electives are available only for those students who need to isolate/quarantine after traveling.</p>	<p>MSC to approve the course availability changes. Kamille Sherman / Dev Mannuru // carried.</p>

Clinical Science Curriculum Committee (CSCC) Meeting Minutes
 Tuesday, July 14, 2020 @ 5:00 pm via Zoom

	<p>b.) Surg Ophthalmology – new preceptor with edits c.) FM AI – Wahpeton – new site</p>	<p>MSC to approve both Surg Ophthalmology and FM AI. Michael Booth / Dev Mannuru // carried.</p>
6. Reports from Committees	<p>a.) UMEC - Dr. Zelewski All the electives were approved and in addition to the bloodborne pathogen training we will be adding environmental training. The Admissions Policy had some recommendations sent back for consideration. A reminder that all student surveys need to be approved by UMEC before being sent out to prevent student survey fatigue.</p>	Information
	<p>b.) GMEC – Dr. Zelewski</p>	No Report
	<p>c.) EASRS – Dr. Tinguely</p>	No Report
	<p>d.) CEMS – Dr. Zelewski Is submitting a recommendation to remove all sub-competencies from the program competency set.</p>	Information
7. Area Updates		
8. Adjournment	Meeting was adjourned at 6:02 p.m.	<i>The next regular meeting is scheduled for August 11, 2020, at 5:00 pm.</i>